



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

**PIC General Meeting  
MINUTES, April 17, 2018  
Kapolei Hale  
12:00 PM – 1:30 PM**

		Outcome/Action
<b>Call to Order &amp; and Roll Call</b>	The meeting was called to order at 12:06 p.m. by Vice Chair Heather Lusk.	
<b>Approval of Minutes</b>	The minutes were not approved, not enough voting members present, no quorum.	Postponed to next meeting
<b>Presentations</b>	<p>Katherine Keir, Hawaii State Director of United Health Group explained the grant it received from the Centers for Medicare and Medicaid Services. The goal is to get 75K patient surveys a year for 4 years. CMS' interest is in health outcomes and the cost of care, connecting folks to services, optimizing efforts, gathering large sets of data through quantifying screenings and looking at how it relates to housing. It is working with 211 in building a data base of services, with Queens Hospital and Waianae Coast Comprehensive Clinic. UHG is hiring navigators between now and July 2018 who will then be part of the Queens Care team of navigators. UHG is thinking about homelessness and facilitating a warm hand of those in need to shelters, housing services and community agencies through MyConnection, the electronic data system of UHG. The survey project rolls out in August 1, 2018.</p> <p>For more information to contact Katherine Keir: <a href="mailto:Katherine_keir@uhc.com">Katherine_keir@uhc.com</a>, 808.535.1035</p>	
<b>Continuing Business:</b> Status of 501c3 Application by Chair Jon Berliner	At the next month's meeting, we will distribute the By Laws. This document is incorporating the CoC items and the 501c3 process. At the May 3 Board Meeting, the By Laws will be presented for approval. It will then be presented to the members at the general meeting in May for the group to approve.	
<b>Continuing Business:</b> PITC 2018 by Alison Hinazumi	<p>Alison Hinazumi of Peraro Consulting – Carlos Peraro took on the point in time count. Alison reported that the shelter and unsheltered components are available today. He is up to speed with the April 30 deadline to upload in the HDX portal. Report will be completed in late May, it is published every year. Everything will be released after the Board approval.</p> <p>Connie Mitchell of Next Step Shelter spoke about her concerns regarding the length of time it took to get the data. Operational</p>	

	<p>decisions have to be made while the info is delayed.</p> <p>Alison assured Connie that she will talk to Carlos but also reminded the group that the focus at the moment is uploading the information in HDX.</p> <p>Carlos came to do PITC at the last minute. The company only got the information two weeks ago, had to crunch to meet HUD's deadline.</p> <p>Heather shared that people are interested in a PITC CoC wide effort, moving forward with lessons learned in the past year. We'll work harder in making it a streamlined process.</p> <p>Where is the timeline of BTG? Communications Director Jason Kasamoto says the Governor's office is looking at a having a combined announcement the first week of May.</p>	
<p><b>Continuing Business:</b> Youth Homeless Demonstration Project by Vice Chair Heather Lusk</p>	<p>The planning coordinator Sharon Baillie is in the process of submitting the Youth Homeless Demonstration Project application while it is being discussed at the PIC meeting. Carla Houser of RYSE says it is a collaborative effort, different folks wrote different pieces of the application. The innovative piece of the proposal is looking to better utilize universities, internships, collaboration, mobile outreach centers – looking outside the box. Carla notes the highlight is LEAD and the youth correctional facilities – rethinking the current systems; to utilize the law school for example to learn the process of e.g. securing documents; utilizing practicum students and using peer influence; modeled after the Harvard youth shelter model, Y2Y. This year, the Hawaii Youth Services Network is the collaborative applicant, applying for youth agencies for \$1M, which will add to the HUD total. It will take two months to hear back.</p>	
<p><b>Continuing Business:</b> Coordinated Entry System by Tom McDonald</p>	<p>Planning Chair Tom McDonald summarize the Coordinated Entry System numbers, CES with its different subpopulations and seeing the gaps. Currently there are 400 sheltered 100 unsheltered families. 30 placements a month. Every month we are placing 30% of unsheltered families. On the other hand, there are 2000 unsheltered singles. 120 singles were referred to agencies, and placed 24. We are currently placing 1% of homeless singles. CES helps us to quantify the current numbers. We as PIC can advocate for our clients. 400 families cycle from shelter to shelter. CES helps us see the trends, the huge gaps. We now have Darlene Pires administrating the DV side and Carla Houser for youth side. Along with the transition is the data piece – merge that what Jay has developed which does referral to housing and outreach providers. Piper will come back in the middle of next month who will help us integrate youth and DV align with HPO and CoC contracts.</p> <p>Alison shared that Carlos is getting feedback from providers. The CES working group approved to auto exit clients with an active VISPADT and active program enrollment after one year, and without program enrollment to auto-exit after 6 months. Chair Tom clarified that the auto exiting is mainly to exit the by name list.</p>	

