



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC CoC Advisory Board Meeting

Thursday May 5th, 2022

10:00 AM – 12:00 PM

Join TEAMS Meeting

AGENDA

- Call to order
- Introductions of members and participants
- Review and Approval of March Meeting Minutes
- ED Report – Laura
- Committee Review:
 - a. Awareness – Jere Kalima

2022 Awareness Committee Budget Request

- a. Conference Date: Friday November 18th, 2022 from 8:30am – 4:30pm
 - b. Contacted Event Planner at Koolau Ballroom to follow-up on the items below:
 - Pandemic restrictions and updated plans
 - Menu options
 - Invoice cost confirmation
 - Updates to original invoice if needed
 - c. Committee to request \$3000 for start-up budget costs.
 - CEU Application fees
 - Printing/Mailing requests for donations/sponsorships
 - Insurance for the Event
 - Miscellaneous items
 - b. OYAB (Oahu Youth Action Board) – Brandy Gouveia
 - c. Advocacy – Bob Wardlaw
 - Review of PIC Priorities
 - d. Coordinated Entry System (CES) Oversight –
 - e. Communications – Kimo Carvalho
 - f. Data – Claire Fujita
 - g. Planning – Jillian Okamoto
 - PIRC Report
 - ESG Priorities
 - Monitoring and Evaluation
 - h. Organizational Development – Greg Payton
- Old Business
 - a. Board Retreat/Strategic Planning
 - b. Coordination/Interaction between 501c3 Board and CoC Advisory Board



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- New Business
- Action Item Checklist
 - a. What are the main issues associated with folks losing their vouchers soon after receiving them. (hoarding etc.)
 - b. Letter regarding NOFO awards, increase, explanation for ranking process
- April , PIC General Membership Meeting
 - a. Presentation: Should we do PITC every year? What should auntie blanche, Twinkles etc. be considered unsheltered/sheltered in the PITC- Break Out Rooms

Next meeting: Thursday, June 2nd 10am-12pm

Group Agreements

1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.
2. **Step up, step back:** If you are a person who normally talks a lot, then please try to 'step up' listening and 'step back' talking. If you are a person who normally stays quiet, then try to 'step up' speaking, and 'step back' listening.
3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.). The Chair will serve as a moderator to keep the meeting on track.
4. **Come prepared:** Anything that needs to get voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.
5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone's time.

Committee Bullet Points:

- Advocacy –
- Awareness – Jere Kalima
- Coordinated Entry System Oversight – Tom McDonald
- Communications – Kimo Carvalho
- Data – Claire Fujita
- Planning – Jillian Okamoto
- Organizational Development – Greg Payton
- Oahu Youth Advisory Board – Brandy Gouveia