



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

PIC Organizational Development Committee Meeting Minutes  
 200 North Vineyard Boulevard, Suite A-210  
 February 10<sup>th</sup>, 2022

**Attendees:** Greg Payton, Emma Grochowsky, Elliot Woods, Ailina Laborte, Scott Morishige, Laura Thielen, Marya Grambs,

Topic	Discussion	Outcome/Action
Call to Order, Approval of Minutes	The meeting was called to order	October 2021 minutes approved as is.
Continuing Business	Laura and Elliot reviewed the current paid membership list with highlights on payments, applications etc. The PIC website will be updated to allow for members to apply online versus submitting hard copies. Laura reviewed the attendance grid that will be utilized when completing the NOFO to enable providers to see their attendance. Scott suggested conducting a review of portions of the NOFO over a 3 year period to determine where we may be losing points and focus on those members (such as Public Safety).	
New Business	<p>In anticipation of the upcoming Strategic Alignment meetings, the group discussed the committee description of Org Development and possible changes to the committee. It was decided that rather than look at our current description and suggest changes, we would pull together a list of activities that all committees used to do, currently do, or should be doing so that we can then create a committee around those activities. Below is a list of activities.</p> <p><b>Functional Analysis</b></p> <p>Attendance for coc meetings            Membership            New member engagement            Orientation            Strategic planning            Fees            Monitoring and evaluation            Public education            Speakers bureau            Conference            Nofo            Hmis/ces lead agency assessment            HMIS vendor assessment            Advocacy            Dashboards            Data            Point in time count            CES Prioritization            Resource            Communication with the presee            Reports – utilization, pitc etc.            Education for providers            Incorporation of voices from those with lived experience            Promotion of activities            Policy and procedures for ces/hmis/coc etc            Review of HUD mandates            Youth Action Board            Long term planning            Funding            New initiatives</p> <p>Scott suggested that we also focus some attention on creating committees or subcommittees dedicated to business, those with lived experience and other groups that may bring their perspectives to the continuum.</p>	Laura will share list of activities that the various committees with Strategic Alignment Facilitator Sharon Simms
Adjournment	Meeting was adjourned at 3:32 p.m.	
Next Meeting	March 10 <sup>th</sup> from 2:00 p.m. to 3:30 p.m. via TEAMS	