



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC Advisory Board Meeting Minutes Thursday, July 1, 2021

Attendees via Zoom: Laura Thielen, Marya Grambs, Connie Mitchell, Greg Payton, Jillian Okamoto, Jason Kasamoto, Kimo Carvalho, Emma Grochowsky, Brandy Gouveia, Ailina Laborte, Anton Krucky, Berta Maldonado, Cheryl Bellisario

Topic	Discussion	Outcome/Action
Call to Order,	Meeting called to order.	Meeting starts
Approval of Minutes	Vote to approve June minutes. Marya moves, Connie seconds. None abstain, none opposed.	Minutes approved
ED Report	<p>Please see attached report. Highlights:</p> <ul style="list-style-type: none"> • MOU for the collaborative applicant ready to go. Great feedback from HUD TA. Will disperse to the board with corrections, then Heather will sign. Heather asks that we track all changes from the last draft. • Great presentation at City Council for OHN. Also emphasized the slowness of payments from the city and emphasis on spend down of 20% of the COVID-related money by Sept, HUD can pull back up to \$5m, so payments need to be made promptly. Last week was only about \$1m drawn down. Anton suggests that if agencies are financially stressed, escalate to Laura and she can escalate to Anton. • Reallocation of ALEA Bridge/Achieve Zero contract was awarded to Child and Family Service. Process went smoothly. Will request Robert present at the GM regarding program structure. • Heather suggests all CoC-funded programs give an update on how funds are being used at the GM. CFS and MHK to present at the July meeting. Laura will add a CoC Highlights section to the agenda. • EHV – working closely with City and State PHAs. State would like to get all vouchers assigned by the end of the year in order to hopefully obtain more. State is looking at a “move-on” structure. City wants focus on elderly and youth aging out of foster care or have aged out. In discussion with trafficking agencies, DV agencies and other programs. • Waiting on NOFA, no word has come down, but hoping it will come through tomorrow or Tuesday. RFP draft is ready to go. Will amend once the NOFA drops. • New staff starting today. • LEP going well. • 93 HHs in OHN, hoping to get more landlords. Next donation drive is 7/23 at Central Union. 	

Committee Reports	<ul style="list-style-type: none"> • Awareness – no report • OYAB (Brandy) – Honolulu Youth Commission Board invites went out and OYAB members have been encouraged to apply. Members are also participating in the CNA summer program with LT and RYSE. Training from different programs have been ongoing. H3RC training went well and was informative. Thank you to the PIC Advisory Board and especially Sharon for her contributions to OYAB and the members personally. • Advocacy (Connie) – following up on what Gov is signing off on and what he’s not. Cheryl has been great at tracking advocacy issues and bringing together PIC and BTG. Want to focus on City Council issues. Connie is submitting her resignation as Chair. • CES – no report • Communication (Kimo) – agrees that there needs to be support for OHN, so supporting LEP to solicit landlords with Scott’s office. Media touchpoints have not resulted in a lot of landlords. Revisiting approach for landlord engagement. Connie suggests finding out how many RRH vouchers are available to determine how many units are needed. • Data (Laura) – approved The Radical Hale for HMIS access. They focus on medical assistance. • Planning (Jillian/Laura) – Monitoring and Evaluation being worked on. Still waiting for the NOFA to drop. • Org Dev (Greg) – MOU between CoC and CA was reviewed. Joint meeting with 501c3 and Advisory to discuss financials. Survey went out regarding GMs. Strategic planning discussions happened with Sharon Sims. Sharon says we’re not quite ready for SP, but rather strategic alignment. Who are we as a CoC? How does it operate? What’s the relationship with the 501c3? What are some ongoing issues? Heather says in addition we should get clarity on the structure. Are we the agency that will work with partners on ending homelessness or are we focusing on HUD funding? We went from volunteer-driven to staff-driven now. How do we reconcile who we are, what are structure is to build out the roadmap going forward? Timeline is to have an outcome to vote on by November. 	
Old Business	<ul style="list-style-type: none"> • Sharon submitted draft to HUD and it was approved, which is good so that we can use planning money for the SP. • 501c3 is working on bylaws. Survey tool for Laura’s evaluation is coming out to the Advisory Board. Having discussions regarding finances. July meeting cancelled since Laura and Marya will be out of town. • Keep in mind our group agreements as we’re reflective of the entire CoC. 	
New Business	<ul style="list-style-type: none"> • Prevention discussion – Laura will add the Monday meetings in the newsletter for anyone to attend every week at 2pm. • EHV – nothing more to add. • Connie to follow-up with Cheryl regarding replacing her as Advocacy Chair. • Possibly getting Trey to present at the GM representing Sen Schatz’s office. 	
Next Meeting	Next meeting is Thursday, August 5, 2021	Meeting adjourned