



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

**PIC General Meeting  
MINUTES, February 20, 2018  
Kapolei Hale  
12:00 PM – 1:30 PM**

| Agenda Topic                     |  | Outcome/Action   |
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| Call to Order & and Roll Call    | PIC Vice-Chair Heather Lusk started the meeting at 12:15 p.m.  |                  |
| Approval of Minutes from October | Members reviewed the January 2018 minutes. Mike Goodman motioned for it to be approved. Seconded by Robert Boyack.   | Motion Approved. |
| Presentations                    | <ul style="list-style-type: none"> <li>• Youth homelessness report<br/>Youth homelessness demonstration project (Judith Clark)</li> </ul> <p>(Secretary's Note:<br/>[online resources:<br/><a href="https://www.hudexchange.info/programs/yhdp/fy-2017-application-resources/">https://www.hudexchange.info/programs/yhdp/fy-2017-application-resources/</a>)<br/>The Youth Homelessness Demonstration Program (YHDP) Notice of Funding Availability (NOFA) was published on January 17, 2018. HUD strongly encourages all communities to learn more about the program and consider applying by using the links to the NOFA and application posted below.]</p> <ul style="list-style-type: none"> <li>• Housing First: investor and provider partnerships (Greg Payton). He proposed investors and homeless providers partnering through a master lease agreement, in order to increase housing inventory for individuals and families in need of housing. It is not a new idea, it is patterned after a model in Seattle. PIC started discussing this idea even before CES was created.</li> </ul> <p>Questions and concerns brought up during the meeting were the following:<br/>1. A mitigation/liability fund to cover the damages. The owner needs to be assured the property will be filled and damages will be covered. Rotary is willing to step up</p> |                  |

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|  | <p>and help raise the fund.</p> <p>2. Do the insurances have to be modified to cover this type of arrangement or do they have the standard insurance? Answer: it is up to the owner. Tenants can get insurance as well.</p> <p>3. How do we visualize PIC getting involved in this. How does individual agencies get involved?<br/>- Carla utilizing for youth – IHS is the master lease holder, RYSE provides case management</p> <p>4. Tom McDonald- PIC can build the model – PIC should see model master lease or sample partnership agreements.</p> <p>The presentation was followed by a short brainstorming time on how PIC can be involved. Greg assured the group that MHK does not have vested interests in the proposed strategy. No commitments at this point.</p> <p>Vice Chair Heather asked how PIC can put legs to the proposed strategy? Greg suggested the Planning Committee to look into it. Greg also suggested looking at the model in Seattle.</p> |  |
| <p><b>Continuing Business:</b><br/>Point in Time Count 2018</p>  | <p>Point in Time Count debrief Heather Lusk was conducted before the meeting. There were 35 responses in the PITC survey monkey and the site is still open to receive responses.</p> <p>We still need support for data entry and have them entered and finished by March; analyzed by mid-April.</p> <p>PITC Feedback: a. We want to start sooner than later. b. committees look at the expanded survey and give suggestions c. support the director’s office d. better communications between dates and times e. where should PITC go structurally.</p> <p>For the last 2 years, the Director’s office has taken the bulk of the task. Historically, the data committee should oversee the PITC. The group suggested an ad-hoc committee. PITC needs an enthusiastic volunteer to build a structure around it. Vice Chair Heather is willing to be that person because of her interest in the expanded survey as 17% identified as LGBT.</p>                             |  |
| <p><b>Continuing Business:</b><br/>Advocacy – Gavin Thornton</p> | <p>Advocacy Chair Gavin Thornton reported the first lateral move in the legislature has occurred. All of PIC’s priority bills are alive in one form or another. Not as much came out of Legislative Session day because of 2 events happening the same morning: Kamehameha Schools had breakfast across the way. And the Governor’s State of the State on homelessness. The Advocacy Committee debrief discussed changing it up and going on visits to legislators. Chair Gavin also reported revamping action alerts – all should have received an</p>   |  |