<p><b>New Business:</b> Transition of Director Jen Stasch by Vice Chair Heather Lusk</p>	<p>Vice Chair Heather Lusk announced Director Jennifer Stasch has given notice and May 15 is her last day. Jan Harada of Helping Hands is the Chair of the search committee. Vice Chair Heather encouraged those who want to participate in the search to let her know. There is room for one or two more folks to give input regarding the search for a director. The job description is being finalized at the end of the week. The search committee will identify the candidates. The person will hopefully start the middle of June. Vice Chair Heather has created a search and transition plan draft but will flush out the final version soon.</p> <p>Annie Valentin, Project Vision, suggested reaching out to Hawaii Community Foundation for the resources with Executive Director transition plan and Vice Chair Heather said we couldn't apply for HCF assistance because we are not 501c3 yet.</p>	
<p><b>New Business:</b> Introducing the New Planning Coordinator Sharon Baillie</p>	<p>Sharon Baillie was introduced to the group as the new Planning Chair who can provide background support for PIC. Her position is predominantly funded with planning funds. She has to have allowable activities under the planning fund.</p> <p>Vice Chair Heather reported that the Director Jen has a transition plan and is working on items pending on her list. All hands on deck - and taking what we can get from her. As Director's job is unpacked, more things are coming out that Jen has done. Trying to create a safety net to position ourselves and prepare for NOFA. Director Jen has also offered to be a consultant to write the NOFA. The Planning Committee wrote the NOFA until two years ago. Connie Mitchell volunteered to help Tom put together the NOFA. This position is going to shepherd this person to become a 501c3.</p>	
<p><b>New Business:</b> Opening for Data Coordinator by Vice Chair Heather Lusk</p>	<p>Not much information at this time. The job description is being prepared right now. The person has to be a member of PIC.</p>	
<p><b>Committee Reports:</b></p>	<p><b>Organizational Committee</b> – Chair Kim Cook reported that her team has worked on cleaning up the membership list. Following up on the list of attenders who haven't paid. The committee meetings have been moved to US Vets starting in May with a conference call option. The next meeting is on May 8 at 10 a.m.</p> <p><b>Planning</b> – Chair Tom McDonald reported that the CES and NOFA, monitoring and evaluation are the committee's responsibilities. Chair Tom is taking up with the Board the decision of having the RFP of an outside evaluator, and the planning committee hopes to engage the 10-12 providers so they have a buy-in with the evaluation.</p> <p>Bill has agreed to be part of a separate work group for the Emergency Solutions Grant of the City and County, coordinating with the CoC (representing the eyes of HUD ensuring ESG funds are properly monitored and evaluated). Hopefully that 3 project recipients and 2 non recipients can be part of the that sub-group.</p>	

	<p><b>Advocacy</b> – Committee Chair Gavin Thornton said it is crunch time at the legislature. Good news and bad news – all the funding we are seeking were taken out of the budget in the House and put back in the Senate. The bad news is the revolving fund will take a hit this year and the concept of ohana zones. Testimonies from those on the ground are needed. It looks like the funding of homelessness services will come as a stand alone bill.</p> <p><b>Communication</b> – Communications Committee Chair Jason Kasamoto there are no updates except that his committee is working on the Point in Time roll out.</p>	
<b>Announcements</b>	<p>Heather Lusk: The LEAD press conference is tomorrow. There is going to be an outreach center with HPD collaboration. Diversion for 18 and above.</p> <p>Alison Hinazumi – HMIS Monday help session – 5<sup>th</sup> floor Oahu room, 9:30 to 11:30 informal time to learn.</p>	
Adjournment	The meeting was adjourned at 1:23 p.m.	
Next Meeting	May 15, 2018, Central Union Church	
Minutes Prepared by:	Anna Streegan Stone	