

# PARTNERS IN CARE

Oahu's Continuum of Care

*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

PIC CoC General Meeting  
Tuesday, February 21<sup>st</sup>, 12:00pm-1:30pm  
Microsoft Teams  
Agenda

- I. Call to Order
- II. Roll Call & Introductions of Members and Special Participants
- III. Program Presentation:
- IV. Special Presentation: Medquest SNAP
- V. Special Topics
  - a. Action Item Review
- VI. Voting Items
  - a. January Minutes
- VII. Continuing Business –
  - a. CoC Partners
    - i. Governor's Office – James Koshiba
    - ii. State Homeless Program Office – Harold Brackeen III
    - iii. Mayor's Office on Housing – Ailina Laborte
    - iv. City Department of Community Services – Anton Krucky, Darrell Young
    - v. HUD Local Field Office – Mark Chandler
    - vi. VA – Lindsay Kaumeheiwa
    - vii. Office of Hawaiian Affairs – Carla Hostetter
  - b. Committee Reports –
    - Advocacy – Bob Wardlaw
    - Legislative Review
    - Awareness and Communications – Aura Reyes
    - OYAB – Gabe Freitas
    - Coordinated Entry System – Dr. Danny Cheng
    - Data – Claire Fujita
    - Planning and Housing – Sharon Baillie
    - Member Relations – Greg Payton
- VIII. E.D. Report
- IX. Program success stories
- X. Announcements and Updates
- XI. NEXT MEETING: Tuesday, March 21<sup>st</sup>, 12-1:30pm, via TEAMS

## **Action Items:**

Action Item	Date of Request	Review Date	Notes	Date Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was created to explain process to CoC members	May 2022
ESG Prioritization	April 2022	April May June	An initial survey was distributed to CoC	July 2022

for FY '23			Members to collect ideas of percentage breakdown of ESG funding between RRH, HMIS, SO, ES. A 2 <sup>nd</sup> survey was sent out to the CoC Members to further this discussion. Awaiting results. Results for the follow up survey were reviewed. 22 responses were collected. Following a recommendation from the CoC Membership, the City will be given the recommendation. Recommendation: HMIS 10%, SO 20%, HP 25%, ES 25%, RRH 20%. CoC Membership to vote on recommendation at the July Meeting	
Consent form correction	June 2022	June 2022	Consent form has been updated with the correct links	June 2022
Hoarding Training	May 2022	June	Training being worked on with Mental Health Association of San Francisco. Trainings set up for August	August 2022
US Housing HUB Creation	July 2022	August	Laura/Nicky reached out to Heather Muller to start working on this project. Heather presented some background on current collaborations on the mainland, Nicky and Laura will continue to work on HUB concept. We have also been invited to join the European HUB. Laura will look into this option.	
Review Conflict of Interest Policy	July 2022	August/November	Review current conflict of interest policy. Piper (HUD TA) is setting us up to meet with a TA to assist. TA group needed to postpone meeting for an additional week.	
Define Membership definition	July 2022	August	Review and edit Membership Definition and Voting	
Addition of Committee OLEC – Oahu Lived Experience Council	August 2022	September 2022	Review idea of adding new committee. OLEC does not want to become a committee at this time.	
Training on E-snaps, Eloccs	September 2022	March 2023	Request from local HUD office if we can conduct training or be trained on esnaps and eloaccs.	
Job Fair to assist with capacity issues	October 2022	November	Suggested job fair for all providers to assist with filling in vacant units. Working on a March Timeline.	
Networking Session	January 2023	January	Set up a Provider Networking Session in each quarter	
Panel Discussion on involuntary mental health treatment, mandated treatment	January 2023	April	Panel discussion to determine best practices and determine resources.	

**Partners In Care Mission:** Partners In Care's mission is to eliminate homelessness through open and inclusive participation, and the coordination of integrated responses.

**Our Objectives:**

- Build and maintain a community-based process that supports Oahu's Continuum of Care for homeless persons.
- Develop a full continuum of services.
- Ensure that homeless persons are treated with dignity and care.
- Engage in planning and evaluation to maximize the use of existing resources.
- Advocate for policies that promote a comprehensive, long-term approach to solving homelessness.
- Work collaboratively with other agencies and groups throughout the state of Hawaii.

**Group Agreements**

1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.

2. **Step up, step back:** If you are a person who normally talks a lot, then please try to 'step up' listening and 'step back' talking. If you are a person who normally stays quiet, then try to 'step up' speaking, and 'step back' listening.

3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.). The Chair will serve as a moderator to keep the meeting on track.

4. **Come prepared:** Anything that needs to get voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.

5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone's time