

PARTNERS IN CARE

Oahu's Continuum of Care

Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.

PIC CoC General Meeting
Tuesday, July 18th, 12:00pm-1:30pm
Microsoft Teams
Agenda

- I. Call to Order
- II. Roll Call & Introductions of Members and Special Participants
 - a. Program Presentation: CER – Aliman Sears
- III. Special Presentation:
- IV. Special Topics
 - a. Action Item Review
- V. Voting Items
 - a. June Minutes
- VI. Continuing Business –
 - a. CoC Partners
 - i. Governor's Office – James Koshiba
 - ii. State Homeless Program Office – Harold Brackeen III
 - iii. Mayor's Office on Housing – Ailina Laborte
 - iv. City Department of Community Services – Anton Krucky, Darrell Young
 - v. HUD Local Field Office – Mark Chandler
 - vi. VA – Lindsay Kaumeheiwa
 - vii. Office of Hawaiian Affairs – Carla Hostetter
 - b. Committee Reports –
 - c. Advocacy – Bob Wardlaw
 - Legislative Review
 - d. Awareness and Communications – Aura Reyes
 - Conference Updates
 - Service Events
 - Public Awareness and Engagement Activity
 - e. OYAB – Gabe Freitas
 - f. Coordinated Entry System – Dr. Danny Cheng
 - Special license fee – HMIS/CES
 - Making a lot of progress integrating CES into Clarity
 - The VISPDAT feedback survey went out last week and will be in the newsletter the week of 7/3 to solicit as much feedback as possible. Next steps to come.
 - Still working on written standards, HUD required standards should be completed in July 2023 and we will begin collaboration on standard operating procedures with the CoC at a later date

- Next CES oversight meeting will be on July 20th at 10am
- g. Data –Robert Daley – will not be in attendance. Out for July
- h. Planning and Housing – Sharon Baillie
- PIC conducted a site visit and will be taking a break from M&E until after the NOFO
 - Scheduling the next provider job fair once we know the official nofo timeline with submission dates
 - PIC continuing to work on updating written standards – working with HomeBase.
 - PIC submitted the GIW – one of the first steps in the annual nofo process. Waiting on the rfp to be released.
 - PIC waiting to hear back from NAEH on training proposals for Housing First, etc.
 - Next meeting is Monday, July 24th at 11:30 a.m.
- i. Member Relations – Greg Payton
- PIC Committee Chair Training Video
 - Agency Presentations
 - Member Recruitment
- VII. E.D. Report
- VIII. Program success stories
- IX. Announcements and Updates
- X. NEXT MEETING: Tuesday, August 15th, 12-1:30pm, via TEAMS
- Next presenters: CFS- September, Family Promise - October

Action Items:

Action Item	Date of Request	Review Date	Notes	Date Completed
NOFO Explanation	April 2022	April May	NOFO award was reviewed and a letter was created to explain process to CoC members	May 2022
ESG Prioritization for FY '23	April 2022	April May June	An initial survey was distributed to CoC Members to collect ideas of percentage breakdown of ESG funding between RRH, HMIS, SO, ES. A 2 nd survey was sent out to the CoC Members to further this discussion. Awaiting results. Results for the follow up survey were reviewed. 22 responses were collected. Following a recommendation from the CoC Membership, the City will be given the recommendation. Recommendation: HMIS 10%, SO 20%, HP 25%, ES 25%, RRH 20%. CoC Membership to vote on recommendation at the July Meeting	July 2022
Consent form correction	June 2022	June 2022	Consent form has been updated with the correct links	June 2022
Hoarding Training	May 2022	June	Training being worked on with Mental Health Association of San Francisco.	August 2022

			Trainings set up for August	
US Housing HUB Creation	July 2022	August	Laura/Nicky reached out to Heather Muller to start working on this project. Heather presented some background on current collaborations on the mainland, Nicky and Laura will continue to work on HUB concept. We have also been invited to join the European HUB. Laura will look into this option.	
Review Conflict of Interest Policy	July 2022	August/November	Review current conflict of interest policy. Piper (HUD TA) is setting us up to meet with a TA to assist. TA group needed to postpone meeting for an additional week.	
Define Membership definition	July 2022	August	Review and edit Membership Definition and Voting	
Addition of Committee OLEC – Oahu Lived Experience Council	August 2022	September 2022	Review idea of adding new committee. OLEC does not want to become a committee at this time.	
Training on E-snaps, Eloccs	September 2022	March 2023	Request from local HUD office if we can conduct training or be trained on esnaps and eloccs.	
Job Fair to assist with capacity issues	October 2022	November	Suggested job fair for all providers to assist with filling in vacant units. Working on a March Timeline.	
Networking Session	January 2023	January	Set up a Provider Networking Session in each quarter	
Panel Discussion on involuntary mental health treatment, mandated treatment	January 2023	April	Panel discussion to determine best practices and determine resources.	

Partners In Care Mission: Partners In Care’s mission is to eliminate homelessness through open and inclusive participation, and the coordination of integrated responses.

Our Objectives:

- Build and maintain a community-based process that supports Oahu’s Continuum of Care for homeless persons.
- Develop a full continuum of services.
- Ensure that homeless persons are treated with dignity and care.
- Engage in planning and evaluation to maximize the use of existing resources.
- Advocate for policies that promote a comprehensive, long-term approach to solving homelessness.
- Work collaboratively with other agencies and groups throughout the state of Hawaii.

