



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

PIC COC General Membership  
Meeting  
Meeting Minutes Tuesday,  
Date: March 21, 2023  
Time: 12:00pm-1:40pm  
Location: MS Teams

Attendees: See roster sheet

Topic	Discussion	Outcome/Action
<b>Call to Order Roll Call</b>	Meeting called to order: 1200 Called to order by Heather Lusk Chairperson Grounding Mission Statement read by: Sally PIC Group Agreements Minutes review: Approved Clair Fujita moved Marya Grambs Second	
<b>True Cost Coalition</b>	<p>Laura Thielen and Heather Lusk</p> <ul style="list-style-type: none"> <li>○ The group has been around for about a year, made up of about seventy nonprofit leaders that are advocating for the true cost of delivering services.</li> <li>○ Rates are based on 20 or 30 years ago.</li> <li>○ Indirect cost is either not allowed or is at 10%</li> <li>○ Letter sent to Gov. Green asking for an 5% increase in contract.</li> <li>○ Appeal to providers who are not involved in the True Cost Coalition to consider getting involved.</li> <li>○ Some Homeless Providers are struggling.</li> <li>○ Agencies have to depend on easily received reimbursable such as HUD.</li> <li>○ Expectation is to submit quality invoices with less admin is not a reality.</li> <li>○ Asking for a quicker turn around with reimbursement</li> <li>○ Ensuring the procurement system is better.</li> </ul> <p>Open to Discussion:</p>	
<b>Achieve Zero</b>	<p>Keith Yabusaki</p> <ul style="list-style-type: none"> <li>○ Achieve Zero is meeting with government city state and other funders. We approach the topic careful to not to come across and attacking any individual or point fingers that anyone.</li> <li>○ We view Monitoring as an opportunity to improve ourselves.</li> <li>○ Government needs the experience of the nonprofit.</li> </ul>	

	<ul style="list-style-type: none"> <li>○ The 20% startup money for new contracts</li> <li>○ Indirect Cost Study shows 18% to 60%, the norm is about 30% to 35%.</li> <li>○ Indirect Cost not covered by grants at minimal you are 18% of covering true cost.</li> <li>○ The direct staff is the biggest asset.</li> <li>○ Being creative to retain staff by reducing workdays to 4- 10 hours days.</li> <li>○ If administrative work is programmatic work can be reimbursed need to justify it.</li> <li>○</li> </ul> <p>Questions  <b>Melissa</b> : Discussed the turnover and the burn out rate.</p> <p><b>Charla Houser:</b> Keeping staff in the ALICE threshold. Bill SB 667 to exempt non-profit from paying GE Tax on fund raising. Micro loans to their staff. No interest loan, paid back with no interest.</p>	
<b>Action Items</b>	<p><b>Refer to Action Attachment</b>  Creating a Networking Session.  Panel Discussion involuntary mental health treatment.  Job Fair in March 18, 2023 eLOCCS and e-snaps training</p>	
<b>Continuing Business</b>	<p><b>Governor’s Office – James Koshiba</b>  Comments:</p> <ol style="list-style-type: none"> <li>1. True Cost encourage to give honest feedback to the government.</li> <li>2. Get specific on about which challenges apply to what funding source.</li> <li>3. Impactful Messaging: re: Staff Turn Over impacts both staff and participants.</li> </ol> <p>Update:</p> <ol style="list-style-type: none"> <li>1. True cost and contracting, the emergency proclamation on homelessness so it's been in effect for about 60 days and governor extended it renewed it for another 60 days.</li> <li>2. Spent the last 60 days really trying crafting the process and emergency rules on how to use the proclamation on how private entities nonprofits service providers can use the proclamation to quickly create housing or space for people who are experiencing homelessness.</li> <li>3. Working with state agencies departments within branches within the department of land and natural resources which are responsible for doing environmental reviews and cultural and historic reviews to create an exploratory process.</li> <li>4. Working with each of the counties to make sure that the planning and the permitting process can be</li> </ol>	

