



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

**PIC General Meeting
MINUTES, January 16, 2018
Central Union Church, Honolulu
12:00 PM – 1:30 PM**

Agenda Topic		Outcome/Action
Call to Order & and Roll Call	Director Jen Stasch started the meeting at 12:07 p.m. She welcomed attendees and reminded agencies to submit membership applications and fee by today to become a voting PIC member. Roll call, reached quorum.	
Approval of Minutes from October	Members reviewed the October 2017 minutes. Need to correct spelling of name, Holly Holowach. Motion to approve by Maile Montallana as amended. Connie Mitchell seconded.	Motion Approved.
Presentations	<p>Hawaiian Humane Society – Stephanie Kendrick, Public Policy Advocate – HHS joined PIC to be a resource for homeless providers and homeless pet owners regardless of income, to promote the human animal bond, and the humane treatment of all animals. Pet friendly housing is a challenge – no one has to choose between housing or keeping an animal. HHS has a foodbank, field services outreaches, shelter protocol intake screening, good neighbor training, learning how to transition to housing, waste control, fleas and ticks, low fee veterinary care, basic obedience skills training, pet ID services. Owning a dog has health benefits. Pet ownership is now added to the test section of the Point in Time survey this year.</p> <p>Hawaiian Electric Company – Jim Alberts, SVP Customer Relations. Mr. Alberts announced that he's been meeting with community providers to help meet needs. He reminded the group it is a State Law that the whole State of Hawaii use 100% renewable energy by 2045. At present, we are at 27%. HECO wants ideas to present to the legislature. Households are having problems with deposits or charges which heightens the awareness of ALICE report. There is a need for renewable energy that is affordable to the masses. Renewable energy is by the well-off. HECO is asking for ideas from PIC members to help meet needs of low income families – special medical needs such as hospice care, keeping people in their home, keeping utility in the home. Mr. Alberts says he wants to educate but he needs help to know where those gaps are. One concern is language access. The goal is lower prices, with less energy being used.</p>	
Continuing Business: NOFA 2017	Director Stasch announced we received our award notice on Thursday (1/11/18) late in the day. Good news! We have close to 100% annual renewal demand awarded. The bad	

	<p>news is HUD Took \$19,400 out of the Tier 1 grant. No explanation yet why. There are nominal decreases to several of the Tier 1 grants. We'll email out the summary. If you are a project recipient, Director Stasch will be happy to share the spread sheet, no copies to give out today. We received 100% of planning grant though we did not receive the permanent housing bonus project funds. Tier 2 is completely funded. 99.7% of annual renewal demand is awarded.</p>	
<p>Continuing Business: CES Update</p>	<p>Director Stasch announced we are implementing all Coordinated Entry Systems except for system for survivors of domestic violence. The group will meet on Friday to finalize several unanswered questions to begin implementation of CES for DV victims. So far CES for youth, families and singles are operating.</p> <p>Eric Englin, administrator of the CES for families reported that he has 24 households placed: 6 in transitional housing, 6 permanent supportive and 12 with rapid rehousing. There was a workgroup meeting of rapid rehousing providers last week to figure how to speed up the system. Shorter term assistances may have to factor income in the matching process.</p> <p>Director Stasch is happy to announce that we are expanding the participation in the CES. Un-assignment rates are coming down which means the systems are working effectively. New consent forms, adjustments and personalize attention, it's is working better. Even agencies which are not required to use CES are using it. Great news, we've met our HUD deadline. The CES is implemented as of January 2018.</p>	
<p>Continuing Business: 501(c)3 Status</p>	<p>Director Stasch let the group know the 501c3 lawyer took the PIC governance charter, which is a membership document not a legal document. The lawyer took all the codes that have to be included in the by-laws from the non-profit code of the IRS and the State of Hawaii. The draft of the by-laws has to first be approved by the Board of Directors before it is presented to the full membership for final approval. Once by-laws are approved and the GET tax is figured out, we will then file IRS 501c3 as a stand-alone organization. This is necessary to move the HMIS lead over to PIC. The Board of Directors is finding interim solutions to move the by-laws which hopefully will be ready by the next meeting. Director Stasch is projecting March as the time when membership will vote on the by-laws.</p>	
<p>New Business: 2018 Point in Time Count - Jen</p>	<p>Point in Time Count is in planning phase. Look in the website for training schedules if interested to help. Every region has its own training and an operations plan.</p> <p>There are two surveys this year. The expanded version (including pets), has items the community asked to include for planning purposes. The other is the standard questionnaire or HUD required questions. Regions 3,4, 5, 6 and parts of region 1 will use the expanded survey. The answers will be analyzed by March. Regional lead meeting is on Friday 10 a.m. at AUW. PITC begins 1/22, Monday. The count, according to HUD, takes place in the last 10 days of January. Surveys are happening throughout the week.</p>	

