

PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC COC General Membership Meeting

Meeting Minutes Tuesday, Date: Tuesday, Sept 20th, 2022

Time: 12:00pm-1:30pm

Location: MS Teams

Attendees: See roster sheet

Topic	Discussion	Outcome/Action
Call to Order, Approval of Minutes	Meeting called to order: 1200 by Heather Lusk, August Minutes review: Accepted	
Continuing	Alika read PICs Mission Statement	
Business Action Item Update: HMIS Vendor Review and	No presentations, the presenter that was scheduled asked that they come back in October. Heather Lusk Chairperson	
Discussion: PITC	Action Item Update:	
Discussion: Defining Membership and Voting Criteria: ED Report: Please see attached. Stakeholder	US Housing HUB Creation still in process. Working with Heather Muller, collaborating with agencies on the mainland, and having been invited to join the European HUB. Laura will look into this option and will speak to Katie Miller, hoping she will be here for the November Conference. Conflict of Interest Policy: Many agencies are funded through the NOFO Many.	
Updates: Committee Reports:	through the NOFO, YHDP, and the new NOFO. Many of us are conflicted about receiving money from the COC and being part of it. Plan to review the current conflict of interest policy and identify if there are areas to strengthen or change it.	
	Define Membership Definition: We are looking at sub-committee membership. From December through January, we will look at everyone who applies and chooses the committee, spending the last three months allowing the new committee Chairs to reach out to the people signed up to get the committee members	

engaged and prepared to hit the ground running come January 2023.

Reviewed the Conflict of Interest (refer to document 11 Conflict of Interest)

Every year each agency must sign this upon renewal of their membership.

11.1 RECOGNITION OF CONFLICT OF INTEREST

- 11.1.1 Recognition of Conflict of interest. Taking no action that can result in a personal, organizational, or professional gain.
- 11.1.2 No action may be taken to influence PIC CoC that may be a financial benefit to themselves, family member, spouse or partner, or organization in which the participant employee, member of the PIC-CoC Advisory Board or its committees, family members, spouse or partner serves in an official capacity.
- 11.1.3 Official Capacity includes employee, owner, stockholder, director, board member, consultant, or officer representing any such entity or organization seeking funding from the CoC.

11.2. DUTY TO DISCLOSE

- 11.2.1 Depending on the vote or the discussion, members of the PIC must disclose potential conflicts and recuse themselves should the situation present itself. Conflict of interest must be included in the minutes.
- 11.2.2 Anyone in the CoC is required to disclose any potential conflict. If you think or consider that there is a potential for conflict, it would be safer to disclose it rather than not.

11.3 RECUSAL

11.3.1 The person will recuse themselves from voting on issues that directly and/or disproportionately affect their agency. Must disclose before the decision and remove themselves from the room. (Heather suggested that PIC revisit this section for clarity)

11.4 VIOLATION OF THE CONFLICT OF INTEREST.

11.4.1 If you believe there was a violation, you must reach out to the CoC Vice Chair.

11.5 DETERMINING WHETHER CONFLICT EXISTS

11.5.1 The Vice Chair will do an investigation and report back to the CoC Advisory Board.

11.7 ACCEPTANCE OF GIFTS

11.7.1 No solicitation or gifts over 25 dollars.

PIC will be revising parts of the document for clarity around how these may impact PIC-CoC, who can be an applicant, as well as developing the scorecard.

Questions: Alika requested clarity regarding the conflict of interest. Is it in general and not just agencies receiving HUD funding.

Heather: Confirmed, it is in General, any perceived conflict of interest. Especially around the Voting. Heather: Solicited feedback from others if we need to refine the statute.

No response from the group.

Heather: Solicited feedback to clarify PIC staff. Ama: Specific example that was mentioned was the materials that were part of the collaborative applicant's administrative functions, that some conflict is inherent; and encourage others to be involved to avoid creating the impression of one agency or program having a much greater voice than everyone else.

Heather: Suggested that we talk about conflict of interest in a normative way, inclusive, and check and balances.

Laura: Mentioned that Piper (HUD Technical Advisor) texted her that they would be working with CoC regarding the conflict of interest.

