



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

Oahu CoC Planning Committee Meeting Minutes  
 200 North Vineyard Boulevard, Suite A-210  
 April 26<sup>th</sup>, 2022, 11:30AM-1:00PM

**Attendees:** Jillian Okamoto, Scott Morishige, Sharon Baillie, Ray Ogai, Emma Grochowsky, Connie Mitchell

**Staff:** Elliot Woods, Laura Thielen, Wallace Engberg, Michael Kleiber, Brynn Miranda, China Moreira

Topic	Discussion	Outcome/Action
Call to Order, Approval of Minutes	The meeting was called to order at 11:32am Minutes from March 2022 were approved as written. Ray moved to accept minutes as reported. Jillian seconded.	March 2022 Planning meeting minutes approved.
Continuing Business	<p><b>Continuing Business</b></p> <p><b>PITC</b> Housing Inventory Count (HIC) has been completed and turned in to HUD. PITC Community report will be released mid-May. Laura clarified that during the PITC debriefing it was stated that the methodology would not be discussed, what was meant that methodology would not be reviewed and possibly revamped during the debriefing, but a discussion on the methodology for future counts will be conducted at PITC meetings moving forward. The methodology needs to be reviewed and possibly updated prior to any count.</p> <p><b>Housing First Training</b> Jillian stated that she has begun to receive the correct verbiage from housing first. We will make sure housing first definitions are the same at the state and city level then we can move forward with the training across all funding sources. Jillian will ask city for definition.</p> <p><b>ESG Priorities</b> ESG priorities were discussed at the March general meeting. Laura will create a survey to get idea of consensus on how to prioritize breakdown is she funding available for 2023.</p> <p><b>Monitoring and evaluation.</b> Wallace pulled a report based on past conversations. The sample report covered the AUW consolidated grant. Sharon asked if we look at E snaps versus narrative? - yes. We are</p>	

	<p>only monitoring for that at this time and SG. Connie, her newer programs and this monitoring may not show all the activities that are being done throughout the contract year. Connie, refine the metrics it's good to have numbers but looking beyond the numbers. It is essential that we determine if the program is a good program. Connie, it seems like programs that have been funded time after time have a good handle on match but maybe new programs need more training on match. Sharon, will we look at if monitoring and evaluation has a working meeting? Laura, yes it's important that we not just address the numbers, we need to determine how effective the program is. We need to determine whether or not programs have met their metrics but also work with programs to understand where there may be issues that need to be addressed. Connie, how do we measure quality of programs and our accreditation of program is a part of this? Laura, I don't think there's anything that can't be considered in the monitoring and evaluation as well as client record review when we get back to doing site visits. How do we monitor DV programs? Laura will follow up with DV programs and HMIS to determine how to address monitoring evaluation for DV programs.</p> <p><b>VISPDAT</b> - a working group meeting will be held within the next few weeks to review the current assessment tool, VISPDAT, and begin research on other assessment tools that Oahu may want to consider to replace the VISPDAT.</p>	
New Business	<p>The Advisory Board and staff wrote a review letter of the FY21 HUD funded programs and sent been out to ask members. This letter clarified the procedure that was used to rank and award all applications that submitted requests for funding in FY21 HUD grants. The advisory board met with AUW staff to review concerns regarding the most recent application as well as other items over the last several years. We have requested a monthly meeting with PIC staff to monitor management and programming.</p>	
Next Meeting	May 24 <sup>th</sup> , 2022, 11:30AM	Meeting Ended at 12:28PM