



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC CoC Advisory Board Meeting

Thursday February 2, 2023

10:00 AM – 12:00 PM

Join **TEAMS Meeting**

AGENDA

- Call to order
- Introductions of members and participants
- Review and Approval of February meeting minutes
- New Business
- Committee Review:
 - Advocacy – Bob Wardlaw
 - Legislative Review
 - Awareness and Communications – Aura Reyes
 - OYAB – Gabe Freitas
 - Coordinated Entry System – Dr. Danny Cheng
 - Reviewed CES Oversight committee member roles and responsibilities
 - Continuing the conversation on engaging missing players (hospital systems other than Queens, re-entry programs for incarcerated sub pop, etc.)
 - Began conversation about an active/inactive BNL as a possibility in Clarity, need to define this as a community
 - Discussing the difficulty of permanent housing projects going through CES
 - March meeting will be data focused, 90 min
 - Data – Claire Fujita
 - Planning and Housing – Sharon Baillie
 - Housing First Training aiming for April 2023
 - Working on updating written standards with HUD TA
 - Job Fair is scheduled for Thursday, March 23rd from 10 to 2 at Central Union Church
 - Next meeting is Tuesday, March 28th at 11:30 a.m.
 - Member Relations – Greg Payton
 - Highlighting a member agency - Schedule agencies for 3 months in advance
 - Mission
 - Organization Overview
 - Services – CoC
 - Eligibility - CoC
 - Success Story
 - Review Attendance standards - What happens if they don't meet attendance standards, e.g., revoke HMIS access and voting.
 - CoC Membership Update – Elliot reviewed those who have not paid.
 - Chair – Heather Lusk

PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE

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- Vice Chair – Jillian Okamoto
- Secretary – Robert Boyack
- Treasurer – Morgan Barrett
 - Financial Review
- Lived Experience – Lindsay Pacheco, Kim Nabarro
- State Government – James Koshiba
- City Government – Ailina Laborte
- ED Report – Laura
- Budget
- Old Business
 - a. In Person Meetings
 - b. Action Item Checklist
 - c. True Cost Coalition
 - d. CIS Discussion
 - e. Update on Point In Time Count
- February PIC General Membership Meeting Agenda
 - Special guests

Next Meeting: April 6th, 2023, at 10am

Group Agreements:

1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.
2. **Step up, step back:** If you are a person who normally talks a lot, then please try to 'step up' listening and 'step back' talking. If you are a person who normally stays quiet, then try to 'step up' speaking, and 'step back' listening.
3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.).
4. **Come prepared:** Anything that needs to be voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.
5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone's time.



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Partners In Care Executive Director Report To the Oahu CoC Advisory Board March 2nd, 2023

Aloha. Below is a report regarding the ongoing activities within the CoC.

Action Items

Action Item	Date of Request	Review Date	Notes	Date Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was created to explain process to CoC members	May 2022
ESG Prioritization for FY '23	April 2022	April May June	An initial survey was distributed to CoC Members to collect ideas of percentage breakdown of ESG funding between RRH, HMIS, SO, ES. A 2 nd survey was sent out to the CoC Members to further this discussion. Awaiting results. Results for the follow up survey were reviewed. 22 responses were collected. Following a recommendation from the CoC Membership, the City will be given the recommendation. Recommendation: HMIS 10%, SO 20%, HP 25%, ES 25%, RRH 20%. CoC Membership to vote on recommendation at the July Meeting	July 2022
Consent form correction	June 2022	June 2022	Consent form has been updated with the correct links	June 2022
Hoarding Training	May 2022	June	Training being worked on with Mental Health Association of San Francisco. Trainings set up for August	August 2022
US Housing HUB Creation	July 2022	August	Laura/Nicky reached out to Heather Muller to start working on this project. Heather presented some background on current collaborations on the mainland, Nicky and Laura will continue to work on HUB concept. We have also been invited to join the European HUB. Laura will look into this option.	
Review Conflict of Interest Policy	July 2022	August/November	Review current conflict of interest policy. Piper (HUD TA) is setting us up to meet with a TA to assist. TA group needed to postpone meeting for an additional week.	



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Define Membership definition	July 2022	August	Review and edit Membership Definition and Voting	
Addition of Committee OLEC – Oahu Lived Experience Council	August 2022	September 2022	Review idea of adding new committee. OLEC does not want to become a committee at this time.	
Training on E-snaps, Eloccs	September 2022	March 2023	Request from local HUD office if we can conduct training or be trained on esnaps and eloccs.	
Job Fair to assist with capacity issues	October 2022	November	Suggested job fair for all providers to assist with filling in vacant units. Working on a March Timeline.	
Networking session	March 2023		Plan a networking session to bring the CoC providers together	
Panel Discussion on mental Health, Mandatory Treatment	February 2023		Spoke with James Koshiba as a possible convener for this issue	

Planning :

Point In Time Count

The 2023 PITC was conducted on January 23 reflecting where people spent the night of the 22nd. We have begun to clean the data and will be submitting the report to HUD on April 30th. A community report will follow in May. Our first provider job fair will be held in March at Central Union Church.

