



PARTNERS IN CARE

Oahu's Continuum of Care

Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.

Organizational Development Committee Meeting

Date: 4/14/2022 **Time:** 2:00 PM – 3:00 PM

LOCATION OF MEETING: Zoom

Click [Here](#) to join TEAMS Meeting

AGENDA

- I. Call to Order
- II. Introductions of new members/any special participants
- III. Approval of February Minutes
- IV. Continuing Business
 - a. Membership Update
 - i. Outstanding Memberships
 - ii. Attendance records
 - b. Strategic Planning Update
 - c. Goals for Organizational Development Team
- V. New Business
 - a. New Members
 - b. Update of website
 - c. In person meetings/virtual?
- VI. Open Discussion Items
- VII. **NEXT MEETING:** Thursday, May 13th

PIC CoC

- Re-institute attendance standards for general PIC meetings to achieve quorum.
- Develop standards for what committee members belong (re-institute attendance logs).
- Surveying membership for what topics they need info about, e.g., CES, outreach, engagement, USICH, etc.
- Highlighting a member agency.
- Develop annual training for selected PIC topics for general PIC membership.

PIC Nonprofit

- Develop a Board member recruitment strategy for the nonprofit.
- Develop a Board orientation program for nonprofit.
- Joint subcommittee on who will get what name and where funds go.

PIC Organizational Development Committee Meeting Minutes
 200 North Vineyard Boulevard, Suite A-210
 February 10th, 2022

Attendees: Greg Payton, Emma Grochowsky, Elliot Woods, Ailina Laborte, Scott Morishige, Laura Thielen, Marya Grambs,

Topic	Discussion	Outcome/Action
Call to Order, Approval of Minutes	The meeting was called to order	October 2021 minutes approved as is.
Continuing Business	Laura and Elliot reviewed the current paid membership list with highlights on payments, applications etc. The PIC website will be updated to allow for members to apply online versus submitting hard copies. Laura reviewed the attendance grid that will be utilized when completing the NOFO to enable providers to see their attendance. Scott suggested conducting a review of portions of the NOFO over a 3 year period to determine where we may be losing points and focus on those members (such as Public Safety).	
New Business	<p>In anticipation of the upcoming Strategic Alignment meetings, the group discussed the committee description of Org Development and possible changes to the committee. It was decided that rather than look at our current description and suggest changes, we would pull together a list of activities that all committees used to do, currently do, or should be doing so that we can then create a committee around those activities. Below is a list of activities.</p> <p>Functional Analysis</p> <ul style="list-style-type: none"> Attendance for coc meetings Membership New member engagement Orientation Strategic planning Fees Monitoring and evaluation Public education Speakers bureau Conference Nofo Hmis/ces lead agency assessment HMIS vendor assessment Advocacy Dashboards Data Point in time count CES Prioritization Resource Communication with the presee Reports – utilization, pitc etc. Education for providers Incorporation of voices from those with lived experience 	<p>Laura will share list of activities that the various committees with Strategic Alignment Facilitator Sharon Simms</p>

	Promotion of activities Policy and procedures for ces/hmis/coc etc Review of HUD mandates Youth Action Board Long term planning Funding New initiatives Scott suggested that we also focus some attention on creating committees or subcommittees dedicated to business, those with lived experience and other groups that may bring their perspectives to the continuum.	
Adjournment	Meeting was adjourned at 3:32 p.m.	
Next Meeting	March 10 th from 2:00 p.m. to 3:30 p.m. via TEAMS	