

# PARTNERS IN CARE

*Oahu's Continuum of Care*

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*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

PIC CoC General Meeting  
Tuesday, December 20, 2022, 12:00pm-1:30pm  
Microsoft Teams  
Agenda

- I. Call to Order
- II. Roll Call & Introductions of Members and Special Participants
  - a. Program Presentation – Youth Homeless Demonstration Program
- III. Special Topics
  - a. Action Item Review
- IV. Voting Items
  - a. October Minutes
- V. Continuing Business –
  - a. CoC Partners
    - i. Governor's Office –
    - ii. State Homeless Program Office – Harold Brackeen III
    - iii. Mayor's Office on Housing – Ailina Laborte
    - iv. City Department of Community Services – Anton Krucky, Darrell Young
    - v. HUD Local Field Office – Mark Chandler
    - vi. VA – Lindsay Kaumeheiwa
    - vii. Office of Hawaiian Affairs – Carla Hostetter
    - viii. Executive Director Report – Laura Thielen
  - b. Committee Reports -
    - OYAB – PIC to provide updates
    - Member Relations – Greg Payton
    - Awareness and Communications – Aura Reyes
    - Advocacy – Bob Wardlaw
    - Data – Claire Fujita
    - Planning & Housing Committee – Sharon Baillie
    - CES Oversight – Dr. Danny Cheng
- VI. Program success stories
- VII. Announcements and Updates
- VIII. NEXT MEETING: Tuesday, January 17<sup>th</sup>, 12-1:30pm, via TEAMS

**Action Items:**

Action Item	Date of Request	Review Date	Notes	Date Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was created to explain process to CoC members	May 2022
ESG Prioritization for FY '23	April 2022	April May June	An initial survey was distributed to CoC Members to collect ideas of percentage breakdown of ESG funding between RRH, HMIS, SO, ES. A 2 <sup>nd</sup> survey was sent out to the CoC Members to further this discussion. Awaiting results. Results for the follow up survey were reviewed. 22 responses were collected. Following a recommendation from the CoC Membership, the City will be given the recommendation. Recommendation: HMIS 10%, SO 20%, HP 25%, ES 25%, RRH 20%. CoC Membership to vote on recommendation at the July Meeting	July 2022
Consent form correction	June 2022	June 2022	Consent form has been updated with the correct links	June 2022
Hoarding Training	May 2022	June	Training being worked on with Mental Health Association of San Francisco. Trainings set up for August. Training was held in August. The training was limited to 50 members and was “sold out”	August 2022
US Housing HUB Creation	July 2022	August	Laura/Nicky reached out to Heather Muller to start working on this project. Heather presented some background on current collaborations on the mainland, Nicky and Laura will continue to work on HUB concept. We have also been invited to join the European HUB. Laura will look into this option.	
Review Conflict of Interest Policy	July 2022	August	Review current conflict of interest policy	
Define Membership definition	July 2022	August	Review and edit Membership Definition and Voting	
Job Fair	October 2022	November	Suggested job fair for all providers to assist with filling in vacant units	

**Partners In Care Mission:** Partners In Care’s mission is to eliminate homelessness through open and inclusive participation, and the coordination of integrated responses. **Our Objectives:**

- Build and maintain a community-based process that supports Oahu’s Continuum of Care for homeless persons.
- Develop a full continuum of services.
- Ensure that homeless persons are treated with dignity and care.
- Engage in planning and evaluation to maximize the use of existing resources.
- Advocate for policies that promote a comprehensive, long-term approach to solving homelessness.
- Work collaboratively with other agencies and groups throughout the state of Hawaii.

## **Group Agreements**

1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.
2. **Step up, step back:** If you are a person who normally talks a lot, then please try to 'step up' listening and 'step back' talking. If you are a person who normally stays quiet, then try to 'step up' speaking, and 'step back' listening.
3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.). The Chair will serve as a moderator to keep the meeting on track.
4. **Come prepared:** Anything that needs to get voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.
5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone's time