



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

### PIC CoC Advisory Board Meeting

Thursday November 3, 2022

10:00 AM – 12:00 PM

Join TEAMS Meeting

### AGENDA

- Call to order
- Introductions of members and participants
- Review and Approval of meeting minutes
- ED Report – Laura
  - a. PIT 2023 update
  - b. Next Steps in HMIS
  - c. Fee structure for renewals
- Committee Review:
  - Awareness and Communications – Aura Reyes, Jere Kalima
  - Advocacy – Bob Wardlaw
  - OYAB – Brandy Gouveia
  - Coordinated Entry System – Dr. Danny
  - Data – Claire
  - Planning and Housing – Sharon
  - Member Relations – Greg Payton
    - Membership Fee
  - Chair – Heather Lusk
  - Vice Chair – Jillian Okamoto
  - Secretary – Robert Boyack
  - Treasurer – Morgan Barrett
  - Lived Experience – Lindsay Pacheco, Kim Nabarro
  - State Government – Scott Morishige
  - City Government - Ailina
- Old Business
  - Completed Action Item Checklist
- Action Item Checklist
  - CoC Financials
  - Committee Goals and Participation
- November PIC General Membership Meeting – No Meeting

1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.

2. **Step up, step back:** If you are a person who normally talks a lot, then please try to 'step up' listening and 'step back' talking. If you are a person who normally stays quiet, then try to 'step up' speaking, and 'step back' listening.

3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.).

4. **Come prepared:** Anything that needs to get voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.

5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone's time.

**PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE**

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### Action Items:

Action Item	Date of Request	Review Date	Notes	Date Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was created to explain process to CoC members	May 2022
ESG Prioritization for FY '23	April 2022	April May June	An initial survey was distributed to CoC Members to collect ideas of percentage breakdown of ESG funding between RRH, HMIS, SO, ES. A 2 <sup>nd</sup> survey was sent out to the CoC Members to further this discussion. Awaiting results. Results for the follow up survey were reviewed. 22 responses were collected. Following a recommendation from the CoC Membership, the City will be given the recommendation. Recommendation: HMIS 10%, SO 20%, HP 25%, ES 25%, RRH 20%. CoC Membership to vote on recommendation at the July Meeting	
Consent form correction	June 2022	June 2022	Consent form has been updated with the correct links	June 2022
Hoarding Training	May 2022	June	Training being worked on with Mental Health Association of San Francisco. Trainings set up for August	+
US Housing HUB Creation	July 2022	August	Laura/Nicky reached out to Heather Muller to start working on this project. Heather presented some background on current collaborations on the mainland, Nicky and Laura will continue to work on HUB concept. We have also been invited to join the European HUB. Laura will look into this option.	
Review Conflict of Interest Policy	July 2022	August	Review current conflict of interest policy	
Define Membership definition	July 2022	August	Review and edit Membership Definition and Voting	
Training on Esnaps and ELoccs	Sept. 2022	March 2023	Support HUD funded agencies and potential agencies on using HUD platforms	
Job Fair to assist with capacity issues	October 2022	November	Suggested job fair for all providers to assist with filling in vacant units	