PARTNERS IN CARE
Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC Data Committee Meeting Minutes
Tuesday, August 8, 2023 10:00AM
Location: MS Teams

Attendees: Camille Simon (CCH), Elizabeth Anderson (KPHC), Elizabeth Kataoka (CCH), Richard Kaai (Waikiki Health), Tristan Bones (GHP), Zoe Lewis (CCH), Angel (Mana Pono Holomua), Lindsey Kaumeheiwa (VA), Nancy Ruan (IHS), Keith Gutierrez (OHA), Christopher Molina (OHA), Robert Daley (RYSE), Lindsay Pacheco (SOHHS), Kaycee DeSouza (MHK), Makamae Ranua (HCAP), Michelle "Chris" Robbins (KMCWC), Jessica Oda (CFS), Ryan Catalani (FPH), Geoffrey Kahapea

PIC Staff: Aubrey Pellicano, Jillian Canova, Joshua Fuentes, Julia Wolfson, Morgan Esarey, Sara Ironhill, Laura Thielen, David Wilkie, Brynn Miranda, Brandie Morales

Topic	Discussion
Opening Business	• Call to order 10:02am, Robert Daley facilitating meeting. Jillian Canova taking minutes. • Review of July minutes. Elizabeth Anderson moved to approve. Elizabeth Kataoka seconded the motion.
HMIS Access Request from Lindsay Pacheco	Joshua Fuentes: Explained to Lindsay the process of getting access to HMIS. Lindsay: Introduction, including what she does in the SOHHS. Would like access to HMIS/Number Next List to get an idea of where people are at (how close to getting a referral) when doing homeless outreach. Would also be able to advocate for more provider/agency funding but would need to know more about how the process works. Laura Thielen: Even just having read-only access would be helpful to direct people to the correct person (i.e. the correct outreach worker if they're currently receiving services); also being able to check HMIS and see someone reporting missing but they're up for a voucher (preventing them from being skipped and losing the voucher). Lindsay: Fine with read-only access. **VOTING DISCUSSION** – Lindsay left meeting. Elizabeth Anderson moved to approve, Christopher Molina seconded the motion. None opposed. **Lindsay Pacheco approved for read-only HMIS access.**

Continuing Business	HMIS SYSTEM ADMINISTRATION TEAM
	    o PIT/HIC Updates
	    o Dashboards
	    o Bitfocus/Clarity Update: Additional licenses for providers for 6-month trial
	
	PIT/HIC Updates
	Josh F: HUD approved data, moving onto sub reports. Getting feedback from OHA and able to push out Native Hawaiian data soon. Kupuna sub report has a draft ready, David Wilkie to present for feedback.
	
	David: Data showing large increase in unsheltered kupuna. We're not entirely sure why there was such a large increase in kupuna experiencing homelessness, no cause identified at this time.

	Laura: Pointing out that the median age for people experiencing homelessness has gone up, and quality of life is likely very poor.

Nancy Ruan: Inquiring if there is data regarding how long the individuals have been in Hawaii.

Josh F: We would have to cross-reference HMIS for that data.

Tristan Bones: Asking if a sub report is being run for LGBTQ data.

David: Closest thing would be the 2022 Sexual and Gender Minorities sub report.

Laura: We don't pull the same sub reports every year, just pull based on what we want to know currently. Since we're getting closer to the 2024 PITC, we don't want to pull too many additional reports at this time but can put LGBTQ on the list for next year.

Full report to be made available on PIC website.

Dashboards- Aubrey Pellicano presenting
Aubrey: Goal behind dashboards is to observe data quality, how well agencies are doing inputting their data to HMIS. May be some issues on the dash regarding data migration from Caseworthy to Clarity. This dashboard shows entry & exit data (average number of days to enter/exit a client in the system). Also looks at what personal information is in the system- Social Security Number, gender, ethnicity, etc.

Laura: Clarifying that the dashboards are up for providers to use for grant proposals or just to look at what their team might have issues with, data-wise. If there is still data missing from the dashboard that you want to see, you can always reach out to HMIS to get it. Or, if you are wondering why some data may look wrong for your agency/program, call and get more details.

Aubrey planning to have the data up on PIC website by the end of the week.

Bitfocus/Clarity Update: Additional licenses for providers for 6-month trial
One license per agency for everyone to use. PIC going to pay for everyone for six moths and check in on feelings (pilot project). Please use as much as possible so we can get good feedback.

CES ADMINISTRATION TEAM
- o Still working on VI-SPDAT assessment tool & written standards, should be done by end of year.
- o CES & HMIS continuing to assist w/NOFO. |
| Meeting Adjourn | • Christopher Molina moved to adjourn at 10:52am, Elizabeth Anderson seconded.
• Next meeting 10am Tuesday September 12th, 2023 |