



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC Advisory Board Meeting Minutes Thursday, June 3, 2021

Attendees via Zoom: Heather Lusk, Greg Payton, Robert Boyack, Tom McDonald, Sam Church, Brandy Gouveia, Laura Thielen, Jillian Okamoto, Marya Grambs, Claire Fujita, Scott Morishige, Cheryl Bellisario, Emma Growchowsky, Jason Kasamoto, Kimo Carvalho, Aura Reyes, Anton Krucky, Alex Dale, Berta Maldonado, Julia Wolfson, Jere Kalima,

Topic	Discussion	Outcome/Action
Call to Order,	Meeting called to order at 10am	Meeting starts
Approval of Minutes	Marya moves, Robert seconds. Unanimous vote. None opposed, none abstained.	Minutes approved
ED Report	<p>Please refer to BOD Directors Report</p> <p><u>Highlights</u></p> <ul style="list-style-type: none"> • OHN project and Emergency Housing Vouchers are the current priority. • OHN - 74 HHs housed thus far. Upcoming housing fair will be focused on unsheltered folks for the third week in June, hoping to reach 50-60 HHs. • EHV – more vouchers came through than expected. On top of 180 vouchers for the state, 150 additional vouchers were requested. City accepted 312, stated accepted 182 and requested the additional 150. Extra vouchers were not confirmed yet. • Concerns about Move On strategy, but Laura is in talks with HUD about how to strategically implement if this strategy is used. Connie asks that we have conversations with CES to ensure we're strategic about how referrals are made. Laura says discussions are already happening with agencies about what the landscape looks like. Connie mentioned concerns with RRH regarding the capacity of CES to handle the volume of referrals. Heather asks that we move this to the CES section of the agenda. • Funding – all grants came in, but Hayashi grant was denied. • Veronica Perreira started yesterday as an LEP Specialist and Mary Richardi will be starting PT in June and then FT in July as the HMIS YHDP Specialist. Interviews for second Planning Specialist ongoing as well as PIT Count. Decision coming by the end of the week, hopefully. • YHDP Planning Grant has ended and will not be renewed. Regular CoC Planning Grant is currently active. <p><u>Other ED Business</u></p> <ul style="list-style-type: none"> • Heather and Marya has approved a 2-week vacation for Laura for the end of July. 	