HMIS Vendor Review and Discussion:

Laura Thielen Executive Director
PIC is looking at the potential of looking at a new
HMIS Vendor. There have been some problems and
HIPPA Violations with the current system that
continues to happen. PIC notified BTG over in the Big
Island of the concerns since they use the same vendor.
A request for interest in quotes. Two vendors, PIC, are
looking at Ecoveier and Bit Focus and the capability to
integrate the CES.

Claire from PIC reports that the recording of the data committee meeting that looked at the two platforms is out. If you did not attend, you could review the recording from the Data Committee from last Tuesday.

Heather asked for clarity that both vendors will be including CES, and Laura confirmed. Heather then asked about the timeline.

Laura responded: Once a decision is made on the vendor, we are looking at 3 to 4 months for data transfer, and we will be using both systems and occurring the cost. Once in place will provide training.

Open to Questions

Sharon from Gregory House: Will the new system be placed by the PIT count, Laura responded no guarantee, but we can specially ask them.

Heather then solicited for any further Questions No further Questions was presented.

Heather then inquired about voting from the CoC on the vendor decision.

Scott from the governor's office inquired about the financial aspect of it. The total cost and the means of financing. It should be manageable with the funding the CoC receives. And secondly, suggested that review the contracts or any specific verbiage to Caseworthy and the impact.

Laura responded: for the HPU MOU, Caseworthy was written in, but PIC removed any reference to Caseworthy and replaced it with HMIS Vendor. The providers will need to change the language as well.

Scott asked Laura to share concerns about Caseworthy with Amod, the current chair, Alison and Carlos.

Carla from Ryse asked that we make sure to do the minimal entry for staff and be mindful of the bridges and Heather agreed to suggest that the vendors do a live presentation. Laura agreed if people are interested. Heather asked if Clair could collect the names of those who would be interested; if there is enough interest, then move forward. Each presentation is about 45 minutes, and it was not recommended to use the General Meeting due to the time restrictions.

POINT IN TIME:

Heather said that after discussion, HUD requires every other odd year. Next week's meeting with the region leads. The first meeting is closed but moving forward is open to everyone.

Executive Director Report

Laura Thielen (refer to attached.) Focused on the regular NOFO and Special NOFO. Twenty-nine applications for NOFO: Prioritize renewals and expansions were placed into Tier Two. Special NOFO had seven to eight applicants.

STATEWIDE HOMELESS AWARENESS CONFERENCE: Guest Speakers from Europe will be here for a week to meet with Stakeholders across the state.

CONSOLIDATED PLAN

We are working on an updated Consolidated Plan to be turned in with the special NOFO.

EHV

We are getting closer to the final number of 312 vouchers available over 111 activities. Hopefully, more are coming soon.

Laura solicited Questions and there was none.

Stakeholder Updates:

Governors Office

Emma: 1. Summer intern working in non-traditional housing; the report is on the website. There are eight key recommendations. 2. 2023 update on the Homeless Fiscal map is completed. The dashboard is updated on the website.

Cheryl: Supportive Housing workgroup, third Tuesday of each month, connecting with broad stakeholders to build knowledge and better communicate cohesively on supportive housing and looking to have a brief report by the end of this year we can share with the legislation.

Scott: HPA canceled the waitlist due to a glitch in the system. Scott will be sending the letter to Laura. Appreciation to his staff for the work that they have been doing.

Questions Solicited none asked.

Committee Reports:

Homeless Program Office No Representation

City and County No Representation

Dept of Community Services No Representation

HUD Laura Fiscal Year 21 Grants are having a start-up conference.

VA No Representation

Hawaiian Affairs No Representation

OYAB: Laura hoping to have an OYAB meeting in the near future to get that going again

Member Relations. Greg talked about government agencies' membership waivers and fee schedules, making a recommendation for a standardized fee structure. Discussed Membership.

Questions Solicited None

Questions Regarding Conference None

Advocacy Bob: Counsel Member Esther Kiaaina is attending the meeting tomorrow at 3 PM. Ouestions Solicited None

Data Clair: Data Committee moved to the second Tuesday of the month at 10 AM Questions Solicited None

Planning and Housing: Sharon's first meeting is next Tuesday 1:30 PM Questions Solicited None

CES Oversite Laura: doing a deeper dive into what the numbers mean, the CES team is working on more explanation of the numbers.