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|  | <p>email inviting people to join the advocacy alerts. PIC has an advocacy web page for easy online submissions of testimonies. Good news: there are people not involved with PIC who submitted testimonies. It has broadened the reach.</p>   |  |
| <p><b>Continuing Business:</b><br/>501(c)3 Status –<br/>Vice Chair<br/>Heather</p>                 | <p>It looks like the filing for a 501c3 status is late Spring or early summer. PIC is moving from a coalition to its own 501c3. There will be a Board retreat to help understand the shift of Board roles – from By-Laws to Articles of Incorporation by March. As PIC’s fiscal sponsor, AUW will again be the collaborative applicant for this year’s NOFA.</p>  |  |
| <p><b>Continuing Business:</b><br/>CES Update –<br/>Carlos Peraro</p>                              | <p>Carlos received confirmation with PIC re youth data collection system, and built out a by youth by-name list. He’s reached out to youth providers re scheduled trainings in March. If anyone needs more training, reach out to Alison and her team. Trainings are scheduled - in person automation trainings will be at Leeward side tomorrow and in town at Catholic Charities this Friday. There are data quality issues in HMIS and Carlos and his team will reach out to the organizations as they build functionalities in the systems. In March and April, as they match programs, it will auto generate resources. They are expecting efficiency in the system, this should be ready in a month and a half.</p> <p>Regarding PITC, Carlos finalized the agreement with PIC and AUW – they would have the unsheltered survey by the end of February. Final draft report within one week of the HUD submission deadline - early and mid May contingent to unsheltered data entry.</p> <p>Monitoring of CES beings in March and April.<br/>HUD funded CoC grants starts in the Fall.</p> |  |
| <p><b>Continuing Business:</b><br/>HMIS Lead<br/>Transition – Vice<br/>Chair Heather</p>           | <p>PIC is looking into charging user fees to start this summer. We won’t be able to use the planning funds anymore.</p> <p>Questions on this topic include: Any idea how much user fees are going to be?</p> <p>The Board needs to clarify how this will work.</p>  |  |
| <p><b>Continuing Business:</b><br/><b>Membership Expectations –</b><br/>Vice Chair<br/>Heather</p> | <p>Vice Chair Heather reminded attenders that a year and a half ago, at strategic planning, PIC made a decision we would meet less as a big group and do work at the committee level. The committees are suffering. Org Development has 3 folks. It will need more people. Advocacy has folks involved, a core, plus 15 attend meetings. Planning group has a good core.</p> <p>Holly reported the Awareness Committee has a small</p>  |  |

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|                           | <p>group though it looks like a bigger group because Maile has enlisted her staff at Steadfast. Holly is asking for input, if you have ideas then speak. "We'd love to do more." They meet at the first Tuesday of every month.</p> <p>Communications group has had one meeting so far. If you are not active, we need you. This is where the bulk of the work is accomplished. HUD requires 75% of membership participation.</p>   |  |
| <b>Committee Reports:</b> | <p><b>Org Dev Chair Kim Cook</b> reported her committee conducted a gap review and a recruitment plan. Next meeting is March 13. It is difficult with only 3 members. She also announced the need for a Data chair.</p> <p><b>Planning Committee Chair Tom McDonald</b> thanked the group for the patience with the monitoring standards. He meets with Leslie and Carlos to discuss the new monitoring standards for all projects. Based on the discussion with AUW the Board, it will have the new standards ratified, then start implementing the new standards. Planning has a big agenda - it also looks into the NOFA process. Tonight Chair Tom will post the latest standard in the website.</p> <p><b>Awareness Committee</b> reported planning is moving along and the Homeless Conference this year will have good food.</p> |  |
| <b>Announcements</b>      | <p>Mike Goodman encouraged attenders to support the Puunoa Village Act. Sylvia Luke of Finance Committee has not decided to hear the Bill, I encourage everybody to say something or the bill will die. Please call her today. \$190M to build 8000 semi permanent units. 168 acres using State and Federal lands.</p> <p>Advocacy Chair Gavin appreciates that discussions are happening.</p>  |  |
| Adjournment               | The meeting was adjourned at 1:21 p.m.  |  |
| Next Meeting              | March 20, 2018 Central Union Church   |  |
| Minutes Prepared by:      | Anna Streegan Stone   |  |