<p>Committee Reports</p>	<p>Awareness (Jere) –</p> <ul style="list-style-type: none"> • Koolau Ballroom Update – Deposit moved to Friday November 18th, 2022 • Virtual Conference – One-day conference set for Friday November 19th, 2021 • Virtual Software – Looking into options (Outsourcing) • Registration – Tentative date of release is set for September • Breakout Sessions – 18 topics • Conference Theme – <i>Ho'ohanohano: Serving with Dignity, Honor, and Distinction</i> • Scott says a way to engage BTG is to have statewide orgs to reach out to their staff on other islands and encourage participation. Jere says he's been working with outer island partners to find out what they're interested in seeing at the conference. Heather says all suggestions for presentations should be forwarded to Jere for the Awareness Committee to review. <p>Advocacy (Connie) –</p> <ul style="list-style-type: none"> • Discussion on affordable housing on ceded lands. Possibly have speakers at the July Advisory Board. Connie suggested Gov. Waihee could be a possible balanced speaker. This discussion grew from the advocacy around Aloha Homes legislation proposed by Senator Chang. Should this be a priority for PIC and the CoC? Continued discussion will be had offline. • Goal for advocacy during the off-session time will be reaching out to different departments at the city and state to increase linkages. • Thank you to Cheryl for updates on signage of laws. <p>Coordinated Entry System (Tom) –</p> <ul style="list-style-type: none"> • Subcommittee being started to address prioritization for EHV. • Lots of questions to consider with regard to prioritization, support and capacity. • CES has come a long way. Kudos to Tom and the committee for all the work that has been done. <p>Communications (Kimo) –</p> <ul style="list-style-type: none"> • Attended 501c3 meeting to gather information on financials and representation. • One major decision is who gets the name "Partners in Care" and/or rebranding for one or both organizations. • Another major point is do we need a push for landlords to join our CoC in order to use the vouchers effectively. Laura says she's working with Annie and LEP team and Jason Kasomoto to follow through on some ideas for engagement, figuring out the best way forward. Kim Coco Iwamoto donated some advertising space, PIC is working out the details. <p>Data (Claire) –</p> <ul style="list-style-type: none"> • HMIS team continues to do a great job managing the system. Dashboards are all updated. Will be working on a Data Timeliness Report. New data standards will be issued in October. • Read only access to Quest plans, so they're going to be helping to increase data accuracy for insurance info. One solution was to add Medicaid number on VI, which won't affect the score. • AMHD Team has been approved for HMIS access. <p>Organizational Development (Greg) –</p> <ul style="list-style-type: none"> • Discussion about formalizing partnerships and defining rolls of government entities with the CoC • PIC survey requesting feedback on CoC improvement and name as well as frequency of meetings, funds, etc. has resulted in 41 responses. Name and logo should remain with CoC, panel discussions are wanted, lots of people want to participate in Strategic Planning and the CoC wants a mix of in person and virtual and the CoC wants more government participation. Scott suggests formally adding government entities to the Advisory Board. Heather says discussion are happening during Strategic Planning. 	
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	<p>Oahu Youth Advisory Board (Brandy) –</p> <ul style="list-style-type: none"> • Employment is a tough thing for OYAB members so as a board they have reached out to employment programs to educate youth. Childcare is always a huge issue. They may have housing vouchers, but then they can't pay rent without jobs. • They are participating in a job fair towards the end of June. • Brandy is now working at Zippy's! Congrats. <p>Planning (Jillian) –</p> <ul style="list-style-type: none"> • Committee chose one thing to focus on for monitoring – spend down. Outside of 10% variance requires an explanation and corrective action plan. Difficulties because grants started at different times, working to get a handle on it. • Committee voted to allow FY19-20 programs to be auto renewed into Tier I. RFP is being worked on as much as possible until the NOFA drops. Excited that some evaluators have already committed. Healthcare, financial institutions and educational institutions are being asked to evaluate to ensure diversity. • ALEA Bridge/Achieve Zero has returned HUD CoC TH/RRH program. Waiting on clarification from HUD to determine how it can be reallocated. Will be having a quick, short competition for reallocation. Need to figure out if they can automatically be renewed for the NOFA or if they can reapply for 2022 to avoid gap in funding. • Heather asks if Sharon can put together a preliminary ranking for programs for July meeting. • Vote for auto renewal on new projects – Sam asks if those projects are PSH. Heather suggests we vote in July to allow more time for discussion. • Vote for CES, DV CES and HMIS grants to be at the top of Tier I to guarantee funding for these core programs – Sam moves, Clair seconds. Abstentions are MGrambs, RBoyack and GPayton. Absent is CMitchell and KCarvalho. Ayes are HLusk, SChurch, CFujita, JOkamoto and AREyes. • Sam asks if a vote should be made for prioritization of PSH programs to be in Tier I. Jillian says committee is discussing, but PSH is always on the table. Sam motions, Jillian seconds. Abstentions are MGrambs, RBoyack and GPayton. Absent is CMitchell and KCarvalho. Ayes are HLusk, SChurch, JOkamoto CFujita and AREyes. • Last time the NOFA came out, AUW was the Collaborative Applicant. New MOUs need to be drawn up to make the 501c3 the new Collaborative Applicant and a vote needs to happen. Sam motions, Claire seconds. Abstention by MGrambs. Absent is CMitchell and KCarvalho. Ayes are HLusk, SChurch, JOkamoto CFujita, RBoyack, GPayton and AREyes 	<p>Vote passes</p> <p>Vote passes</p>
Old Business	<p>501c3/ CoC Strategic Planning (Heather) –</p> <ul style="list-style-type: none"> • Both entities are doing SP individually and collaboratively since there's overlap. • Sharon Sims has questions regarding SP, so Heather will be sending out a survey. • One in person meeting after the NOFA, so Aug-Sep. Hopefully have a roadmap by Nov. <p>501c3 Update (Marya) –</p> <ul style="list-style-type: none"> • Joint meeting held. Finances were discussed and the CoC will have a separate Chart of Accounts. The other issue discussed was the name and brand. CoC voted to keep the name and logo, so 501c3 will need to come up with a name. 	
New Business	<p>Presentations –</p> <ul style="list-style-type: none"> • Laura asks if we can get an update on the State Hospital. Heather will reach out to Eddie Mersereau. • River of Life to possibly present. 	

Executive Session	<p>Joint 501c3 and CoC meeting produced two items –</p> <ul style="list-style-type: none"> • CoC revenue generation will be tracked separately in Quickbooks and the CoC Advisory Board will have final say on how those funds are used. Membership fees and conference fees are the two main revenue sources. • 501c3 will be retaining a 10% administrative fee for support of the CoC as the fiscal sponsor. <p>Greg moves, Robert seconds. None opposed, MGrambs abstains.</p>	Vote passes
Next Meeting	Next meeting is Thurs, July 1 st , 10am-12pm	