



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

### **PIC CoC Advisory Board Meeting**

Thursday, October 5<sup>th</sup>, 2023

10:00 AM – 12:00 PM

**Join TEAMS Meeting**

### **AGENDA**

**In person at the PIC office if possible**

- Call to order
  - Introductions of members and participants
  - New Business
    - Slate of Directors Nominees
    - December vote on new Board members
  - Committee Review:
    - Advocacy – Bob Wardlaw
    - Awareness and Communications – Aura Reyes
    - OYAB – Gabe Freitas
    - Coordinated Entry System – Dr. Danny Cheng
    - Data – Robert Daley
    - Planning and Housing – Sharon Baillie
    - Member Relations – Greg Payton
    - Chair – Heather Lusk
      - Strategic Planning Update
    - Vice Chair – Jillian Okamoto
    - Secretary – Robert Boyack
    - Treasurer – Ryan Catalani
      - CoC Policy and Procedure for review
    - Lived Experience – Lindsay Pacheco, Kim Nabarro
    - State Government – James Koshiba
    - City Government – Ailina Laborte
  - ED Report – Laura
  - Old Business
    - In Person Meetings- hybrid is important
  - Action Item Checklist- August PIC General Membership Meeting Agenda
    - Provider Spotlight –
- Next Meeting: November 2<sup>nd</sup>, at 10am



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**Group Agreements:**

1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.
2. **Step up, step back:** If you are a person who normally talks a lot, then please try to ‘step up’ listening and ‘step back’ talking. If you are a person who normally stays quiet, then try to ‘step up’ speaking, and ‘step back’ listening.
3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.).
4. **Come prepared:** Anything that needs to be voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.
5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone’s time.

Action Item	Date of Request	Review Date	Notes	Date Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was created to explain process to CoC members	May 2022
ESG Prioritization for FY '23	April 2022	April May June	An initial survey was distributed to CoC Members to collect ideas of percentage breakdown of ESG funding between RRH, HMIS, SO, ES. A 2 <sup>nd</sup> survey was sent out to the CoC Members to further this discussion. Awaiting results. Results for the follow up survey were reviewed. 22 responses were collected. Following a recommendation from the CoC Membership, the City will be given the recommendation. Recommendation: HMIS 10%, SO 20%, HP 25%, ES 25%, RRH 20%. CoC Membership to vote on recommendation at the July Meeting	July 2022



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Consent form correction	June 2022	June 2022	Consent form has been updated with the correct links	June 2022
Hoarding Training	May 2022	June	Training being worked on with Mental Health Association of San Francisco. Trainings set up for August	August 2022
US Housing HUB Creation	July 2022	August	Laura/Nicky reached out to Heather Muller to start working on this project. Heather presented some background on current collaborations on the mainland, Nicky and Laura will continue to work on HUB concept. We have also been invited to join the European HUB. Laura will look into this option.	
Review Conflict of Interest Policy	July 2022	August/November	Review current conflict of interest policy. Piper (HUD TA) is setting us up to meet with a TA to assist. TA group needed to postpone meeting for an additional week.	
Define Membership definition	July 2022	August	Review and edit Membership Definition and Voting	
Addition of Committee OLEC – Oahu Lived Experience Council	August 2022	September 2022	Review idea of adding new committee. OLEC does not want to become a committee at this time.	12/23 OLEC will not become an official Committee and we will continue to ask for updates.
Training on E-snaps, Eloccs	September 2022	March 2023	Request from local HUD office if we can conduct training or be trained on esnaps and eloccs.	
Job Fair to assist with capacity issues	October 2022	November	Suggested job fair for all providers to assist with filling	Job Fair is set for



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			in vacant units. Working on a March Timeline.	October 19th
Networking Session	January 2023	January	Set up a Provider Networking Session in each quarter.	
Panel Discussion on involuntary mental health treatment, mandated treatment	January 2023	April	Panel discussion to determine best practices and determine resources. James Koshiba is setting up a small meeting to start this discussion.	
Housing First Training	January 2023	March	PIC has put in a request to HUD for Housing First Training. NAEH's proposal was \$32k	