



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC Organizational Development Committee Meeting Minutes
 200 North Vineyard Boulevard, Suite A-210
 May 12, 2021

Attendees: Greg Payton, Heather Lusk, Laura Thielen, Elliot Woods, Marya Grambs, Emma Grochowsky, Cheryl Bellisario, Scott Morishige,

Topic	Discussion	Outcome/Action
Call to Order, Approval of Minutes	The meeting was called to order	April, 2021 Minutes approved as written.
Continuing Business	<ul style="list-style-type: none"> ▪ <u>Membership</u>. Greg Payton reviewed the membership list as developed by Laura Thielen and Elliot Woods. ▪ <u>Strategic Alignment</u>. Based on the results of the strategic alignment meetings, Greg Payton reviewed with the committee emerging topics for the next year. <ul style="list-style-type: none"> ○ <u>Strategic Alignment</u> to see who is at the table and identify what expectation for engagement. ○ <u>Power Differential</u>. Identify how best to address the power differential in CoC. ○ <u>Governance Charter</u>. Update and approve the PIC CoC, Governance Charter and share it with the general membership, including revision of various committee descriptions. ○ <u>Onboarding</u>. Create an onboarding process for new members and to engage members on a regular basis. ○ <u>Train members</u> to ensure they are aware of PIC-CoC policies & procedures, best practices, and needs and resources in the community 	<p>No action.</p> <p>The committee generally agreed on topics. No voting action taken.</p>
New Business	<ul style="list-style-type: none"> ▪ <u>New Members</u>. Discussion included who should be recruited for the Organization Development committee, e.g., newer members who might have recommendations for orientation. ▪ <u>Revise Org. Dev. Description</u>. Discussion included adding a training function, Example: <ul style="list-style-type: none"> ○ Facilitation training for all committee chairs to create consistency across how committees are run. ○ Create orientation binders for new members (e.g., digital), with PIC P&Ps, committee participation expectations, annual committee goals, etc. 	<p>Discussion only.</p> <p>No voting action taken.</p>
Adjournment	Meeting was adjourned at 3:10 p.m.	
Next Meeting	June 9, 2022 from 2:00 p.m. to 3:00 p.m. via TEAMS	