Questions Solicited None

Heather inquired about the two different Affordable Housing Conference and the Statewide Conference that may be happening simultaneously; how do they connect? Laura responded that they are working on the details, but it should be very interactive, and will get more information for us.

Program Success Stories:

Carla: YHDP diversion process to reach out to young people coming out from systems. She is working with a minor she has known for ten years, transferring him out of OCC and placing him in Keni Ana Housing. The power of community and not giving up on young people.

Unknown Name. Last week, a client that was supposed to spend 10 years in Halawa got into the diversion program and was able to collaborate with the court.

New Business	Announcements and Updates: Gregory Housing will be doing a presentation on their programs	
Meeting Adjourn	1350	
Next Meeting	Tuesday, October 18 th , noon.	

Partners In Care Executive Director Report To the Oahu CoC General Membership

September 20th, 2022

Aloha.

Below is an update of what has been happening in our CoC over the last month.

Action Items:

Action Item	Date of	Review Date	Notes	Date
	Request			Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was	May 2022
			created to explain process to CoC members	
ESG Prioritization for	April 2022	April May	An initial survey was distributed to CoC	June 2022
FY '23		June	Members to collect ideas of percentage	
			breakdown of ESG funding between RRH,	
			HMIS, SO, ES. A 2 nd survey was sent out to	
			the CoC Members to further this discussion.	
			Awaiting results.	
			Results for the follow up survey were	
			reviewed. 22 responses were collected.	
			Following a recommendation from the CoC	
			Membership, the City will be given the recommendation.	
			Recommendation: HMIS 10%, SO 20%, HP	
			25%, ES 25%, RRH 20%. CoC Membership to	
			vote on recommendation at the July	
			Meeting	
Consent form	June 2022	June 2022	Consent form has been updated with the	June 2022
correction			correct links	
Hoarding Training	May 2022	June	Training being worked on with Mental	August
			Health Association of San Francisco.	2022
			Trainings set up for August. Training was in	
			August with a limit of 50 attendees. The	
			event was "sold out".	
US Housing HUB	July 2022	August	Laura/Nicky reached out to Heather Muller	
Creation			to start working on this project	
Review Conflict of	July 2022	August	Review current conflict of interest policy	
Interest Policy				
Define Membership	July 2022	August	Review and edit Membership Definition	
definition			and Voting	

Regular NOFO

The annual HUD funding opportunity will be completed and turned into HUD at the end of September. Our priority for this year were renewal projects. A total of more than \$13 million will be coming to Oahu for the FY' 23 funding cycle. HUD gave us a very short time frame to turn this application in and several agencies had difficulty making the deadlines. We hope that in the future we can have more time to make the best application possible.

Special NOFO

Along with the Regular HUD NOFO reviewed above, our Continuum also had an opportunity to submit an application specifically to work with those who are unsheltered. Across the nation, and in Hawaii, we saw an increase in unsheltered homelessness in our community. This will be an initial 3 year grant and equals out to more than \$2.5 million a year. Applications from interested parties were due to PIC on the 15th of September with a deadline to submit to HUD on October 20th. We will have more details on this application in coming months.

Statewide Homelessness Awareness and Housing Solutions Conference

We invite all members of HICH to attend this conference — Welcome Home; Working together for our Community. We are currently looking for Sponsorship for the conference and registration will begin on August 1^{st} . You can get more information on our website at https://www.partnersincareoahu.org/2022-conf . Appleseed, along with HIHAC (Hawaii Housing Affordability Coalition are working on bringing a cohort of European Housing experts to the Islands in November. They will first visit Hawaii Island for meetings with Bridging the GAP and community members and then they will come to Oahu to meet with various stakeholders and present at the conference.

