



PARTNERS IN CARE

Oahu's Continuum of Care

Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.

Minutes of the March 5, 2020, PIC Board Meeting

Connie Mitchell, Gavin Thornton, Carla Houser, Bill Hanrahan, Marc Alexander, Robert Boyack, Randy Gonce, Marya Grambs, Heather Lusk, Tom McDonald

Phone: Brandy Gouveia

Guest:

Staff: Laura Thielen, ED

Topic	Discussion	Outcome/Action
CALL TO ORDER	Meeting called to order at 10:01 am	
APPROVAL OF MINUTES	No Minutes to approve for February	
Covid 19	Covid 19 virus. Connie asked if we need to do a membership wide informational briefing on the virus and how to implement things into the different agencies. With access to all the information coming from DOH CDC and other partners there is a lot of information available. We may need to look at the outreach programs that may need to get some training on how to determine their need. Bill – my concern is the unsheltered homeless that go into their drop in centers. Due to the fact that the sheltered and unsheltered have nowhere to go, where should they be going. Connie – there is a plan to have them quarantined to a shelter provided by DOH. We need to stay abreast of the information.	PIC will put together some of the resources and send out to the ListServ.
ED Report	<p>Full ED report is attached – highlights below</p> <p>PIC may be moving to one side of the AUW building to accommodate more office space. AUW will be working with PIC to determine the way forward.</p> <p>SPM – Systems Performance Measure report was submitted to HUD at the end of February. Unfortunately, programs still inputting into BTG. The HMIS team will continue to work on this to include everyone who is Oahu based into the Oahu based HMIS.</p> <p>New NOFA for Unsheltered is planned to be released soon. We have no details on the NOFA but will let providers know when it becomes available.</p> <p>PITC – we continue moving to clean our data from PITC. It is looking like the unsheltered count will be about the same as 2019. The deadline for cleaning our data is the end of March and we hope to upload report to HUD in mid April and have our statewide report available soon after that. We have hired a Bookkeeper, Angie, to assist with finances. Review of HUD grant finances attached. We are running short of HMIS funds but are doing well in all other grant programs.</p> <p>Duplication is still an issue but HMIS has de-duplicated</p>	Get a report for the duplication process from HMIS and who is doing the duplication to assist program heads to try to figure out who is making the

	hundreds of files. Connie requested that the ED be given findings that show who is making the errors in an effort to have corrective action.	mistakes and how to resolve issues through training.
	Committee Reports. Connie requested all Committee Chairs to turn in reports prior to the Board Meeting so that they can be incorporated into the report to the Board and to the PIC Membership meeting	
Advocacy	All measures are moving except for the Kauhale. There are discussions trying to revive the Kauhale project. There is some confusion of what is going on with the project. It was turned into a study and then dropped completely. Marc – appropriate services need to be linked. We don't know what the \$20 million money would go towards in the Kauhale measure. Senator Thielen and Representative San Buenaventura are continuing to work on this and hopefully we will be able to be a part of the discussion. The advocacy team has been meeting with individual legislative members over the last few weeks to see where our priorities stand. We are currently in recess at the Leg and crossover had to have happened in order for any measures to be still alive. The coronavirus seems to be taking precedence at the capitol. The economic revenue forecast will be coming out next week so hopefully it won't be impacted by the covid19 crisis.	The advocacy team will continue to work on meeting with Legislators and update the team.
Communications	Last comms meeting was via email. Lanore, the Vista from PIC is working on a newsletter and pamphlet. She is also working on sensitiviey training and program newsletter that will be out monthly. Once the PITC cleaning is complete, the Comms committee will work on press releases and disseminated to the public.	
Data/HMIS	Merge all access is available but waiting to go live. All users must watch updated training video. We are updating the vispdad. PIC will be meeting with Jack Barile and Anna Pruitt to review a test project with a new assessment tool. Connie stated that our prioritization does not always take into account those who are truly vulnerable but do not have chronicity do not get access to PSH. The HMIS team is working hard to get in touch with all providers to alert them when duplicated are made in the system.	
Awareness	We took a tour of the Koolau space where the event will be taking place. It is a beautiful setting and will accommodate more than 400 attendees.	
Planning	We are mostly working on monitoring and evaluation. We will have training for those going on the site visits. We have completed the tool that we will use to pull reports and put together for the site evaluators. We saw an ad in the paper regarding the release of ESG awards. Most of the money	

	seems to be going to parks and other projects. We have talked about HOME and CDBG for possible projects. DCS is very interested in collaborating with us.	
CES Oversight	Special Requests were reviewed. Motion to approve three Special Requests presented to the Board. Request to the Board to move to empower CES Oversight to make final decisions on all special requests.	Approved. Approved.
Org Development	Make OYAB an official committee within the CoC. Brandy will be the chair of the committee. Motion to approve OYAB as a new Committee	Approved
PIC General Meeting	Connie – it would be great to have an update on subpopulations within the general meeting so that we can see progress on these subpopulations. Families, youth, DV vets, chronic. Data reports on the changing numbers of the subpopulations. It would be great if there were new services. Tom – Families Robert – DV Carla – Youth Vets – Marc Alexander Chronic – How many new clients, move outs, new programs. Look at the Vets reports. Marc is happy to volunteer the city to help with the development of a pamphlets for the PITC and monthly data point. Elections office for the City and State will be presenters at the March and April Meeting (respectively).	PIC staff will work on developing dashboards to reflect different subpopulations.
Next Meeting	Thursday, April 2, 2020, 10-12noon at PIC offices	

PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE

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