



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

Data Committee: Meeting Minutes
 Date: Tuesday, Oct 10th, 2023
 Time: 10:00am-11:00am
 Location: MS Teams

Attendees: Zoe Lewis, Elizabeth Kataoka, Robert Daley, Elizabeth Anderson, Vanessa Gilo, Angel Heath, Richard Kaai, Troy Moreno, Chris Robbins, Jess Oda, Michelle Robbins, Tristan Bones, Jennifer IHS, Keith Gutierrez, Ronni Oune, Summer Pakele, Connie Mitchell, Jaclyn Himea

PIC Staff: Sara Ironhill, Jillian Canova, Berta Maldonado, Josh Fuentes, Josh Roach, David Wilke, Laura Thielen, Aubrey Pelicano, Morgan Esarey & Michael Klieber

Topic	Discussion	Outcome/Action
Call to Order, Approval of Minutes	Minutes Approved	1 st : Connie 2 nd : Angel
Continuing Business	<p>New HMIS Access Request: David Makilan; vocational training, substance use counseling, tracking data, He Ala Hou O Ke Ola, 2 houses in Kalihi, 2 in Makiki, 2 in Salt Lake, 20 beds btwn 2 buildings, up to nine at each home, all sober houses, no specific area, 18-72 yrs old, cm for the 20 beds only.</p> <p>Outcome: Access granted Next steps: Schedule training w/ Josh R</p> <ol style="list-style-type: none"> 1. HMIS System Admin Team – Inventory Dashboard draft avail soon, HMIS team visiting CoC agencies to Talk Story <ol style="list-style-type: none"> a. Data Highlight (on hold) <ol style="list-style-type: none"> i. Sub Pop Reports – posted Veteran Sub Report, working on SGM Sub Report b. PIT/HIC updates – Coming around again, Jan 23rd AM & PM, kickoff meeting info will be sent out by Sara. c. Bitfocus/Clarity Update <ol style="list-style-type: none"> i. Monthly Dashboards – no major updates, a few drafts coming out soon for review. d. CES Admin Team – Morgan: Agency Analysis Role as the migration to Clarity is in the works. 	<p>Votes: Y: 10 N: 1</p>

New Business	<p>Connie: Suggestion that agencies auto-upload data into HMIS.</p> <ul style="list-style-type: none"> • Josh F: GHP has been doing this manually, Achieve Zero also trying for API for their data upload, Connie would like to get this for IHS. <p>Robert: We will monitor the HMIS Lead Agency once a year & HMIS Vendor once 3-5 years, will be going through to verify committee is doing its job, will bring this info next month for discussion, June is usually the month for HMIS & CES program reviews.</p>	
Meeting Adjourn		
Next Meeting	Next Meeting: Nov 14 th , 10AM	