<p>New Business: 2018 Legislative Session – Gavin Thornton, Advocacy Committee Chair</p>	<p>Legislative session officially begins tomorrow, starting with a Legislative breakfast, the same day as the PIRC count. January 22 – 8:30 to 10:30 a.m. Room 329 State Capitol. Agencies often set up display boards and prepare an elevator speech for a chance to talk with legislators, engaging with them. It is an opportunity for one-on-one face time with folks. This is a first come first served basis to get the preferred spot in the room. Show up at 7:30 a.m., it is when set up starts.</p> <p>Chair Gavin will to send email to all PIC membership to sign up to receive action alerts during the course of the legislative sessions. 138 people, so far, signed up. Whenever any of the PIC priority bills get a hearing, subscribers will receive an alert to submit testimonies. It is very important to have a volume of testimonies to show legislators these are the issues people care about. Personal or organizational testimonies with how Housing First helped an individual or a family or how it has affected the State as a whole, are the testimonies that get bills passed. This year to make it easier, Chair Gavin created webforms. He'll send out an action alert, you plug in the compelling testimony, and click on the submit button. It is easier than sending the testimony on the legislative website. More information coming out soon.</p> <p>Chair Gavin states the list of priority issues include funding for outreach, funding for LEAD and substance abuse care, Housing First and Rapid Rehousing. The Advocacy group is seeking funding for new affordable housing units. There are some secondary issues which include seeking funds to build safe places for youth, mobile medical units, etc.</p>	
<p>Committee Report: Organizational Development Committee</p>	<p>Committee Chair Kim Cook announced she is currently recruiting members. The meeting schedule is changed to 2nd Tuesday of every month with alternating locations, AUW and US Vets Barbers Point. Next meeting is February 13/AUW, 10 a.m. The goal is to increase and diversify membership, provide new member orientations.</p>	
<p>Committee Report: Awareness Committee</p>	<p>Committee Chair Maile Montallana announced the Homelessness Conference is on November 16 at the Kroc Center. The committee wants to bring the cost of conference attendance down and is working with Anna Stone of the Salvation Army. Committee meetings are on the first Tuesday of the month at Steadfast Housing office 10 am.- noon. Director Stasch congratulated the committee as for the first time PIC made profit in 2017!</p>	
<p>Committee Report: Data Committee</p>	<p>Director Stasch announced Erin Rutherford has resigned and it is time for someone to step up. Statewide Data Committee is in transition right now. The role of the SDC is put together the HMIS PPs. We are searching for a new PIC Data Chair – If interested let Director Stasch/Anna Stone/Kim Cook know.</p>	
<p>Committee Report: Planning Committee</p>	<p>Planning Committee Chair Tom McDonald is out of town. Kim Cook spoke in his behalf. Ms. Cooks says performance monitoring on CoC funded projects is required so the committee is developing a performance monitoring system of PIC projects. It is researching what score cards look like in other communities. A sample 3 pages of guidelines and a score card were shown to the attenders. Creating the</p>	

	<p>monitoring system helps so everyone is informed about how they are being measured – so the agencies can do the best job. It helps that the process is clear to recipient agencies so they know how to prepare for evaluation.</p>	
Announcements	<ul style="list-style-type: none"> • City and County of Honolulu needs reviewers for the ESG RFP process, please let Jan Yokota know or let Director Stasch know if you are interested to be a reviewer. • Connie Mitchell, Executive Director of the Institute of Human Services thanked colleagues and shelter providers - and announced 30 families have been housed at Kahauiki in coordination with The Salvation Army, PACT, Family Promise, US Vets, Weinberg Village Waimanalo, and Catholic Charities. Additionally, at the end of this month, IHS is holding the first Windward service providers' fair at the YMCA – Windward region. Also, on February 22, there is a tentative Kaneohe service providers' fair at the Kaneohe playground, by the Jack in the Box. IHS will provide a hot meal. • Mike Goodman – He's sent out to the list serve, with attachments, the bills he's endorsing. He will send them out again with the actual SB and HB numbers. They contain the Puunoa Village Act, a \$190M earmarked for alternative dwellings, good for 8000 units – every homeless person will have a place to go. This is introduced in the Senate by Will Espero and the House by Tom Brower, Andria Tupuola and Gene Ward. The other bill is the Records Sealed for Hope Act. Mr. Goodman needs comments, testimonies and endorsements to persuade lawmakers as this will include the law enforcement side of the equation, benefiting those who are turning their lives around. Upon successful completion of hope probation, convicts can have their records sealed. Mr. Goodman asked for comments and endorsements he can use to help persuade lawmakers. • Marc Alexander announced the January 25 "Homes for our Children" event. It is an outreach to landlords. The event is a partnership by the Mayors Office on Housing, Hawaiian Community Assets, Mediation Center of the Pacific, Catholic Charities, showing landlords how they can help homeless families into housing. Mr. Alexander also brought copies of housing cards he's giving away, for quick reference. • Director Stasch reminded the group once again to turn in their 2018 membership application, and pointed out the PIC website as the place to get the form. 	
Adjournment	The meeting was adjourned at 1:16 pm.	
Next Meeting	February 20, 2018 at the Kapolei Hale	
Minutes Prepared by:	Anna Streegan Stone	