



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

### **PIC CoC Advisory Board Meeting**

Thursday August 4<sup>th</sup>, 2022

10:00 AM – 12:00 PM

Join TEAMS Meeting

### **AGENDA**

- Call to order
- Introductions of members and participants
- Review and Approval of June, July Meeting Minutes
- ED Report – Laura
- Committee Review:
  - a. Awareness – Jere Kalima
  - b. OYAB (Oahu Youth Action Board) – Brandy Gouveia
  - c. Advocacy – Bob Wardlaw
  - d. Coordinated Entry System (CES) Oversight –
  - e. Communications – Kimo Carvalho
  - f. Data – Claire Fujita
  - g. Planning – Jillian Okamoto
  - h. Organizational Development – Greg Payton
- New Committees/Board Members
  - Awareness and Communications – Aura Reyes
  - Advocacy – Bob Wardlaw
  - OYAB – Brandy Gouveia
  - Coordinated Entry System – Dr. Danny
  - Data – Claire
  - Planning and Housing – Sharon
  - Member Relations – Greg Payton
  - Chair – Heather Lusk
  - Vice Chair – Jillian Okamoto
  - Secretary – Robert Boyack
  - Treasurer – Morgan Barrett
  - Lived Experience – Lindsay Pacheco, Kim Nabarro
  - State Government
  - City Government
- Old Business
  - a. Strategic Alignment
    - Review of recommendations
      - 1. Advisory Board Makeup
      - 2. Review of Charter
    - Next steps
- B. Special NOFO addressing Unsheltered Homelessness
  - a. Review of timeline
- Completed Action Item Checklist
- New Business



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- a. Regular NOFO
  - Timeline, Advisory Board Meetings
- Action Item Checklist
  - b. US CoC HUB - Nicky
- June, PIC General Membership Meeting - continued to July Meeting
  - a. Presentation: Should we do PITC every year? What should auntie Blanche, Twinkles etc. be considered unsheltered/sheltered in the PITC- Break Out Rooms
  - b. July General Meeting – Community Health Workers – Joey DeWater?

Next meeting: Thursday, September 1<sup>st</sup>, 10am-12pm

**Action Items:**

Action Item	Date of Request	Review Date	Notes	Date Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was created to explain process to CoC members	May 2022
ESG Prioritization for FY '23	April 2022	April May June	An initial survey was distributed to CoC Members to collect ideas of percentage breakdown of ESG funding between RRH, HMIS, SO, ES. A 2 <sup>nd</sup> survey was sent out to the CoC Members to further this discussion. Awaiting results. Results for the follow up survey were reviewed. 22 responses were collected. Following a recommendation from the CoC Membership, the City will be given the recommendation. Recommendation: HMIS 10%, SO 20%, HP 25%, ES 25%, RRH 20%. CoC Membership to vote on recommendation at the July Meeting	
Consent form correction	June 2022	June 2022	Consent form has been updated with the correct links	June 2022
Hoarding Training	May 2022	June	Training being worked on with Mental Health Association of San Francisco. Trainings set up for August	
US Housing HUB Creation	July 2022	August	Laura/Nicky reached out to Heather Muller to start working on this project. Heather presented some background on current collaborations on the mainland, Nicky and Laura will continue to work on HUB concept. We have also been invited to join the European HUB. Laura will look into this option.	
Review Conflict of Interest Policy	July 2022	August	Review current conflict of interest policy	
Define Membership definition	July 2022	August	Review and edit Membership Definition and Voting	



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1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.
2. **Step up, step back:** If you are a person who normally talks a lot, then please try to 'step up' listening and 'step back' talking. If you are a person who normally stays quiet, then try to 'step up' speaking, and 'step back' listening.
3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.). The Chair will serve as a moderator to keep the meeting on track.
4. **Come prepared:** Anything that needs to get voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.
5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone's time.