



# PARTNERS IN CARE

Oahu's Continuum of Care

*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

PIC FY18 CoC NOFA Application Meeting

Friday, June 29, 2018

3:00 P.M. – 4:00 P.M.

Conference Line: (515) 604-9577; Access Code: 131975

NOFA Workgroup 2:30 p.m. to 3:00 p.m. – canceled due to technical difficulties (wi.fi and phone)

Consultants 3:00 p.m. to 4:00 p.m. – Sharon Baillie, Leslie Uyehara, Marya Grambs, Phil Acosta, Linda Ikeda; calling in: Heather Lusk, Jason Kasamoto, Annie Valentin; post-meeting: Tom McDonald

Topic	Discussion	Outcome/Action
Review of 6-22-18 minutes	Minutes were available in hard copy only; will be emailed and reviewed next meeting.	Linda to submit; Sharon to post.
Review of section topics; preliminary selection of writers and leads	<p>Heather suggested identification of leads. Leads will email writers and collect key points by July 23.</p> <p>1. CoC Coordination and Engagement – Heather            inclusive membership, invitation process, solicitation of opinions – Kim            coordination with government, other organizations – Heather            dv, sex assault, stalking – Robert, Kathleen (Algier), Marcie, Darlene; SATC, DVAC            lgbt needs – Heather, Linda            coordination with public housing – Jason            discharge planning – Connie            Housing First – Connie            street outreach – Carla, Connie            affirmative outreach – Heather            prevention of criminalization – Heather            Rapid Rehousing – Connie, Jillian            mainstream benefits – Jason            CES – Jay, Natalie            addressing racial disparities – Heather            compliance with section 3 – tbd</p> <p>2. Project Ranking, Review and Capacity – Sam            objective criteria and past performance – Jen            severity of needs and performance – Sam            reallocating projects based on performance review – Sam            ranking and selection process – Sam, Jen</p> <p>3. Homeless Management Info System – Daniel</p>	<p>Check with Jen regarding last year's process for selecting leads/writers.</p> <p>1. Heather to serve as lead; will refer to bylaws and fidelity check list; will identify/confirm other writers.</p> <p>2. Sam to serve as lead; will identify/confirm other writers.</p> <p>3. Daniel to serve as lead; will identify/confirm other writers</p>

**PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE**

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	<p>HMIS governance – Daniel  policies and procedures – Daniel  Housing inventory count – Daniel  bed coverage – tbd  plans to increase coverage – tbd  Homeless Assessment Report –</p> <p>4. Point in Time Count – Jen  PIT Report – Jen  effectively count youth – Carla</p> <p>5. System Performance – Jen  reducing the # of homeless individuals  and families – tbd  reducing the # of first-time homeless –  tbd  length of time homeless – tbd  successful permanent housing or  retention – tbd  reducing returns to homelessness – tbd  jobs and income growth – tbd  HMIS system performance measures –  Daniel, Jen</p> <p>6. Performance and Strategic Planning –  Sharon  order of priority – tbd  share of PSH beds for chronic homeless  – tbd  reduction in chronic homelessness –  refer to PIT  households with children – Morgan  Rapid Rehousing strategy – Connie  not separating family members – Connie  decrease in family homelessness –  David, Natalie  educational services to families with  children &lt;5 – Toby, Carla  prioritizing of unaccompanied youth –  Carla, Judith  unique needs of unaccompanied youth –  Carla, Linda  increased availability of housing and  services for youth – Carla, Judith  collaboration with youth educational  providers – Carla, Toby  reduce the # of homeless veterans in  CoC – Marc, Kim  reduce # of unsheltered homeless vets –  Marc, Kim  refer homeless vets to appropriate  resources – Marc, Han, Zoe</p>	<p>4. Jen to serve as lead; will  identify/confirm other writers</p> <p>5. Jen to serve as lead; will  identify/confirm other writers</p> <p>6. Sharon to serve as lead; will  refer to PIC process and updated  strategic plan; will  identify/confirm other writers</p>
Reallocation	<p>Reallocation expected to be about 5%  (\$180,000); important to prevent HUD  reallocating "for us" (2015 example);  discussion of Steadfast Housing and  nonalignment with HUD priorities since  establishment of CES; funds could be moved  to other consolidated (AUW) grant recipients;  important to spend down, not have funds  remaining.</p>	<p>Connie to contact Linda Ahui,  Steadfast ED, for clarification of  status. Evaluation data are  needed to determine  performance levels.</p>
Bonus and DV Projects	<p>Planning and BOD have decided to focus on  projects addressing SMI and concurrent (?)  substance abuse disorders and on DV  (separate projects). Annie and Phil raised</p>	<p>Jen or TA assistance may be  able to clarify re pop-up's. Jen  can clarify process.</p>

	issue of pop-up villages and services; group unsure about the appropriateness of these for inclusion as they don't involve PSH. Group discussion of general process: NOFA committee releases RFP; Evaluation ranks/scores, makes recommendations for reallocations; decisions are made regarding how funds should be divided up.	
Evaluation Committee	HUD provides a clear definition of conflict of interest and a form. Ana Stone (Salvation Army) and Liz McFarlane (AUW) were brought up as candidates. Last year, HMIS data were lacking; now available.	Jen to provide clarification on last year's process.
Draft RFP	Draft needed for review.	RFP to be provided by Jen and Linda prior to July 9.
Next meeting	Leslie will be away till July 23.	Next meeting scheduled for July 6, same time and place.
Verification of chronicity	Tom noted that identification during outreach counts as 1 month homeless; would need documentation of 12 consecutive months to qualify as chronic; 25% can go without documentation.	Tom will raise matter of verification and measures at next meeting.

(Informal) minutes recorded by Linda.