



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC Board of Directors Meeting

Thursday, March 4th, 2021

10:00 AM – 12:00 PM

Join **TEAMS Meeting**

AGENDA

- Call to order
- Introductions of members and participants
- Review and Approval of February Meeting Minutes
- ED Report – Laura
- General Meeting Agenda structure
- Committee Review:
 - a. Awareness – Jere Kalima
 - Monthly webinar participation:
 - Coordinating with the State and BTG to provide topics for these webinars to help raise more awareness.
 - Conference budget request (\$3000.00) for the following costs:
 - CEU Application fees
 - Printing/Mailing requests for donations/sponsorship
 - Insurance for the event
 - Venue Deposit
 - Miscellaneous items
 - b. OYAB (Oahu Youth Action Board) – Brandy Gouveia
 - c. Advocacy – Connie Mitchell
 - d. CES Oversight – Tom McDonald
 - e. Communications – Kimo Carvalho
 - f. Data – Claire Fujita
 - a. HMIS new users
 - b.
 - g. Planning – Jillian Okamoto
 - a. M and E tools
 - h. Organizational Development – Greg Payton
 - a. 501c3 Board Recruitment
 - b. Policies and Procedures Review and Voting
 - 1. HMIS
 - 2. CES
 - 3. CoC Governance Charter
 - 4. 501c3 Bylaws
- Old Business
- New Business
 - a. Board Retreat/Strategic Planning
 - b. Coordination/Interaction between 501c3 Board and

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CoC Advisory Board

- March 16th, PIC General Membership Meeting
 - a. Aloha Safe Presentation – Robert Kurisu, Michael Kamida
- Executive Session
- Next meeting: Thursday, April 8th, 10am-12pm

Data Committee

- Data Quality and Integrity
 - January 2021 HMIS Dashboards will be up on the PIC website this week. All 2020 Dashboards are currently available,
 - Disabling conditions will be added to the VI-SPDAT to assist the By-Name-List (BNL), this will not affect the VI-SPDAT score
 - There is an issue with the point-in-time count (PIT) baseline data, and Caseworthy is working on fixing it
 - The committee continues to review the 3rd party statewide data warehouse with Harold Brackeen and the AG
 - The Data Committee and HMIS Team continues to encourage all providers to update their program(s) in HMIS by reaching out via hmis@partnersincare.org
- Caseworthy
 - With our Caseworthy contract we are given 100 service hours per year, however we generally need more, which we have to purchase
 - We are finding multiple discrepancies in the hours they are invoicing us for, the HMIS team is going through to find the errors and appealing them to Caseworthy
 - Double charging for the same service
 - Charging for fixing baseline issues
 - We have many tickets/issues/projects that will require these service hours
- HMIS Users
 - No new users were reviewed or approved at the February meeting
 - The committee is currently working on getting Lydia House Project approved for Case Management and VI-SPDAT
 - Lydia's House is an Emergency Shelter for Native Hawaiians.
 - There are a variety of service options provided to those qualifying for services.
 - Many of the programs offered have a cultural aspect to them.
 - 3 Health Plans were approved for “read only” access in January, the HMIS team is working on setting up their accounts and permissions
 - We are awaiting requests from HMSA and United

Org Development

- Finalizing vote on charter
- Finalizing agenda for first board meeting.
- Developed a board orientation

Planning Committee



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1. Quarterly Monitoring and Evaluation Tool to be sent on 3/15/2021 with a due date of 3/31/2021
2. PIRC is pending due to some Caseworthy issues
3. Renewal process for current COC programs has started
4. Planning discussed to assess gaps in our system

Awareness Committee

- - Monthly webinar participation:
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CES Oversight

- Much clearer P&Ps in line with HUD regulations and actual current practices
- No changes to current referral prioritizations
- Very clear flow chart of processes and decision points
- CES Oversight Committee approved the latest version in a special open Jan 2021 meeting
- It's a working P&P document so still need to work on P&Ps for sub-populations of Youth and DV as well as interface with Healthcare systems. While these are developed, these existing P&Ps reflect current operations and hope to be approved by BoD.
- Questions remain about how to better work on "document readiness" of referrals but the current process of focusing on "Number Next" whereby upcoming referrals on the By Name List are discussed and coordinated in Case Conference Meetings to get them ready for a referral is working well.
- HUD and HUD/C&C contracts are mandated to receive all referrals through CES. State, some C&C, and other funded projects mandate using CES and also have options to make their own referrals outside of CES for a small percentage of their contracts with unique circumstances. . The details of these contracts and exceptions are still being discussed.