Mayor's Challenge to End Veteran Homelessness

We continue to work with veteran providers throughout the island to assist veterans in their pathway to housing and services. Currently there are 116 active referrals on our By Name List. Our Landlord Engagement Program works closely with providers to seek housing that will pass HQS (Housing Quality Standards) inspections that must be done prior to housing with HUD Vash vouchers. We also meet with the Homeless Veterans Task Force and update that group on a monthly basis.

Point In Time Count

We have been talking with CoC members regarding whether or not we should continue to conduct the Point In Time Count every year. HUD regulations state that every CoC must conduct a count minimally every two years. 2023 is a mandated year for the count so we are planning to conduct the count in late January 2023. We will continue to work with stakeholders to determine whether we will then switch to every 2 years or stay on an annual basis. While many question the validity of the point in time count, based on the restrictions on the methodology and timing, we will begin to work on a report for our community that shows both the Point In Time Count statistics and HMIS numbers over the course of a year. We recently checked the numbers of unduplicated individuals who have had some type of homeless service in the last year and we found more than 11,000 unduplicated individuals. This kind of information will enable us to make decisions in our community that reflects the needs of this population.

PIC-CoC Consolidated Plan

We are currently working on an updated Consolidated Plan with the Coordinators office and should have a draft by the next HICH meeting.

Emergency Housing Vouchers

State Vouchers:.

Out of 182 we currently have 177 vouchers active, 144 leased up. We are searching for units for the remaining participants and collecting final documents.

City Vouchers:

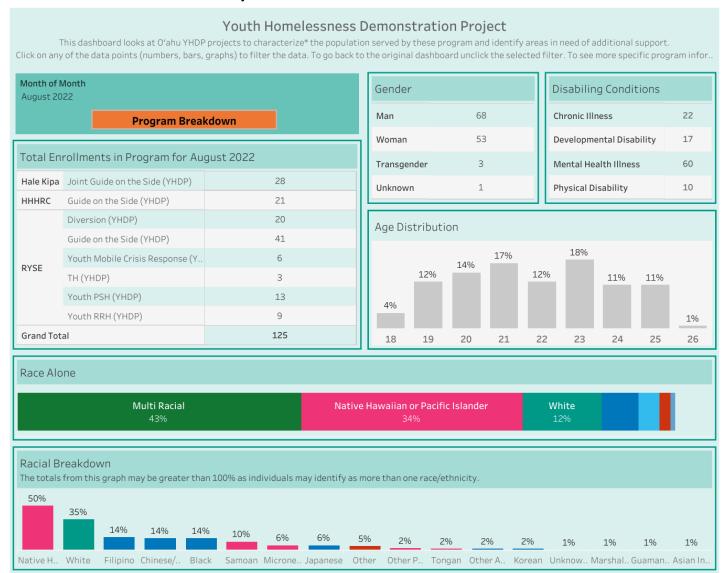
Out of 312 vouchers, we have 111 active, 30 leased up. The City is currently requesting 10 voucher referrals a week. There are 62 vouchers waiting for City approval.

OAHU HOUSING NOW:

The Oahu Housing Now Project was set to finish at the end of September. Due to the fact that several people on the program are waiting for vouchers to become available or other planned exits to occur, the City has extended the contract to hopefully enable people to stay in housing until the next step of their housing plan comes to fruition. Although the overarching goal of OHN was to provide housing for one year only, we have the ability to continue to work with participants for a few months more. The new contract

end will be in March of 2023. By that time we hope to have everyone moved onto a more permanent solution.

Youth Homelessness Demonstration Project –



Youth Homelessness Demonstration Project

 $This dashboard looks at O'ahu\ YHDP\ projects\ to\ characterize * the\ population\ served\ by\ these\ program\ and\ identify\ areas\ in\ need\ of\ additional\ support.$ Click on any of the data points (numbers, bars, graphs) to filter the data. To go back to the original dashboard unclick the selected filter. For more information on demograp..