Group Agreements

1. **Inclusivity:** Everyone should participate, we will create space for all meeting participants to contribute with one person speaking at a time.
2. **Step up, step back:** If you are a person who normally talks a lot, then please try to 'step up' listening and 'step back' talking. If you are a person who normally stays quiet, then try to 'step up' speaking, and 'step back' listening.
3. **Stay on track:** The agenda will be utilized to keep the meeting targeted. When conversations linger on/tangents come up, participants will be redirected to the most appropriate place to continue to conversation (via committees, email correspondences, one-on-one conversations, or alternative meetings, etc.). The Chair will serve as a moderator to keep the meeting on track.
4. **Come prepared:** Anything that needs to get voted on will be provided a few days ahead of the meeting, members should come to the meeting prepared by pre-reading meeting materials.
5. **Stay engaged:** When possible, have your camera turned on and limit multi-tasking to honor everyone's time

Partners In Care
Executive Director Report
To the Oahu CoC General Membership
July 18th, 2023

Aloha. Below is a report regarding the ongoing activities within the CoC.

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Addition of Committee OLEC – Oahu Lived Experience Council	August 2022	September 2022	Review idea of adding new committee. OLEC does not want to become a committee at this time.	12/23 OLEC will not become an official Committee and we will continue to ask for updates.
Training on E-	September	March 2023	Request from local HUD office if we can	Training

snaps, Eloccs	2022		conduct training or be trained on esnaps and eloccs. Sharon confirmed training for May 3, 2023	completed 5/3/2023, recording made available
Job Fair to assist with capacity issues	October 2022	November	Suggested job fair for all providers to assist with filling in vacant units. Working on a March Timeline.	Job Fair conducted in March, second fair in planning
Networking Session	January 2023	January	Set up a Provider Networking Session in each quarter.	
Panel Discussion on involuntary mental health treatment, mandated treatment	January 2023	April	Panel discussion to determine best practices and determine resources.	
Housing First Training	January 2023	March	PIC has reached out to NAEH technical support to bring training to providers. Looking at multiple trainings to address housing first in different types of housing and shelter. Working on proposal with NAEH.	

Planning :

Monitoring and Evaluation

Monitoring and Evaluation will pause through the completion of the HUD funding opportunity. PIC has just completed an audit by the local HUD office for our three main HUD grants: CES, HMIS and Planning. We expect the results of that monitoring in the coming weeks.

Statewide Conference

Registration for the November 3rd conference will be opening in the next several weeks. We have a great group of sessions planned as well as a great keynote speaker. Please keep in mind that tickets will go fast for both days of the conference.

Meeting with HUD Secretary Marcia Fudge

Partners In Care participated in a stakeholder meeting with current HUD Secretary Marcia Fudge on July 3rd. This listening session was productive with PIC requesting two main things from HUD: 2 year contracts vs. one year contracts and that the NOFO be released at a regular time annually to ensure the best possible applications from the CoCs. Other stakeholders such as Connie from IHS, Brandee from BTG, as well as the Governor, Big Island Mayor Mitch Roth, Congresswomen Jill Tokuda, Hirono and Congressman Ed Case. Many issues were discussed which we hope leads to more resources such as more Emergency Housing Vouchers and other permanent housing vouchers.

HUD Grant Applications

As most of you know, the Notice of Funding Opportunity was released by HUD on Wednesday, July 5th. While the notice was released, it did not have the funding amount within it. Partners In Care has completed and is ready to release the Request for Proposals. Planning and Advisory Board will be meeting on Monday, July 17th and an update will be provided at the General Membership meeting.

Disaster Management (natural disaster/health pandemic)

Hurricane Calvin is our first major weather event this hurricane season. Partners In Care has been attending daily meetings since Friday tracking the storm. At the writing of this report, we expect that the storm will continue to be downgraded, but heavy rains are expected and providers should be prepared for possible flooding and notifying those who are unsheltered. Evacuation shelters will be opened if necessary. Please keep an eye out for updates for the rest of this week.

Emergency Solutions Grant

Thank you all for participating in the questionnaire regarding the CoC suggested breakdown of the ESG program. 31 people responded and the results have been forwarded to the Planning and Housing Committee.

Homeless Management Information System (HMIS) 7/22-6/23:

The new HMIS contract started on July 1st. All funds were expended in the FY '21 grant cycle. Additional funds from the Emergency Solution Grants including reprogrammed funds have been allocated to assist with the transition of the data system from CaseWorthy to Bitfocus/Clarity.

Coordinated Entry System (CES) 9/1/2022-8/31/2023:

CES has just over a month left in the FY'21 funding cycle and all funds are expected to be spent. The CES team is working on updating both the Assessment tool and Written Standards. We hope to complete both by the end of 2023.

Youth Homelessness Demonstration Project (YHDP):

YHDP HMIS 12/22-11/23 There is approximately \$41,000 remaining in this grant which is on target for spenddown by the end of November 2023.

YHDP CES 2/23-1/24 There is approximately \$30,000 remaining in this grant which is on target for spenddown by the end of January 2024.

Oahu Housing Now Project (OHN):

OHN completed it's cycle on June 30th with a complete report on lessons learned and accomplishments and difficulties throughout the program. The report will be on the PIC website once it is approved by the City.

Landlord Engagement Program (LEP):

While the housing market continues to tighten, our LEP team has been working hard to locate housing that is both safe and affordable.

Aloha, Laura