



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC Advisory Board Meeting Minutes Thursday, August 17th, 2021

Attendees via Zoom: Laura Thielen, Jillian Okamoto, Nicky Winter, Greg Payton, Jere Kalima, Emma Grochowsky, Robert Boyack, Berta Maldonado, Heather Lusk, Kimo Carvalho, Jason Kasamoto, Ken

Topic	Discussion	Outcome/Action
<p>Call to Order,</p> <p>Approval of Minutes</p>	<p>Meeting called to order at 12:03pm</p> <p>Vote to approve July minutes.</p> <ul style="list-style-type: none"> • Robert requested that Child and Family Services be changed to Child and Family Service as the org does not have an S at the end of its name. <p>Robert motions, Jere seconds. None opposed, none abstained.</p>	<p>Meeting starts</p> <p>Minutes approved</p>
<p>Other Voting Items</p>	<p>Awareness (Jere) – Seeking funds for Zoom format platform for virtual homeless conference. Originally approved \$3700. Invoice is actually \$8700. Registration fees will cover the added expense. Proposing \$10 registration fee. Sponsorship and donations are being proposed as well to recover some of the funds. Includes tech support (training), registration responsibility, data reports (attendance, etc.), recording capability, CEU credit function as long as they're provided the itinerary and amount of CEU credit requested then they'll issue all certificates and exhibitor rooms.</p> <p>Kimo motions, Robert seconds. None opposed, none abstain.</p> <p>Strategic Alignment (Heather) – Proposal from SAS (Sharon) is being recommended for approval. Strategic alignment planning will belong to Org Dev committee.</p> <p>Two-part vote:</p> <p>Approval of proposal from SAS - Greg motions, Kimo seconds. None opposed, Heather abstains.</p> <p>Vote for option 1 if financially feasible, if not option 2 - Greg motions, Robert seconds. None opposed, Heather abstains.</p>	<p>Budget request approved</p> <p>Proposal from SAS approved</p> <p>Vote on Option 1 first and Option 2 second approved</p>
<p>ED Report</p>	<ul style="list-style-type: none"> • Moratorium – Hawaii not affected by CDC extension. Mediation Center of the Pacific is ready to go. Everyone should be encouraged to start working with landlords and MCP now. Monday meetings with Legal Aid, MCP, State and providers with AUW for accurate 211 resources. • Presentations – Lions Cyber Club, Rick Hamada show made connections to landlords and donations. • COVID – more testing is being planned to address Delta variant. 	

	<ul style="list-style-type: none"> • EHV – HPHA MOU is signed. PIC will be hiring staff to help manage program. Vouchers available 9/1. City still expecting to have theirs available Spring 2022. • Outreach – focusing on Waikiki. Resource fairs being planned for Kakaako. • NOFA – word is they’ll just renew. HUD TA says there is an RFP out there. Not sure if it’s completed or not. • Planning – new hire for PITC and training institute. She will do a short presentation at August GM. PITC planning is going on. Tentative count will be on Jan 27th. Will coordinate with BTG. 2019 planning grant has plenty of funds remaining. • HMIS Grant – HPO has agreed to standardize reports across the continuum. 	
Committee Reports	<ul style="list-style-type: none"> • OYAB – no report • Advocacy – needs an advocacy chair • CES Oversight – no report • Communications (Kimo) – 501c owns Partners in Care brand. PIC is the fiscal of the CoC. Communications committee recommends clarifying the brand and name. Official 501c3 name is Partners in Care, Oahu’s Continuum of Care DBA Partners in Care. Official CoC name is Oahu CoC. • Data (Heather) – PIC continues to get access to HMIS from government agencies. Working on a policy defining what the purpose of access to HMIS is for clarity’s sake. • Planning (Jillian) – Lunch and learns are in discussion, so surveys will be going out to get feedback on topics. Second round of monitor and evals is done. All grantees know where they stand with their grants. HMIS data monitoring will go live on PIC website. Lots of errors and missing data. Wallace reached out to providers to address them and the feedback has been really positive regarding improvement suggestions. • Org Dev (Greg) – see bullets. Will take ownership of keeping the Strategic Alignment planning alive and will report back to Advisory Board. • 501c3 – next meeting will be 8/23, no July meeting. 	
Meeting Adjourn	Meeting adjourned at 11:41am.	Meeting ends
Next Meeting	Next meeting will be Thursday, Sept. 2 nd at 10am.	