January 2022

YHDP Programs have seen **272** total individuals since As of August 2022, **46** individuals have been enrolled for 1 year or longer

21 individuals have exited into Permanent Housing since January 2021

Month of Month August 2022 **Additional Demographics**

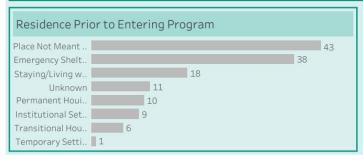
Total Enrollments in Program for August 2022			
Hale Kipa	Joint Guide on the Side (YHDP)	28	
HHHRC	Guide on the Side (YHDP)	21	
	Diversion (YHDP)	20	
Guide on the Side (YHD	Guide on the Side (YHDP)	41	
RYSE	Youth Mobile Crisis Response (Y	6	
KISE	TH (YHDP)	3	
	Youth PSH (YHDP)	13	
	Youth RRH (YHDP)	9	
Grand Tota	al	125	

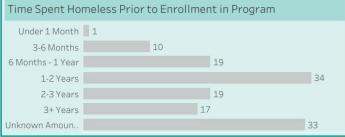
Number of Clients Enrolled at End of August 2022				
		Enrolled at End	Total Beds	% of Beds Filled
RYSE	TH (YHDP)	3	4	75%



Percent to Client Goal Street Outreach and Services Only

Programs				
		% to Goal	Total Clients 01/21-Today	Client Goals
Hale Kipa	Joint Guide on	74%	37	50
HHHRC	Guide on the S	56%	28	50
	Diversion (YH	37%	55	150
RYSE	Guide on the S	82%	67	82
	Youth Mobile	48%	127	264





CES:

CES Oversight Dashboard

These dashboards are meant to provide transparent data to homeless service providers and community stakeholders in an effort to inform and improve CES operations and outcomes CES Time Standards

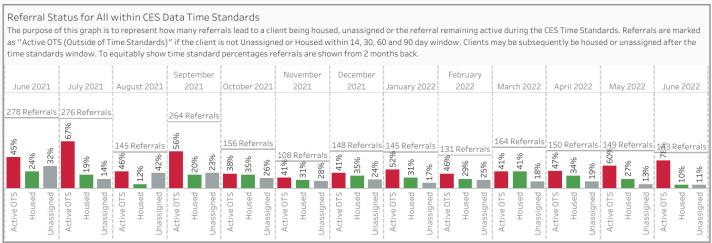
Intake: 14 Days | Unassignment: 14 Days | To House with Bridge Housing & Transitional Housing: 30 Days | To House with Rapid Re-Housing & Permanent Supportive Housing: 90 Days | To House Veterans within Rapid Re-Housing & Permanent Supportive Housing: 90 Days

Select a Sub-Population, then click on any of the Months, bars and boxes for further filtering!

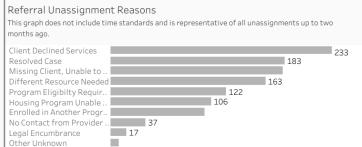
Sub-Population

More Metrics!









CES Oversight Dashboard

These dashboards are meant to provide transparent data to homeless service providers and community stakeholders in an effort to inform and improve CES operations and outcomes **CES Time Standards**

Unassignment: 14 Days | To House with Bridge Housing & Transitional Housing: 30 Days | To House with Rapid Re-Housing & Permanent Supportive Housing: 60 Days | To House Veterans within Rapid Re-Housing & Permanent Supportive Housing: 90 Days



Veterans

ngles

10 days

BH

HMIS Data Reports/Dashboards Program Exit Information:

https://www.partnersincareoahu.org/about-hmis

O'ahu HMIS Inflow - Outflow Dashboard

This dashboard looks at overall trends within the HMIS system. Not all individuals in HMIS are currently experiencing homelesness, some are in housed but in housing programs. You can find term definitions when hovering over the metics on the dashboard.

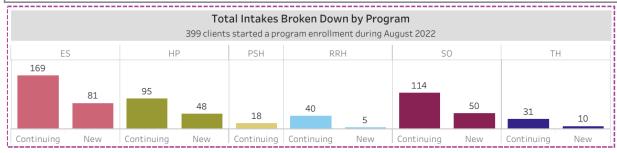
Select Mon.. August 2022

5,892 clients were enrolled in a program during August 2022 (4,329 Adults & 1,590 Children)

Demographics

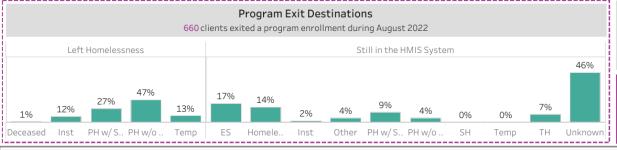
Grand Totals at Start and End of month reflect the total number of individuals currently enrolled in an HMIS program at the first and last day of the month. A client may exit a program but not necessarily exit homelessness. Due to this there will be a difference between program totals and Net Change in HMIS System.

