



# PARTNERS IN CARE

Oahu's Continuum of Care

*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

## 2018 NOFA Timeline

### June 2018

- Review NOFA and finalize timeline – no later than **Friday, June 22**
- Distribute NOFA to PIC membership via listserv – **Monday, June 25**
- Update website for 2018 NOFA process – **Week of June 25**
- Discussion of reallocation amount (if any), type of new project proposals to be accepted during local competition – **Week of June 25**
- Discussion of renewal and new project evaluation criteria – **Week of June 25**
- Review section needs and brainstorm section lead candidates – **Friday, June 29**

### July 2018

- Draft RFP, forms and attachments for approval – **Week of July 2**
- Assign section leads to contribute key points (and other contributors) – **Friday, July 6**
- Circulate draft RFP, forms and attachments for approval – **Week of July 9**
- Final RFP, attachments and forms including written procedures for reviewing, scoring and ranking projects; ranking tool; and written procedures used for reallocation – **Week of July 16**
- RFP Released - Notification of RFP on PIC website and disseminated via PIC listserv – **Friday, July 20**
- RFP Information Sessions – **Week of July 23**
- Narrative section leads will submit key points to Sharon, who will compile for the Planning Meeting the next day – **Monday, July 23**
- PIC Planning to review the NOFA section key points and add any insight into what may be missing – **Tuesday, July 24**
- Recruit Evaluation Committee – no later than **Friday, July 27**

### August 2018

- Evaluation Committee Training – **Week of August 6**
- **CoC Project Applications Due (must be received no later than 4:00 p.m. HST) – Monday August 13, (NOFA maximum points if date 30 days prior to Sept. 18 - latest by Friday, August 17).**
- Project presentations to Evaluation Committee – **Week of August 20**; optional, 10-15 minute max
- Project Evaluation and Ranking – **August 10 to August 23**; to incorporate abbreviated M&E data, if available
- Final Evaluation Committee Meeting – **August 24**
- Planning Committee and BOD approval of project ranking – **Week of August 27**
- First draft of narrative to NOFA Work Group – **Monday, August 27**
- CoC Notification to project applicants – **Friday, August 31** (NOFA maximum points if date 15 days prior to Sept. 18 - latest by Monday, Sept 3).

### September 2018

- First Draft Application Narrative for review – **Week of September 3**
- Form HUD-2991, Certification of Consistency with the Consolidated Plan – submit project listing and descriptions to City and County for signature – **Week of September 3**
- Post on website all parts of CoC Consolidated application including the priority list with all project applications (for maximum points a minimum of 2 days before the application submission deadline), and notify community members and key stakeholders of application and priority listings availability for review – **September 7**
- Membership Review and Comment – **Week of September 10**
- Final Consolidated Application and priority listing posted on PIC website – **Friday, September 14**
- Upload and submit in e-snaps – **Saturday, September 15 and Monday, September 17**
- **NOFA Due Date – 7:59:59 EST Tuesday, September 18, 2018 via e-snaps**

*Last Revised 6/29/2018*