	<p>expedited.</p> <p>Marya Grambs: Inquired if James wanted to highlight any Bills.</p> <p>James Koshiba discusses Ohana Zones and how the House and Senate have a difference of opinion.</p> <p><b>State Homeless Program Office</b> – Harold Brackeen III Not Present</p> <p><b>Mayor’s Office on Housing</b> – Ailina Laborte Cheryl: Office of Housing and Homelessness hired a new executive director, Denise Iseri-Matsubara</p> <ul style="list-style-type: none"> <li>• City looking restructuring the process.</li> <li>• Homeless Outreach and Navigation for Unsheltered Center (HONU) is moving to Leeward Side likely in the Waianae Side on April 1<sup>st</sup></li> <li>• Town Halls</li> </ul> <p><b>City Department of Community Services</b> – Anton Krucky, Not Present</p> <p><b>HUD Local Field Office</b> – Mark Chandler Not Present</p> <p><b>VA</b> – Lindsay Kaumeheiwa No updates at this time.</p> <p><b>Office of Hawaiian Affairs</b> – Carla Hostetter Release 12 solicitation total around 9 million dollars Ohana Grant for people experiencing homelessness.</p> <p>Sharon inquired on restrictions.</p> <p>Charla: 60% have to be native Hawaiians.</p>	
<p><b>Committee Reports</b></p>	<p><b>Advocacy</b>- Bob Refer to 2023 Legislative Priorities Narrative for Bills.</p> <ul style="list-style-type: none"> <li>○ Maintaining and Perpetuate Proven Core Services</li> <li>○ Support Housing Stability Services</li> <li>○ Creation of Affordable Housing</li> </ul> <p>Meeting with Senator Chang tomorrow. Appeal to members to join the Advocacy Group.</p> <p>Cheryl: Discussed Resolutions looking at leverage TANF funding to be able to build more supportive housing. Empty Homes Taxes, City has proposed putting some funds to be able to study the implementation part of a potential empty homes tax to be more prepared going forward.</p>	

	<p><b>Awareness and Communications-</b> Aura Reyes Conference working with Hawaii Apple Seed. Event Theme: Moving Forward Together with Positive Solutions. Working on:</p> <ol style="list-style-type: none"> <li>1. Topics for Breakout sessions</li> <li>2. Networking events need to identify a location</li> <li>3. Service events with the chief zero and their district</li> <li>4. Working on the communications piece the for the public awareness.</li> </ol> <p><b>OYAB-</b> Gabe Freitas No updates</p> <p><b>Coordinated Entry System-</b> Dr. Danny Chan Laura: Working with Bitfocus on merging the new HMIS.</p> <p><b>Data-</b> Claire Fujita Mian Focus: Migration into the new system. Encouraging agencies to send multiple one staff to sign up for training. Point of Time Due April 28<sup>th</sup> Laura: Caseworthy still has the problem of mismatching documents.</p> <p>If staff or agencies have not be trained they will not be able to use the system. The <b>28<sup>th</sup> is Black Out Date</b> you will not be able to use Caseworthy System moving forward all providers will need to use Bitworthy.</p> <p>Need nomination for new Data Chair, Clair is stepping Down.</p> <p><b>Planning and Housing-</b> Sharon Baillie Job Fair this week CoC Written Standards Hosing First Training, no date set yet. Next meeting March 28<sup>th</sup> Looking at PIT report suggestions of what you would like to see.</p> <p><b>Member Relations-</b> Greg Payton Trying to Schedule Partner Agencies for Presentation at the General Meeting.</p>	
E.D Report	<p>Refer to Handout.</p> <ul style="list-style-type: none"> <li>• Action List</li> <li>• US Housing HUD creation</li> <li>• Reviewing Conflict of Interest Policy</li> <li>• Definition Membership</li> <li>• Addition of Committee OLEC</li> </ul>	

	<ul style="list-style-type: none"> <li>• Training on e-Snaps and e-LOCCS</li> <li>• Job Fair</li> <li>• Networking Session</li> <li>• Panel Discussion on involuntary mental health.</li> <li>• Housing Frist Training</li> </ul> <p>Waiting on Apple Seed to give us the Finland People over. they have until Friday.</p>	
<b>Program Success Stories</b>	<p>Chris from Liliuokalani Trust: Lydia house shared this morning that they've been doing outreach with RYSE and a number of other partners on the West side and in other places in urban Honolulu. They are learning a lot from other organizations to do outreaches making it easier, supporting one another to improve the quality of life for our native Hawaiians.</p>	
<b>New Business</b>	<p><b>Announcements Highlights and Updates:</b> Job Fair Thursday Invite Guest that maybe ready to start a Job. Lunch and Learn tomorrow on the Veteran Benefits Program.</p>	
<b>Meeting Adjourn</b>	1:39 PM	
<b>Next Meeting</b>	Tuesday April 18 <sup>th</sup> @ 12PM	