



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

MINUTES

AWARENESS Committee Meeting

August 02, 2022

TIME: 10:00am to 11:00am

LOCATION: Virtual Meeting via Microsoft Teams

Attendees: Jere Kalima, Laura Thielen, Aura Reyes, Sharaleen McShane, Roberta Maldonado, Rhea Nuguid, Roberta Maldonado, Scott Morishige, Elliott Wood, Kanoe Ka’aloha, Melissa Kinai-Ehu, Summer Pakele, Claire Fujita, Nemesis Nichols, Lindsay Pacheco, & Lindsay Apperson.

Agenda Topic	Discussion	Outcome/Action
Intro:	Welcome everyone....	
I. Call to Order	The meeting was called to order by Jere Kalima at 10:00am. The following members were absent: a. Melody Aoki b. Jennifer Higashi c. Dani Gella d. Cheryl Bellisario e. Maile Daniel	NA
II. Approval of Minutes	<ul style="list-style-type: none"> • July 5, 2022 minutes reviewed and approved. 	Approved
III. Continuing Business:	1) 2022 Awareness Conference Updates: a. Registration Release: - Registration was released on Monday August 1 st . As of today, 36 people had registered. Registration costs and release dates are as followed: - Early Registration \$65 – open on August 1 st - Regular Registration \$75 – open on September 1 st - Late Registration \$85 – open on October 1 st Registration will close on November 1 st b. Donation Letter Release: - 31 letters to potential donors were mailed on Friday July 29 th . These letters are requests for prizes for raffle drawing for the conference as an incentive to our registrants. Letters were sent to various restaurants and local business.	Jere Jere/Sharaleen

	<ul style="list-style-type: none"> c. Sponsorship Updates: <ul style="list-style-type: none"> - As of today, we received \$2200.00 in sponsorships. Sponsorship forms are available on PIC’s website. d. Ko’olau Ballroom Updates: <ul style="list-style-type: none"> - There was a \$4 up change to pricing per head on the invoice. This is still doable and can be recovered through registration and sponsorships. - Menu was pre-selected by Chef who will add a vegetarian dish by request from Chair. Lunch will be buffet style. - Payment of the venue will be as followed: Half payment due on 10/05/2022. Remaining balance due on 11/04/2022. e. Budget Report: <ul style="list-style-type: none"> - Jere presented the budget report outlining the proposed invoice of what’s due. The report highlights monies received, expenditures, and overall +/- balance. Jere will update the report as needed. f. Speakers/Topics: <ul style="list-style-type: none"> - Jere is working on 3 potential speakers for the conference. One speaker from Hawaii Island proposed a topic on more advocacy. Jere will coordinate this session to be done remotely using a virtual stream. Jere also mentioned incorporating someone with lived experience to be included with all speakers if possible. This is a way to share how these topics/resources have helped those experiencing homelessness. 	<p>Jere/Elliot</p> <p>Jere</p> <p>Jere</p> <p>Committee</p>
<p>IV. New Business:</p>	<ul style="list-style-type: none"> 1) CoC Awareness Committee Chairs Updates: <ul style="list-style-type: none"> - Jere report on some potential ideas for Homeless Awareness month in November. Ideas mentioned were as followed: <ul style="list-style-type: none"> - Potential for targeting visitors - Advocacy workshops - Roundtable discussions/interviews - “Flat Stanley” idea - Finland connections - Resource fairs Meetings are scheduled in the last Wednesday of the month from 3pm - 4pm, through October. 2) New Awareness Chair: <ul style="list-style-type: none"> - Jere introduced Aura Reyes of Ka Po’e O Kaka’ako as the new Awareness Chair effective the end of August. Aura introduced herself to the committee. Jere will remain as co-chair to manage the 	<p>Jere</p>

	conference aspect of the committee and will step down when the conference is complete. Jere will transition Aura into her new position.	Jere/Aura
V. Other Issues:	1) None	
VI. Next Meeting:	The next meeting will be on Tuesday, September 6 th via Microsoft Teams Video/Phone Conference from 10:00am – 11:00am.	
Minutes Prepared by:	Jere Kalima, Awareness Committee Chair	

(NOTE: Minutes must be distributed to Committee members and posted on the PIC website prior to the next Committee meeting. Committee Chair/designee must also forward minutes to the PIC Chair prior to the PIC general meeting (held on 3rd Tuesday of month).