Monitoring and Evaluation

We have begun on-site monitoring in recent months. This has included Gregory House and Women In Need. We also conducted a site visit with Mental Health Kokua's Safe Haven due to a complaint made about the site. All of these site visits were welcomed by partners and we will continue to provide support wherever needed. Review of these visits and follow up will be shared with the Planning and Housing Committee. A calendar of the in person site visits and review of HMIS dashboards has been shared with the Planning and Housing Committee.

Statewide Conference

Planning for the 2023 conference has already started. We are seeking ideas for themes and have begun to reach out for speaks and session topics. Please let anyone on the committee know of ideas you may have. We are awaiting information from Appleseed to complete the 2022 report.

Trainings

Multiple Lunch and Learns have been planned for March. Any suggestions for future Lunch and Learns should be sent to myself and Elliot.

Membership

We have received most of the renewal paperwork for membership done on or prior to January 31st. We had to suspend access to one agency since they did not complete the renewal paperwork. The paperwork is complete, and we have restored their access.

HUD Grant Applications

Preparations for the 2023 NOFO have already started so that we are prepared for its release. Attendance and monitoring will be available for all providers.

Newsletter

The weekly newsletter will continue to be the main medium to get information to the Continuum.

Disaster Management (natural disaster/health pandemic)

Partners In Care have become great partners with the Disaster Planning group within the City. We have an MOU to share critical information to help coordinate and facilitate during disasters. The Department of Emergency Management has sent out a survey to providers to collect planning materials and we will be working with providers continually whenever disasters are detected.



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Committee Work

The staff of Partners In Care will continue to work with all Committees and assist Chairs in their work.

Vacancy Grid

Due to the end of the former administration, we are working on revamping the vacancy grid to allow for up to date reports on vacancies within the emergency shelter system.

AUW Consolidated Grant

We have been working closely with AUW on the consolidated grant that they receive each year. Due to an excess of funds, AUW the CES team has been asked to assist with increasing referrals so that as much housing can be attained prior to the end of the contract cycle in June.

Oahu Youth Action Board

Our Youth Action Board is growing again and meeting on a regular basis. Gabe Freitas will be the new OYAB representative on the Advisory Board. He has worked hard already in getting more members to join the group.

Emergency Housing Vouchers (EHV):

State The contract with HPHA for the EHV vouchers came to an end on 12/31/22. We almost hit our goal of 182 vouchers but were stymied on the last few. Our team worked incredibly hard to get all of these folks housed. Although our contract did end, we have asked for an extension to finish up any last details and to assist HPHA with some paperwork that went missing due to one of our main connectors with HPHA leaving his position. We hope to hear soon if we get the extension.

City The City EHV team has worked hard and has been very successful in getting folks leased up and in their homes. 180 vouchers have been issued by the City with a total of 104 households are in their new homes!

Emergency Solutions Grant

We continue to work with the City Department of Community Services on the ESG. We have received one payment that will go towards the new HMIS vendor, Bitfocus/Clarity.

Homeless Management Information System (HMIS) 7/22-6/23:

Trainings for providers will begin the week of February 28th. No new training will be done on CaseWorthy going forward. If there is an urgent need, we can consider it.

Transition from CaseWorthy to Bitfocus/Clarity

The transition to our new Vendor has been moving smoothly and we have found new things that we can do in the system as we continue to update it. We have gone through setting up programs and will conduct trainings based on individual provider agencies. We are now able to conduct in person training at the PIC office or the agency as well as remote trainings. Bitfocus has a great library of trainings pre recorded that we will be linking to our website.

Coordinated Entry System (CES) 9/1/2022-8/31/2023:

Coordinated Entry continues to work with all providers to seek out the a possible new Assessment for clients. Currently, the Vispdad is being used but it does not capture the right information to make an informed assessment.

Youth Homelessness Demonstration Project (YHDP):

YHDP HMIS 12/22-11/23

YHDP CES10/22-1/23

Both APR's have been completed and the new contract cycle has begun.

Oahu Housing Now Project (OHN):

We have between 10-30 households we are still working with. Most are moving on to a State or City EHV. The team continues to work closely with clients in hopes of keeping people housed after the program ends. We have a new dashboard on our website for OHN. Currently 97% report that they are still housed after leaving the program over the last year.

Landlord Engagement Program (LEP):



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Vee has stepped in as the new Manager of LEP and is doing a wonderful job. We have been refunded for the Vet LEP position. We will be building out our LEP program and hope to expand these services and possibly help with housing maintenance. We are looking forward to our next contract cycle.

Aloha, Laura