



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC CoC Advisory Board Meeting

Thursday, July 6, 2023

10:00 AM – 12:00 PM

Join TEAMS Meeting

AGENDA

- Call to order
- Introductions of members and participants
- New Business
 - Strategic Planning
 - NOFO Update
- Committee Review:
 - Advocacy – Bob Wardlaw
 - Awareness and Communications – Aura Reyes
 - Conference Updates
 - Service Events
 - Public Awareness and Engagement Activity
 - OYAB – Gabe Freitas
 - Coordinated Entry System – Dr. Danny Cheng
 - Special license fee – HMIS/CES
 - Making a lot of progress integrating CES into Clarity
 - The VISPDAT feedback survey went out last week and will be in the newsletter the week of 7/3 to solicit as much feedback as possible. Next steps to come.
 - Still working on written standards, HUD required standards should be completed in July 2023 and we will begin collaboration on standard operating procedures with the CoC at a later date
 - Next CES oversight meeting will be on July 20th at 10am
 - Data – Robert Daley – will not be in attendance. Out for July
 - Planning and Housing – Sharon Baillie
 - PIC conducted a site visit and will be taking a break from M&E until after the NOFO
 - Scheduling the next provider job fair once we know the official nofo timeline with submission dates
 - PIC continuing to work on updating written standards – working with HomeBase.
 - PIC submitted the GIW – one of the first steps in the annual nofo process. Waiting on the rfp to be released.
 - PIC waiting to hear back from NAEH on training proposals for Housing First, etc.
 - Next meeting is Monday, July 24th at 11:30

PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE

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a.m.

- Member Relations – Greg Payton
 - PIC Committee Chair Training Video
 - Agency Presentations
 - Member Recruitment
- Chair – Heather Lusk
- Vice Chair – Jillian Okamoto
- Secretary – Robert Boyack
- Treasurer – Ryan Catalani
- Lived Experience – Lindsay Pacheco, Kim Nabarro
- State Government – James Koshiba
- City Government – Ailina Laborte
- ED Report – Laura
- Old Business
 - In Person Meetings- hybrid is important
- Action Item Checklist- June PIC General Membership Meeting Agenda
 - Provider Spotlight –

Next Meeting: August 3, 2023, at 10am

Group Agreements:

1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.
2. **Step up, step back:** If you are a person who normally talks a lot, then please try to ‘step up’ listening and ‘step back’ talking. If you are a person who normally stays quiet, then try to ‘step up’ speaking, and ‘step back’ listening.
3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.).
4. **Come prepared:** Anything that needs to be voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.
5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone’s time.

Action Item	Date of Request	Review Date	Notes	Date Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was created to	May 2022



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			explain process to CoC members	
ESG Prioritization for FY '23	April 2022	April May June	An initial survey was distributed to CoC Members to collect ideas of percentage breakdown of ESG funding between RRH, HMIS, SO, ES. A 2 nd survey was sent out to the CoC Members to further this discussion. Awaiting results. Results for the follow up survey were reviewed. 22 responses were collected. Following a recommendation from the CoC Membership, the City will be given the recommendation. Recommendation: HMIS 10%, SO 20%, HP 25%, ES 25%, RRH 20%. CoC Membership to vote on recommendation at the July Meeting	July 2022
Consent form correction	June 2022	June 2022	Consent form has been updated with the correct links	June 2022
Hoarding Training	May 2022	June	Training being worked on with Mental Health Association of San Francisco. Trainings set up for August	August 2022
US Housing HUB Creation	July 2022	August	Laura/Nicky reached out to Heather Muller to start working on this project. Heather presented some background on current collaborations on the mainland, Nicky and Laura will continue to work on HUB concept. We have also been invited to join the European HUB. Laura will look into this option.	
Review Conflict of Interest Policy	July 2022	August/November	Review current conflict of interest policy. Piper (HUD TA) is setting us up to meet	



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			with a TA to assist. TA group needed to postpone meeting for an additional week.	
Define Membership definition	July 2022	August	Review and edit Membership Definition and Voting	
Addition of Committee OLEC – Oahu Lived Experience Council	August 2022	September 2022	Review idea of adding new committee. OLEC does not want to become a committee at this time.	12/23 OLEC will not become an official Committee and we will continue to ask for updates.
Training on E-snaps, Eloccs	September 2022	March 2023	Request from local HUD office if we can conduct training or be trained on esnaps and eloccs.	
Job Fair to assist with capacity issues	October 2022	November	Suggested job fair for all providers to assist with filling in vacant units. Working on a March Timeline.	Job Fair is set for March 23 rd .
Networking Session	January 2023	January	Set up a Provider Networking Session in each quarter.	
Panel Discussion on involuntary mental health treatment, mandated treatment	January 2023	April	Panel discussion to determine best practices and determine resources.	
Housing First Training	January 2023	March	PIC has reached out to NAEH technical support to bring training to providers. Looking at multiple trainings to address housing first in different types of housing and shelter.	