



PARTNERS IN CARE

Oahu's Continuum of Care

Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.

PIC FY18 CoC NOFA Application Meeting

Friday, June 22, 2018

2:30 P.M. – 4:00 P.M.

Conference Line: (515) 604-9577; Access Code: 131975

NOFA Workgroup 2:30 p.m. to 3:00 p.m. – Sharon, Kim, Annie, Tom, Leslie, and Jason

Topic	Discussion	Outcome/Action
Criteria for Projects	Discussed the type of new and bonus projects to be accepted.	THE PIC BOD will approve types of projects to be accepted at July 5 meeting.
Evaluation Committee	In the past, projects had a chance to meet with Evaluation committee to respond to questions/explain anything not in proposal.	Each project that responds to RFQ will have a chance to meet with Evaluation committee – likely Aug 20 for up to 15 minutes. Evaluation committee will, in turn, submit project rankings to Planning by Aug 19.
Monitoring and Evaluation	Data and Monitoring need to be incorporated into the timeline.	M and E to run parallel with the NOFA process; data is needed within the next 5 weeks.

Consultants 3:00 p.m. to 4:00 p.m. – Linda, Jen, Kim, Jason, Leslie, Tom, Sharon, Annie, Heather (Helping Hands), Anna (Salvation Army), Greg Payton (MHK)

Topic	Discussion	Outcome/Action
Monitoring and Evaluation	It was reiterated that Data and Monitoring need to be incorporated into the timeline. Annie suggested tapping AUV's Liz McFarlane as a potential resource in evaluating project proposals.	M and E process to run parallel with the Evaluation committee.
NOFA Projects	New and Bonus projects should focus on a specific sub-population: SMI unsheltered chronic population mainly from/in the urban core; this will limit scope for new projects. 2 options – traditional bonus project or 50 million for a DV-specific project; need to encourage the CoC to apply. It was suggested that projects be allowed opportunity to present to Evaluation committee.	Review process needs to be simple and straightforward; aim for 30 minutes a packet. Applicants to be allowed 15 minute presentations including q&a, likely on Aug 20. Evaluation to submit rankings to Planning Aug 19.
HMIS	Discussed possibility of hiring Daniel Gore for 3-month contract to help with NOFA and transition process. This would allow 6 weeks for access to the M and E data.	PIC will need MOA for Carlos to stay on with BTG; PIC will interface on the backend of system. Plan is to work with new HMIS administrator with initial focus on key M and E data, full fledged implementation later.
NOFA Changes	Significant points have been deducted from performance and strategic planning; points added to system performance and coordinated engagement.	Narrow down the type of project to be accepted. Given the many options, keep focus on community and emergent needs.

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	<p>A smooth HMIS transition process will be critical to our success.</p> <p>Page 4 section k – closely review information to ensure eligibility, esp wrt DV focus.</p> <p>Tier 1 – 94%</p> <p>Tier 2 – 6% reallocated</p> <p>Prioritize bonus and DV projects.</p>	<p>Sharon will check with Jen or HUD field office on reports needed for HUDX.</p> <p>Tools created under CaseWorthy and work done by previous administrator should be made accessible immediately.</p>
Previous NOFA responses	<p>MHK teetered, last year, on Tiers 1 and 2; problematic.</p> <p>Questions: What percentage of ARD should be reallocated? Re narrative, how should writing assignments be assigned?</p> <p>FY16, over a million was reallocated—any project not providing PSH, not focused 85% on chronic homeless.</p> <p>FY17, focus was on reallocating a minimum of \$300,000; needed support for a CES project.</p> <p>Reallocation is tied to opportunity for bonus project; HUD looks seriously at responsiveness to community needs.</p> <p>Re responsiveness, Kim Cook is working on Systems and Fiscal Mapping.</p>	<p>Jen will provide info on FY17 application scores; may need to check with HUD.</p> <p>For HUD HDX reports, we need data quality clean up.</p> <p>Writing assignments should go out July 23; due Aug 27.</p> <p>PIC will notify the DV associates about bonus project opportunity; will announce reallocation plan and rankings on Aug 17.</p> <p>Linda and Jen will update the NOFA workplan and create a worksheet for Planning.</p>

(Informal) minutes recorded by Sharon and Linda.