



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC General Meeting
 Tuesday, May 15, 2018
 Central Union Church
 12:00 PM – 1:30 PM

		Outcome/Action
Call to Order & and Roll Call	The meeting was called to order at 12:06 p.m. by Vice Chair Heather Lusk.	
Approval of Minutes	The minutes were not approved, not enough voting members present, no quorum.	Postponed to next meeting
Presentations Piper Ehlen, HomeBase	<p>Homebase worked with PIC in the last two years regarding coordinated entry to make sure there is a consistent process for folks to access services, i.e. prioritizing and referring for services. In the first year or so Homebase worked with prioritization and creating a by name list, working with the coordinated entry administrators to put that on the ground. Homebase wrote the policies and procedures to set up the coordinated entry. Over the last few months, now that the CES is running, we've looked at the day to day challenges our administrators are seeing. And also finding out what the providers are seeing. Troubleshooting. Unifying the various coordinated entry processes to one process. As we have singles, families, and more recently for youth – we are working on a streamlined policies and procedures.</p> <p>Youth and Domestic Violence: In the last six months we've worked with DV providers and youth providers and figure out how to roll out CES for both sub populations. We brought some ideas on how other communities are doing it and both groups have taken on and run with their own ideas on how to make it work here with PIC – what do we need? What tools? Policies? Youth is farther along than the domestic violence system. They are close to being unified with the coordinated entry process – we're meeting so that DV and youth providers are meeting to think through the process that they want to put in place.</p>	

Homebase is working with the CES Administrators and the HMIS Administrator to figure out how to integrate coordinated entry into the HMIS – those conversations are happening now. We are working with the CES administrator on the process of housing the Coordinated Entry. PHOCUSED and moving that to AUW which will happen over the Summer.

Heather mentioned the focus groups – we are checking with providers who are using the CE and see what is working and what might be improved. We will also create a survey tool if you want to provide feedback. We will integrate that in the CE as well.

Connie Mitchell asked about implementing more of the CE in HMIS – what is basically required by HUD?

Piper: There are no specific requirements on what is required by HUD. Most communities find it to be more efficient to use HMIS since providers are already in that system. The questions to ask are : what makes sense given the HMIS in the community, given the time of the administrators of the CE. Nothing is mandated by HUD in coordinated entry.

Connie: There seems to be a push for case conferencing. If it's not compulsory why are we doing it?

Chris P – If it's not compulsory then why are we pushing it in the HMIS? HUD doesn't define that particular pieces should be in HMIS but it has defined what a CE is required to do and in order to meet those requirements, communities find it borderline necessary to integrate them into the HMIS, in terms the way data is to be recorded, the way data is to be handled; the way we make matches and referrals based on need as evidenced by data.

This is the reason we're talking to many people this week, it is to figure out if it's not broken then figure out what is working. It is a community driven conversation. We'll be talking about doing it.

Connie – the highest users of the emergency room, 70% of them are not being captured in the HMIS. We need to be able to capture data, they are not being entered in the HMIS. If HMIS is not doing it for us then I don't want to go do that.

Piper in closing said, the next steps is to take the information we learned from the focus groups and the

<p>Advocacy Committee – Legislative Wrap-up by Betty Lou</p>	<p>survey this week and provide options on implementation or changes on CE going forward.</p> <p>Vice Chair Heather introduced Betty Lou who was highlighted in the newspaper – Vice Chair Heather thanked Betty Lou for her work in the Legislative Session.</p> <p>It was a BIG year! This is the rundown for this year’s legislative wrap - up:</p> <p><u>Affordable Rental Units:</u></p> <ul style="list-style-type: none"> • * \$200 million to the Rental Housing Revolving Fund (RHRF) to create affordable rental housing units for 60% AMI or below. • * \$10 million to the Dwelling Unit Revolving Fund (DURF) for infrastructure to support housing development. • * \$2.5 million allocated for the Kahului civic center/bus hub. • * \$50,000 to fund a study/report on housing needed for populations with access and functional needs, including: Elderly, people with physical/mental disabilities, people transitioning from incarceration, emancipated foster youth, people with an alcohol or drug addition, people with HIV/AIDS, victims of domestic violence. • \$30 million/year for General Excise Tax exemptions for construction of rental units for families up to 140% AM), for a 12 year period (\$360 million total). • * \$21.5 million to the Hawaii Public Housing Authority for improvements statewide. • * \$450,000 to Hawaii Public Housing Authority for the State Rent Supplement Program to continue ongoing monthly rental subsidies (average \$400/mo). <p><u>Homeless Services:</u> Funding Allocated:</p> <p>* \$15 million Lump Sum appropriation for homeless services, which should include all the proven programs funded last year, and the Kakaako Family Assessment Center. Instead of funding specific programs by line item (e.g. Housing First, Rapid Rehousing, etc.) the Legislature provided a <u>non-recurring</u> lump sum amount.</p> <ul style="list-style-type: none"> ▪ * \$800,000 for Outreach and Counselling Services and the Law Enforcement Diversion Program for 	
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chronically homeless individuals and families with severe substance use disorders.

- * \$1.5 million for a Coordinated Statewide Homeless Initiative (CSHI) for eviction prevention.

New Homeless Programs:

- \$30 million to the Office of the Governor for Ohana Zones on public lands. Specifies at least 3 Ohana Zones on Oahu and at least one Ohana Zone on Maui, Kauai, Hawaii, respectively.
- \$1 million for Emergency Department Assessment Pilot Program. Plus \$1 million match must be provided by a participating hospital.
- \$1 million for a Medical Respite Pilot Program. \$1 million match must be provided by a participating hospital.
- \$800,000 for a second Assessment Center (location not designated).
- \$400,000 for 2 new Law Enforcement Assisted Diversion programs (LEAD) on Maui + Hawaii Island.

From Scott Morishige:

- HB2010 HD1 SD2 CD1, Relating to Tourism. Cancels the debt owed to the State by the Hawaii Tourism Authority for convention center construction costs and related interest. Amends the allocations of transient accommodations tax revenues to the convention center enterprise special fund and tourism special fund.
Appropriates moneys for the Hawaii Tourism Authority to implement initiatives, in conjunction with the Hawaii Lodging and Tourism Association, to address homelessness in tourist and resort areas; provided that the funds are matched dollar-for-dollar by the private sector.
(CD1)

The bill, according to Scott, appropriates \$1M to the Hawaii Tourism Authority to address homelessness initiatives in conjunction with the Hawaii Lodging and Tourism Association to address homelessness in tourist and resort areas, provided that no funds shall be released unless matched dollar for dollar by the private sector.

Vice Chair Heather thanked Marya Grambs, Gavin Thornton and Kathleen for driving the Advocacy

<p>Dr. Jill Omori and Michael McNulty, UH JABSOM – Hawaii H.O.M.E Project</p>	<p>initiatives. Great job!</p> <p>Dr. Jill Omori is the Director of Medical Education. The mobile H.O.M.E. project stands for Homeless Outreach and Medical Education. The program is of the medical school, they are free student run medical clinics staffed by medical and med tech students and supervised by volunteer medical professionals</p> <p>Functions as a regular medical clinic and can do onsite labs through Diagnostic Laboratories (DLS). H.O.M.E. offers vaccines and TB testing, dental and vision screening while partnering with Project Vision and Aloha Medical Mission. H.O.M.E. has been in operation for 12 years now. Four times a week it functions out of a mobile RV. We started new partnerships working with Alea Bridge, Hale Kipa, H4 Project plus patient transport program – teen mentoring program, targeting the shelters going over topics once a month plus tutoring program partnering with Department of Education. We operate at 7 locations – Institute of Human Services, River Street, US Vets, Family Assessment Center, St. Mary’s church, Kalaeloa, First United Methodist Church.</p> <p>The team feels blessed to have committed volunteers. It is not a problem to rely on volunteers, there is a long waiting list of people wanting to help. The medical students are committed volunteers. Some other professionals include nursing students and the pharmacy students, they want to be involved.</p> <p>For more information, contact: Hawaiihomeproject@gmail.com 808.223.8859 651 Ilalo St. MEB-OME Honolulu, HI 96813</p>	
<p>Erin Rutherford, Catholic Charities Hawaii – Outreach App</p>	<p>Erin Rutherford shared about the Catholic Charities SSVF program. Last year, CC purchased iPads with an outreach grant, but also wanted to do something to support Coordinate Entry. When CES had just launched, one of the difficulties is locating referred clients. This inability to locate them – example of a veteran – led Catholic Charities to put together a mobile outreach app that providers can use. CC used Clarity, an HMIS vendor. It is Apple friendly. It uses your GPS location and the user can input the client at that exact moment. Justin Phillips is instrumental in launching the app – Each encampment has a list of clients in that area. The</p>	

	<p>App is only for inputting names, although there is a note section with a description of what the person may look like.</p> <p>If you have interest in using the app, see the potential benefits with a recorded training video. Find out how the app works.</p> <p>There is no cost to agencies, it comes with unlimited number of users. CC is shouldering the cost. You can have administrator access and add workers in. You may use an Apple device or use it on a website if using Android.</p> <p>The more users the more useful it is. Erin controls who can use it. Get trained and sign a privacy agreement.</p> <p>Piper Ehlen of Homebase was impressed with the capabilities of the App – ‘this is amazing!’</p>	
<p>Continuing Business: Director transition and recruitment – Heather Lusk</p>	<p>We hit a bump, Jan Harada who will drive our Executive Search for PIC Director has stepped down. Vice Chair Heather is hopeful we’ll find one to replace her this week. There is a big committee, the job description is being finalized. It should be posted this week.</p> <p>Director Jen’s last day is today. If you are expecting a document or something from her, please let me know.</p> <p>Also, we will not be relying on the new Director to put the NOFA together. AUW will be posting an RFP for someone to coordinate the NOFA process. We can’t expect the new director to do that.</p> <p>Sharon Baillie has set up nicely the PIC office, Room 210 at the AUW building – enough to hold 12 people – 20 max. Let Sharon know if you need space.</p>	
<p>Continuing Business: PITC 2018 – Carlos Peraro and Heather Lusk</p>	<p>It has been a week since the PITC announcement. The report has been submitted to PIC. We are now waiting for feedback and we can integrate that in a graph in the report. That should be finalized in a week. We met the HDX deadline. Everything was submitted for the CoC. There was a lot of good news, the count declined quite a bit. Decline of 464 people compared to 2017. Sheltered 285-person reduction. Shelter utilization continue to decline. This is consistent with monitoring reports, continue to decline year after year. Biggest drop is the transitional shelter component, it declined 270 people. 285 sheltered and 179 unsheltered makes a total 464 people. Big win veterans declined 9% or 42 veterans</p>	<p>285 sheltered 179 unsheltered</p>

	<p>lower compared to 2017. Carlos gave credit to the good work the group is doing. When its finalized, it will be posted.</p> <p>For the 2019 PITC, Survey Committee, Donations Committee and a Logistics committee. It is time to start setting up the Ad Hoc work group meetings.</p> <p>Vice Chair thanked Carlos Perraro and his team for his work, for helping to make the deadline, and for taking on the PITC data entry and analysis at the last minute.</p>	
<p>Continuing Business: Coordinated Entry System – Tom McDonald</p>	<p>Coordinated Entry gives us the numbers on a rolling basis, every month, every week, every day. It shows how many are in the by name list, how many are housed, how many are referred. In the month of April 1800 total households are in the by name list. 1400 are singles, 400 families. The numbers of Carlos is 4200 PITC.</p> <p>Why the different numbers? The By Name List leaves some people out. The list shows the most vulnerable ones, and those ready to be housed. For instance, if someone’s VISPADT is outdated, it won’t appear in the current by name list. 1800 in April, 200 were referred out to programs, 60 were placed into housing. 60 = 43 families 15 singles.</p> <p>We’re are doing pretty well with families overall, we are closer to being functional zero. We need more affordable housing. But with enormous gaps in the singles systems as over 1000 are chronically homeless in Honolulu, most vulnerable people are not housed. There are huge gaps in our system.</p> <p>Our next message at the next legislative system is we need more housing first vouchers, more than ohana zones.</p> <p>In the last few weeks, given the transition with our CES administrators, incredible work PHOCUSED through Natalie, Morgan, Eric – they brought incredible work. They created a system for families. In about a month, it will transfer to AUW – Jay King is the acting lead administrator – families, DV, youth and singles. It will bring focus to have one lead.</p> <p>If you haven’t done it, please read CES unified manual – thanks to HOMEBASE – definitely <u>read the prioritization matrix</u> at the heart of coordinated entry. We should prioritize that’s been homeless the longest.</p>	

	<p>Connie commented, while she agrees the most vulnerable have the most expensive housing opportunities, one of the strategies, should be, is to not let chronic homelessness grow.</p> <p>Tom: Singles who get Rapid Rehousing assistance is very very low, we need deeper RRH subsidy. We should have RRH for up to two years as an alternative for those who don't qualify for Permanent Supportive Housing.</p> <p>Finally, CES automation piece: the HMIS and CES leads meet once a week to discuss and to look into what can be automated.</p>	
<p>New Business: Nomination of Carla Houser for PIC Data Chair – Heather Lusk</p>	<p>Carla Houser, Executive Director of RYSE, has agreed to be nominated for the position of Data Chair. Marya motioned to nominate Carla Houser Holly Holowach seconded Vote – no opposition – no abstention – May 22 10 a.m. Data Committee meeting</p>	<p>Motion Approved</p>
<p>New Business: b. Opening for Data Coordinator – Heather Lusk</p>	<p>The draft of the job description for Data Coordinator is ready. This person is going to be a colleague of Sharon Baillie to support Data. This person will support integration of CES and HMIS</p>	
<p>Committee Reports:</p>	<p>Organizational Development Chair Kim Cook reported the committee is currently working on a new member orientation, a new member packet, and PIC members will get an email from Sharon these items. By August, the committee will have a member recruitment plan</p> <p>Next meeting is on June 19, right before the PIC general meeting – 10:30-11:30 a.m.</p> <p>Advocacy. Marya announced the committee has a new meeting day at the PIC office.</p> <p>Communications Chair Jason Kasumoto heard a successful PIRC press conference. There are a lot of good news shared. Vice Chair Heather Lusk did an awesome job. The next meeting is Thursday 1 p.m at the State Capitol.</p> <p>Planning Chair shared that a lot of responsibilities fall on planning committee which is why the committee created 5 work groups: 1) the CES work group 2)NOFA group – we are coordinators not managing – we have an RFP to hire a NOFA coordinator 3)Samantha Church will head Measurement and Evaluation. The</p>	

	4) emergency solutions group and the 5) new fiscal and systems mapping group which will be headed by Kim Cook.	
Announcements	<p>1. Erin Rutherford, representing the group Project Homeless Connect announced that there is going to be an Annual Stand Down, the Veterans resource fair – non-veterans are now also invited. Watch out for more information, it is scheduled about the end of September.</p> <p>2. Marc Alexander announced Katie Miller, Regional Coordinator (based in Seattle, WA) United States Interagency Council on Homelessness (USICH) will be in town next month.</p> <p>We have scheduled August 10 as a Diversion training day with Ian DeJong. VISPADT training. The City is paying for it.</p> <p>City Council budget process is going on right now - The City is thinking of having a big push on chronic homelessness. Support things to integrate to HMIS in City projects, coordinating CES and HMIS into the practice in the City – Mayor Caldwell is committed to best practices.</p> <p>3. Connie – BTG – did they say anything for the 500 displaced folks? Mobile Vet is taking their RV they can ship over the items – check Erin at CC</p> <p>Let us congratulate Heather Lusk who will be recognized as a community leader by the Mental Health of America.</p>	
Adjournment	Meeting was adjourned at 1:30 p.m.	
Next Meeting	June 19, 2018, Kapolei Hale	
Minutes Prepared by:	Anna Streegan Stone	