



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

MINUTES

AWARENESS Committee Meeting

April 5, 2022

TIME: 10:00am to 11:00am

LOCATION: Ko'olau Ballrooms

Attendees: Jere Kalima, Laura Thielen, Sharaleen McShane, Dani Gella, Cheryl Bellisario, Kanoe Ka'aloa, and Elliott Wood.

Agenda Topic	Discussion	Outcome/Action
Intro:	Welcome everyone....	
I. Call to Order	<p>The meeting was called to order by Jere Kalima at 10:00am. The following members were absent:</p> <ul style="list-style-type: none"> a. Maile Daniel b. Summer Pakele c. Melody Aoki d. Jennifer Higashi e. Rhea Nuguid f. Jasmin Jin g. Keala Souza h. Roberta Maldonado 	NA
II. Approval of Minutes	<ul style="list-style-type: none"> • March 1, 2022 minutes reviewed and approved. 	Approved
III. Continuing Business:	<p>1) 2022 Awareness Conference Updates:</p> <ul style="list-style-type: none"> a. Venue Tour: An in-person meeting was held at Ko'olau Ballrooms. The committee met with Event Planner Jamie Lospoc. A tour of the facility was given. Jere provided an idea of the layout proposed for this year's conference. Jamie provided answer to questions the committee had. Jere will follow-up with Jamie on some of the following items for the conference planned for Friday November 18th, 2022 at Ko'olau Ballroom. <ul style="list-style-type: none"> - Menu options - Floor Plan - A & V setup/equipment - Updated invoice to reflect any changes <p>2) 2022 Awareness Budget Request:</p> <ul style="list-style-type: none"> a. Awareness Chair will propose a budget request 	Jere

	<p>of \$3000 to the PIC Board to cover start-up costs for the following items:</p> <ul style="list-style-type: none"> - CEU Application fees - Printing/Mailing requests for donations/sponsorships - Insurance for the Event - Miscellaneous items 	Jere
IV. New Business:	1) None	
V. Other Issues:	1) None	
VI. Next Meeting:	The next meeting will be on Tuesday, May 3 rd via Microsoft Teams Video/Phone Conference from 10:00am – 11:00am.	
Minutes Prepared by:	Jere Kalima, Awareness Committee Chair	

(NOTE: Minutes must be distributed to Committee members and posted on the PIC website prior to the next Committee meeting. Committee Chair/designee must also forward minutes to the PIC Chair prior to the PIC general meeting (held on 3rd Tuesday of month).