



# PARTNERS IN CARE

Oahu's Continuum of Care

*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

## Minutes of the January 2, 2020 PIC Board Meeting

Connie Mitchell, Gavin Thornton, Carla Houser, Bill Hanrahan, Norm Baker, Marc Alexander, Robert Boyack, Justin Philips, Randy Gonce, Marya Grambs, Jere Kalima, Kimberly Cook, Heather Lusk, Anne Chipchase

Guest: Kelly McDonald

Staff: Laura Thielen, ED

Topic	Discussion	Outcome/Action
<b>CALL TO ORDER</b>	Meeting called to order at 10:00am	
<b>APPROVAL OF MINUTES</b>	<b>October minutes Carla – motion / Marya - second – approved. November minutes Carla – motion / Karla – second – approved.</b>	Approved
<b>ED Report</b>	Full report is attached – highlights below	
<b>Financial</b>	<b>Website updates and access including HMIS and CES data; Data de-duplication underway – many duplicates are being tracked and culled; CES data staffer Bryn just started to work on data and provide TA support; Needing responses from agencies for ACTUAL housing inventory will be key – currently only 8 agencies have replied to request; YHDP program manager hire is due to be completed today – met with RYSE program members; exploring another Vista staffer to be hired to support PIC focusing on YHDP and PIT; 120 names were shared as part of the Blue Christmas this year;.</b>	
<b>PIT</b>	<b>PIT coming along – <a href="https://www.partnersincareoahu.org/about-pit">https://www.partnersincareoahu.org/about-pit</a> - The Partners In Care O’ahu 2020 Point In Time Count will kick off on at 4:00 a.m. on Thursday, January 23, 2020; additional call for volunteers and agencies need to enter their staff into the website to be tracked as volunteers.</b>	
<b>Financial</b>	Grant draw-downs are underway to focus on realignment of fiscal year per request of HUD; first set of monies must be expended by April 2020; all staff timesheets for planning grant work have tracking categories to make sure that work qualifies for the grants (planning vs. HMIS); summary sheet presented at the board meeting of all grant accounts and PIC checking account.	
<b>Board members</b>	Justin Phillips has resigned from the PIC board. Goal will be to add two persons with lived experience – both youth and adult nominees; Laura will deliver an open call for board nominees on the listserv for nominations; recommended request for nominee from January to December and new election will follow; YHDP representative would receive a stipend for their participation and JD will go out for nominations.	
<b>Advocacy Priorities</b>	Last meeting quorum was not present to approve; Three buckets: funding for housing development; funding for promising programs; funding for behavioral health interventions;	

	<p>Committee recommendations with ability to engage during the legislative session:</p> <p>HOUSING DEVELOPMENT</p> <ul style="list-style-type: none"> <li>*\$200M need for rental revolving fund – keep this # and item as repeat priority;</li> <li>*Housing development with Housing Development Authority – conversion of offices to Sr. Housing need;</li> <li>*Create Affordable Home Ownership Revolving Fund - \$25M to start – following Jeff Gilbraith’s presentation on home ownership as part of puzzle to put together more funding and creates opportunity for neighbor island partnerships- including trust land like DHHL;</li> </ul> <p>PROMISING PROGRAMS</p> <ul style="list-style-type: none"> <li>*State rent supplement program – current shallow subsidy of less than \$500 / mo. – currently \$1M at base budget (w/ additional \$1M additional in special appropriation); request will be for \$5M at base budget;</li> </ul> <p>FUNDING FOR BEHAVIORAL HEALTH</p> <p>Recommendation from the committee; approved by board to give committee discretion to adjust to legislative session activities.</p>	
<b>Committee Reports: Planning</b>	<p>Bill reported today there will be a blessing at a new 8-bed facility; Therefore, he had to leave;</p> <p>ESG NOFA is out; City accepted recommendation for allocation; Follow up with Peer-2-Peer monitoring still in the offing;</p>	
<b>Communications</b>	<p>Randy report. Last meeting was via email with holiday. PIT support including Star Advertiser queued up for story. Support of Advocacy Committee during leg session. LLEP coming up w/ press conference coming from Mayor’s office;</p>	
<b>Data</b>	<p>Carla report. No meeting in Nov and Dec. HONU approved for HMIS access via email (Laura T noted that ALL board must participate in electronic votes). User Fees are tabled for the time being.</p>	
<b>Awareness</b>	<p>Jere report. Next week (Tuesday) is awareness meeting. Certificates for CEUs to go out before end of January. Committee will be looking for new members (currently 12). Exploring additional breakout sessions – back to 12 from 8 in the last year; Heather offered ideas about Speakers Bureau or business training (PPTX for “Working with Homeless 101”) and where they go to.</p>	
<b>CES Oversight</b>	<p>ED Laura covered.</p>	
<b>Organizational Dev</b>	<p>Kim report. Membership dues are to be submitted by the end of January. Follow up with Sharon the status of agency applications. New member emails coming.</p>	
<b>Governance</b>	<p>Kim reported that given the many tasks at hand with the transition to the nonprofit and COC, request for an extension of board members from March 30 to Dec 31, 2020. Gavin motion; and Heather seconded – approved by board. A letter will be prepared by Kim to the board to give as contacts for individuals we will solicit. Org D and Laura will be part of the interview committee.</p>	<p>Approved – extend board terms to 12.31.2020</p>
<b>Next Meeting</b>	<p>Thursday, February 6, 2020, 10-12noon at PIC offices</p>	