



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

**PIC General Meeting**  
 Tuesday, July 17, 2018  
 Central Union Church  
 12:00 PM – 1:30 PM

Agenda Topic		Outcome/ Action
<b>Call to Order &amp; and Roll Call</b>	Heather Lusk began the meeting at 12:06 pm.	
<b>Approval of Minutes</b>	Members reviewed the June 2018 minutes. Alika made a motion to approve and was seconded by Marya.	<b>Motion Approved</b>
<b>Presentation</b>	<p>Calvin Ching, Deputy Chief Court Administrator of the Hawaii State Judiciary, spoke about the community outreach court and the community service aspect. Act 55 of 2017 provided the funds to take the courts into the community. As the administrator, Mr. Ching oversees the provision of non-traditional venues to help folks take care of legal obligations. This is a collaborative work of the public prosecutors and public defenders.</p> <p>Mr. Ching introduced Brook Mamizuka who handles all the community service and restitution aspects of the outreach court especially among the homeless incl. the severely mentally ill and those with substance use disorder; creating a long-lasting relationship to help map out change through community agencies who shepherd folks through the process. It takes a village to help people. The community service program has 10 case workers, clerical staff and supervisors. As of this point, there have been over 2000 referrals.</p> <p>As a community service site, it is important to provide a safe and meaningful work program; and to supervise them during the service. This can range from 4 to 150 hours depending on the case. Record keeping is part of the court report. Civil matters are still referred to the Volunteer Legal Aid Services of Hawaii and Legal Aid Society of Hawaii.</p> <p>Phil Acosta, Executive Director of ALEA Bridge gave a positive report of the community outreach court. Heather Lusk also reported that HHHRC outreach workers were able to house two people through the community outreach court.</p> <p>Brook Mamizuka telephone number is 808.538.5656</p>	

	<p>Vice Chair Heather encouraged the membership to consider being a community outreach partner as it aims to get people ready to be housed. This is a public health and public safety partnership.</p> <p>(Secretary's note: For additional information, <a href="https://archive.org/details/Island_Focus_Calvin_Ching">https://archive.org/details/Island_Focus_Calvin_Ching</a>)</p>	
<p><b>Continuing Business:</b> 501c3 Application, Jon Berliner</p>	<p>PIC Chair Jon Berliner announced the Board of Directors has approved the new By-laws and Articles of Incorporation. The attorney is moving forward with the 501c3 application. Accounting issues from years past are being addressed, particularly the general excise tax. It normally takes 3 to 6 months for IRS to approve a 501c3 application.</p>	
<p><b>Continuing Business:</b> HMIS Lead Update, Heather Lusk/Jon Berliner</p>	<p>Vice Chair Heather introduced Daniel Gore as the HMIS lead, (replacing Carlos Perraro), and Karen Thomas as the new data coordinator.</p> <p>Data Chair Carla Houser reported that Daniel is preparing the training modules for new users of agencies already approved to use the HMIS (Priority #2). His top priority is the NOFA application (Priority #1). About \$9M at stake. Chair Carla asked for patience with onboarding new users, new agencies (Priority #3). Five entities are waiting in the wings.</p> <p>Vice Chair Heather invited members to ask questions. She also thanked Jay King for alerting the community when the HMIS website went down.</p> <p>There were questions and concern about the change in HMIS lead, i.e.:</p> <p>Q: Can we still ask Carlos for certain things? Where is the separation? A: Daniel and Carlos are working on their MOU. Harold Brackeen of HPO is talking with Norm Baker of AUW on how to move forward.</p> <p>Q: When and where would the monthly report be? A: Daniel's focus is NOFA, no reports are scheduled until after the submission.</p> <p>Vice Chair Heather informed the group that Chris Pritcher advised to focus on the NOFA. Chris works hand in hand with Daniel Gore, Karen Thomas, and Jen Stasch. HUD just approved assistance, we will have a whole new MOU with Chris Pritcher.</p> <p>Planning Chair Tom McDonald announced the goal is to produce the reports at the end of NOFA. By August we should be able to prepare April, May, and June's.</p> <p>Vice Chair Heather assured the group that PIC can run its own</p>	

	<p>reports; eventually PIC will be the HMIS lead. Carla, Jay &amp; Karen are getting the training straight from the (Caseworthy) vendor.</p>	
<p><b>Continuing Business:</b> Director Transition and Recruitment, Heather Lusk</p>	<p>Recruitment and search committee has done 3 initial interviews. Some members of the PIC board will soon interview one strong candidate; PIC Board and staff will reconvene with the search committee. Vice Chair Heather thanked AUW and Brandon for reviewing 100 applications and for all their work; Thanks incl search committee members Anna, Annie, Carla, Jon, &amp; Marc Alexander.</p> <p>If you know somebody, the position is still open. Questions and Answers: Q: How does the ideal candidate look like? A: See the job description - executive experience to take PIC to sustainability (fundraising, grant writing); bridge builder and build the community together; our priority is to get us more diverse funding as PIC depends on HUD. It needs to broaden the base. PIC needs to bring different folks together to the table: providers, government entities, business community. Advocate for the need of the homeless and homeless; bring together, listen and validate feedback – not just top decisions. Q: Time commitment? A: Minimum commitment of 3 years</p> <p>Feedback from Sam Church: We need someone who can bring the community together. Listen to all providers feedback. Someone who can listen to the community and validate the community's perspective.</p>	
<p><b>Continuing Business:</b> Coordinated Entry System, Tom McDonald, Jay King</p>	<p>CES is busy in the month of June. They referred 223 homeless households to homeless programs; placed 114 people into housing, about 10 referrals a day. Jay Morgan and Rachelle are busy managing the 4 subpopulations with Carla (youth) and Darlene Pires (DV).</p> <p>PITC 4500 homeless sheltered and unsheltered – third are in families, 3000 are singles. CES is placing 100 people every month. The emphasis is still on permanent housing. The goal of CES is reaching functional zero (the number of homeless every month equals the numbers placed to permanent housing; not to a temporary shelter/ohana zone/ emergency/transitional or bed <u>but</u> to permanent housing.</p> <p>Chair Tom invited everyone to attend the CES oversight committee meetings. He noted that most of the housing vouchers are not Federal CoC vouchers. CES is an inclusive process, intended to use for all sources of funding. Jay King reported that much of what CES does is consultation, diversion, problem solving. His team is building a system, there are over 50 programs participating in the CES. Recently,</p>	

	<p>CES started a pilot program with Queens for the medically fragile &amp; vulnerable who need to get into the system. CES triages, connects and consults with homeless services. The oversight committee allowed CES to get to the ones who have not consented to be in the system, focusing on the 70% who are not in the by name list. CES is ensuring they are choosing not to be listed and were not missed from being listed. Since CES started, Queen’s homeless utilization for the ER went down 20%.</p> <p>Notable progress with CES:</p> <ul style="list-style-type: none"> <li>• Of the folks in the by name list, in August last year, only 3% have ID. Now its 44%. We are getting them document ready.</li> <li>• 58% of BNL now has a Medicaid plan recorded; meets with a service coordinator for functional assessment.</li> </ul> <p>Going forward case conferencing will be in different parts of the island to determine local community needs. Let the data tell the story – what is the true regional reality. Morgan conducted the best attended family case conferencing. DOE was there. Jay thanked Morgan for her support.</p> <p>Chair Carla: We’re trying to get DOE on board specifically regarding liaison/ social workers who can be anywhere and can meet anywhere even outside of school.</p> <p>Robert Boyack reported his team is working closely with Darlene Pires and the coalition; met with Jay to see the same existing CES as well as what is available in the mainland. Darlene is on vacation right now, can’t tell much more.</p> <p>Jay stated the CES goal is to intertwine and not to replace, support the best practices.</p> <p>Waikiki Health Jason Espero: where are we to functional zero?</p> <p>Chair Tom: The number of people entering the system and exiting to some form of shelter are close. We need availability of permanent housing inventory. We are not doing as well as we should be. Compared to other locations in the US, our non-permanent inventory is larger relative to permanent solutions. Interventions have to point to permanent housing.</p>	
<p><b>New Business:</b>  FY 18 CoC NOFA Program Competition,  Heather Lusk,  Tom McDonald</p>	<p>The PIC Board has a planning committee and under the committee is a work group. The Board selected two project managers and they are working hard with the work group to publish the RFP which is coming out on Friday. The committee is soliciting new projects only for specific subpopulations – severely mentally ill and/or with substance use disorder and/or over 65 and tri-morbid. The most vulnerable in our community. One person dies every week on unnatural causes. The</p>	

	<p>Planning Committee is soliciting new projects. Funds will come from two sources: 1) Reallocation – \$200 to \$500K reallocated from existing projects to new projects based on performance. 2) Bonus project - \$500K severely vulnerable homeless. In addition, Domestic Violence projects up to \$600K, very competitive piece, out of a \$20M pot across the US.</p> <p>Key dates: On Friday, July 20, the RFP will be posted online; Proposals are due August 13; Final ranking by the 27<sup>th</sup> of August. Monitoring and Evaluation criteria are ‘granular’ conducted by project recipients and non-project recipients for a fair way of evaluating projects. Check the PIC website on how the projects will be ranked. Applications are due on August 13. The NOFA application will be submitted to HUD by 9/18/18.</p> <p>Chair Tom reminded agencies when writing new projects, consider own expertise. If without experience with the very vulnerable, seek out help through professionals, coalitions or partnerships. He also reminded everyone that non-conflicted entities are involved in the review process.</p>	
<b>Committee Reports:</b> Advocacy	Advocacy Committee Chair Gavin Thornton announced the upcoming listening sessions to prepare for next year’s legislative session. The Advocacy Committee is bringing folks together this year. Last year the committee conducted a survey; received 38 responses. To do better this year, the committee decided to pull people in the room by conducting focus groups in town and in the Kapolei areas. Targeted invitations prepared.	
<b>Committee Reports:</b> Communications	Communications Chair Jason Kasumoto reported the committee is working on a coordinated entry communication plan; received a sample from Piper. Data shows 64% approve safe zones (Star Advertiser).	
<b>Committee Reports:</b> Awareness	Awareness Committee member Keala Souza announced the Homelessness Awareness conference is on November 16, Kroc Center. Registration opens August 1 through Event Brite. Topics include DV, mental health, aging in Hawaii. The committee is looking for sponsors. No conference T-shirts this year.	
<b>Committee Reports:</b> Organizational	Organizational Committee member Alika Campbell shared the new member orientation is completed. The committee is considering a new member social event. Talk to Organizational Committee Chair Kim Cook for ideas. The next meeting is July 14 10 a.m. Barbers Point.	
<b>Committee Reports:</b> Data	Data Committee Chair Carla Houser is talking with Chris P. regarding statewide data governance; user fees. The committee needs more members, come join. The committee is sending out each agency lists of users. Now is the time to purge list of users.	
<b>Committee Reports:</b> Planning Committee	Planning Committee Chair Tom McDonald shared that one of the responsibilities of his group is to monitor and evaluate on an ongoing basis. In the last 5 years, the committee hasn’t been very good. Working with Sam Church, all existing	

	<p>recipients will receive a letter in parallel to the NOFA competition because the committee is expected to. Monitoring and Evaluation is an internal process. It is a great way to find out the metrics vs. the NOFA evaluation committee which is an external group. The idea is to have a culture of evaluation to improve performance. The committee is finalizing the criteria today and send out in the next couple of days.</p> <p>Vice Chair Heather announced she will convene the first PITC meeting in August, after the NOFA application is due. Handouts regarding HUD’s priority issues. It is moving the priority on the unsheltered which means that the technical assistance from Homebased, for example, is focused on unsheltered. Two tiers – