



Minutes of the July 2nd, 2020 PIC Board Meeting

Staff: Laura Thielen, ED

Board Members In Attendance via Zoom: Connie, Heather, Anne, Robert,
Tom, Aura, Marya, Brandy, Jere, Kelly, Jillian

Guests: Marc Alexander, Emma Grochowsky, Salvatore Carrera,

I. Call to order

Meeting called to order at 10:02 am by Connie.

II. Introductions of members and participants

Welcome and introduction of staff and guests. Guest: Salvatore Carrera, Program Director at Faith House Ministries.

Nomination of Kelly McDonald as Org D chair forwarded by Board Chair Connie. By acclamation of attending board members, Kelly is officially elected as Chair of Org D.

III. Review and Approval of June Meeting Minutes

Review of minutes – edits were submitted by Robert. Kelly Moved to approve minutes. Marya seconded. Motion carried to approve June minutes.

IV. ED Report – Laura

Highlights shared; full report attached.

All grants managed by AUW previously have been transferred to PIC for management of drawdowns. Some invoicing for services by AUW going forward. More detail to follow. \$75,000 grant from Weinberg Foundation to assist with COVID funds distribution. Improved coordination with funders w/ coordination meeting convened by Scott has been helpful. HUD TA support (Heather Muller – Honolulu) continues. Additional 2 reps work with NI. Reorganization w/in PIC staff with Program Directors (Morgan, HMIS; Sharon, Operations), included additional budgeting activities. Still awaiting NOFA drop. Sharon is preparing the renewals ready. HUD Letters of Non-compliance and updates on draw down status have been sent to agencies. Planning Chair will work with ED on the management of risk and compliance risks managed. As the COC is an applicant w/ the funded agencies there are risks to be managed. King St/ Dillingham and Nanakuli outreach activities starting Monday. First sub-report on Veterans due out Monday. HMIS bids received from 5 vendors to the RFP, including extant vendor CaseWorthy. Alex will assemble report summarizing quotes and capacities. Additional support with UH collaboration has assisted with management of by-name list. DHHL requesting to revisit extant MOU. More work will be done by ED and DHHL on MOU and request for data and input back from DHHL to assist the COC for aligning assistance will be key to the partnership being successful. Housing HUI ad hoc group convening soon to help identify needs for rapid rehousing and additional services for sustainability like employment support. Aligns w/ city goals and planning per Mark.

V. Committee Review:

a. Awareness – Jere Kalima

Hard copy report submitted. Notes from Koolau Ballroom questions included. Size limitations likely to impact successful planned event expansion. Board approved recommendation of committee to cancel the 2020 Homeless Awareness Conference. Awareness Committee meets next week; committee will come back with recommendations and program alternatives by fall for board review.

b. OYAB (Oahu Youth Action Board) – Brandy Gouveia

Governance planning is being developed by the team. Age limit is set at 24 currently – it was approved to raise to 29 to help increase the involvement and mentorship of members. Please reach out to Brandy if anyone knows of individuals w/ houseless experience up to age 29 to serve on OYAB. Request to consider appropriate recognition for OYAB member that is both material and also recognition to assist w/ members agencies, Case managers, PO, etc.

c. Advocacy – Gavin Thornton

Marya presented report for Gavin. Additional funding opportunities pending from leg activities were highlighted and engagement w/ Kailua affordable housing project. Marya had op-ed in yesterday's paper.

d. CES Oversight – Tom McDonald

May was average w/ 65 placements. Typical management is 250 referrals. 55 placements in June. Rapid rehousing declined b/c of HPO contracts closing.

e. Communications – Randy Gonce

Laura mentioned OLELO work with program highlights. Working on interviews with outreach workers and their activities during COVID.

f. Data – Carla Houser

Carla out due to other conflict.

g. HMIS Access Requests

No requests at this time.

h. Planning – Jillian Okamoto

Looking to rebuild care committee membership and involvement.

i. Organizational Development – Kelly McDonald

Kelly will be making direct board member outreach and cascade to membership requests for 501c3. Input on general meeting feedback from Survey Monkey will be shared with Laura and board this weekend. To Date, 31 replies. P&P updates, compliance issue raised today and electronic voting are immediate needs. HuD TA team ready to re-engage on governance as their team is freed up from COVID.

VI. Old Business

a. Letter regarding Sweeps

Follow up with Gavin regarding final content. Laura & Connie.

VII. New Business

None reported.

VIII. July PIC General Membership Meeting

IX. Executive Session

Executive session concluded at 12:22 pm.

X. Next meeting: Thursday, August 6th, 10am-12pm

PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE
200 North Vineyard Boulevard • Suite 210 • Honolulu, Hawaii 96817 www.PartnersinCareOahu.org