



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

### PIC Advisory Board Minutes Thursday, November 4, 2021

Attendees via Zoom: Cheryl Bellisario, Greg Payton, Bob Wardlaw, Jillian Okamoto, Marya Grambs, Robert Boyack, Jason Kasamoto, Emma Grochowsky, Jere Kalima, Nicky Winter, China Moreira, Jasmin Rodriguez, Laura, Thielen, Scott Morishige, Sam Church, Claire Fujita, Art Minor, Berta Maldonado, Ailina Laborte, Darrell Young, Heather Lusk, Jere Kalima

Topic	Discussion	Outcome/Action
<b>Call to Order,</b>	Meeting called to order	Meeting starts
<b>Approval of Minutes</b>	September minutes – Claire moves, Robert seconds. None oppose, none abstain.  October minutes – Claire moves, Marya seconds. None oppose, none abstain	September minutes approved  October minutes approved
<b>Presentations</b>	<b>DCS (Darrell Young)</b> – Presentation on HOME American Rescue Plan Funds.	Please see attached slides
<b>ED Report</b>	<p><b>Please see attached report. Highlights:</b></p> <p><b><u>ED Report</u></b></p> <ul style="list-style-type: none"> <li>• Strategic alignment planning continues</li> <li>• NOFA - reallocating funds from AUW. AUW landed in between Tier I and Tier II, so possible loss of \$1.2 mil. Discussions continue with AUW. Possible 100-160 vouchers being lost if we are not awarded Tier II funds. Possible award by HUD in December and then decisions can be made regarding funding and possible removal of AUW as the Collaborative Applicant. AUW is cooperative and remains regretful for the way the situation played out and remitted an apology letter and Corrective Action Plan to PIC. Some pushbacks from members of the CoC regarding the Advisory Board's decision on how to handle the NOFO/AUW situation. Heather suggests sending out a letter detailing the decision-making process the Board went through.</li> <li>• HUD-related grant financials were also presented per the Board's request.</li> </ul>	See attached spreadsheet
<b>Committee Reports</b>	<p><b>Awareness (Laura)</b> – Bullets submitted by Jere. Only about 175 registrants. Please start publicizing to garner more participation.</p> <p><b>OYAB (Laura)</b> – continues to meet. Had meeting with Katy Miller that went well.</p> <p><b>CES Oversight (Laura)</b> – spoke with Tom. He attended the last meeting, does intend to stay on as chair. Working on dashboard with Wallace. Scott</p>	See committee report

	<p>has concerns about some CES referrals not going through and possibly agencies not practicing housing first. PIC is addressing the situation.</p> <p><b>Org Dev (Greg)</b> – Strategic Alignment planning still ongoing, sketching out timeframes for survey and focus groups. Lots of things going on, but it’s moving. Heather suggests a Save the Date for important meeting dates.</p> <p><b>Communications (Laura)</b> – meetings continue to remain on hold until the completion of Strategic Alignment planning.</p> <p><b>Data (Claire)</b> – Meeting had robust discussion on privacy/security plan. Not yet ready for vote. Some key points are data sharing and consent. Please join the meeting if you’re interested in client rights, data sharing, consent, etc.</p> <p><b>Advocacy</b> – Marya moves to appoint Bob to Interim Chair. (Apologies, but I can’t remember who seconded the motion, but it was seconded). None abstain, none opposed.</p> <p><b>Planning (Jillian)</b> – Laura covered the NOFO/AUW issue. Darrell covered other relevant material during his presentation.</p> <p><b>Org Dev (Greg)</b> – Strategic Alignment still ongoing, sketching out timeframes for survey and focus groups. Lots of things going on, but it’s moving. Heather suggests a Save the Date for important meeting dates.</p> <p><b>501(c)3 (Marya)</b> - working on getting the financials up to date and making sure every member of the board makes a financial contribution. PIC has hired a financial consulting firm to help migrate from QB to MIT over the next few months. New accountant starting in a week and a half.</p>	Motion passes
<b>New Business</b>	<p><b>Next General Meeting is 12/21/21:</b></p> <ul style="list-style-type: none"> <li>• Project Vision Hawaii will present</li> <li>• Update to the CoC on conference highlights</li> </ul>	
<b>Meeting Adjourn</b>	Meeting adjourned at 12:02pm	Meeting ends
<b>Next Meeting</b>	Next meeting is on Thursday, December 2, 2021. Only non-conflicted members will be in attendance for final approval of the NOFO.	No conflicted members can attend