Program Totals at August 01, 20	022. A client may	be enrolled in multip	ole programs. Grand t	totals reflect a undup	licated count of clien	nts.	
	ES	HP	PSH	RRH	so	TH	Grand Total
Currently Experiencing Homelessness	1,027	0	103	253	818	533	2,571
Currently Housed	0	887	1,108	855	0	0	2,819
Grand Total	1,027	887	1,210	1,108	818	533	5,377











▼ -69 Clients Net Change in HMIS System

Program Totals at End of Augus	t 31, 2022. <u>r</u>	A client may be enrolled	l in multiple program	s. Grand totals reflec	t a unduplicated cou	nt of clients.	
	ES	HP	PSH	RRH	so	TH	Grand Total
Currently Experiencing Homelessness	1,049	0	119	262	762	513	2,574
Currently Housed	0	969	1,095	814	0	0	2,857
Grand Total	1,049	969	1,213	1,075	762	513	5,419

O'ahu HMIS Inflow - Outflow Demographics

This dashboard looks at overall trends within the HMIS system. Not all individuals in HMIS are currently experiencing homelesness, some are in housed but in housing programs. You can find term definitions when hovering over the metics on the dashboard.

Select Month: August 2022 5,892 clients were enrolled in a program during August 2022 (4,329 Adults & 1,590 Children)

Inflow/Outflow

Emergency Shelter 21% of all Clients Enrolled in a Program Permanent Supportive Housing 21% of all Clients Enrolled in a Program Rapid Re-Housing 19% of all Clients Enrolled in a Program

Homelessness Prevention L7% of all Clients Enrolled in a Program **Street Outreach** 17% of all Clients Enrolled in a Program Transitional

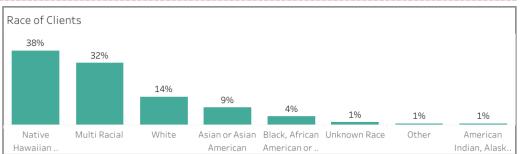
Years Spent in Hawai'i

The Hawai'i Specific Assessment is only completed by the Head of Household, therefore not all individuals have completed this assessment. These numbers are for individuals who completed an assessment within the past 12 months. Individuals may be shown for multiple months as their enrollments progress.

Years Spent in Ha	ES	HP	PSH	RRH	SO	TH	Grand Total
Less Than 1 Year	36	7	1	7	6	5	61
1-5 Years	68	25	30	77	20	26	243
6-10 Years	48	37	59	38	24	23	224
11+ Years	440	273	808	387	395	190	2,429
Grand Total	591	342	898	509	445	244	2,948

82% of Clients have lived in Hawai'i for 10 years or longer





Percent of Clients with a Disability

 $All \ answers \ are \ self-reported \ at \ the \ start \ of \ a \ program \ enrollment \ and \ only \ includes \ adults \ above \ the \ age \ of \ 18.$

66% of individuals nave a Mental Illness	51% of individuals have a Chronic Illness	44% of individuals Substance Use Disorder	36% of individuals have a Physical Disability	16% of
----------------------------------------------------	--------------------------------------------------	-------------------------------------------------	------------------------------------------------------	---------------

Household Type	
Single Adult	43%
Adult(s) with Minor Child(ren)	45%
Adult Only Household	8%
Unaccompanied Youth	3%
Parenting Youth Family	2%
Single Person of Unknown Age	0%
Unaccompanied Minor	0%
Household with a Person of Un	0%

HMIS Monitoring

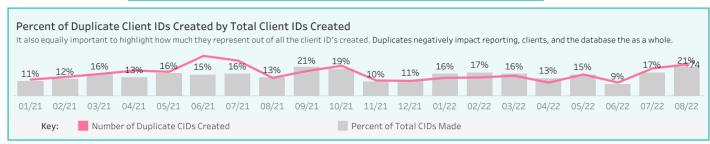
2022 HMIS Data Monitoring Dashboard

This dashboard serves to highlight data timeliness and data quality by organization. This dashboard is not and should not be used as a measure of the quality of care and serivces provided to clients. This dashboard simply highlights data metrics as they are entered into HMIS. To view more metrics click on the "More Metrics" button.

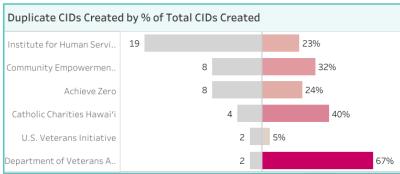
Month, Year of Month. August 2022

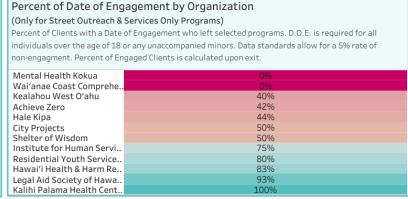
7,128 Individuals (6,366 Enrollments) were enrolled in a HMIS Program or VI-SPDAT during August 2022

Timeliness Metrics









2022 HMIS Data Monitoring Dashboard

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Month, Year (click the drop down to select a month) July 2022

More Metrics!

CoC Overall Data Entry Timeliness

Average number of days it takes providers to enter enrollments into HMIS during the month of None. Data standards require organizations to enter data within 72hrs.

* Timeliness will be analysed 2 months back from the current month as this allows for the most accurate analysis of timeliness records.

CoC Overall Data Exit Timeliness

Average number of days it takes providers to exit enrollments from HMIS during the month of None. Data standards require organizations to enter data within 72hrs.

* Timeliness will be analysed 2 months back from the current month as this allows for the most accurate analysis of timeliness records.

5 days	3 days

Data Entry Timeliness by Organization	
Achieve Zero	2 days
Alternative Structures International	1 days
Catholic Charities Hawai'i	1 days
City Projects	1 days
Community Empowerment Resources	21 days
Dynamic Healing Center	26 days
Family Promise Hawai'i	2 days
Gregory House Programs	1 days
Hawai'i Health & Harm Reduction Center	11 days
Honolulu Community Action Program	19 days
Institute for Human Services, Inc.	1 days
Kalihi Palama Health Center	3 days
Kealahou West O'ahu	1 days
Legal Aid Society of Hawai'i	0 days
Mana Pono Holomua	0 days
Mental Health Kokua	1 days
Residential Youth Serivces & Empower	0 days
Shelter of Wisdom	1 days
Steadfast Housing Development Corpor	4 days
The Salvation Army	10 days
The Shelter	1 days
U.S. Veterans Intiative	2 days
VI-SPDAT (whole CoC)	1 days
Waikiki Health	8 days
Women In Need	2 days
Work Hawai'i	11 days

Data Exit Timeliness by Organization	
Achieve Zero	8 days
Alternative Structures International	0 days
Catholic Charities Hawai'i	0 days
City Projects	1 days
Community Empowerment Resources	8 days
Family Promise Hawai'i	1 days
Gregory House Programs	20 days
Hale Kipa	5 days
Hawai'i Health & Harm Reduction Center	11 days
Hawai'i Homeless Healthcare Hui (H4)	0 days
Honolulu Community Action Program	0 days
Institute for Human Services, Inc.	0 days
Kalihi Palama Health Center	6 days
Kealahou West O'ahu	0 days
Legal Aid Society of Hawai'i	0 days
Mental Health Kokua	41 days
O'ahu Housing Now	5 days
Residential Youth Serivces & Empower	0 days
Steadfast Housing Development Corpor	2 days
The Shelter	0 days
U.S. Veterans Intiative	5 days
VI-SPDAT (whole CoC)	0 days
Wai'anae Coast Comprehensive Health C	0 days
Waikiki Health	3 days
Women In Need	29 days
Work Hawai'i	0 days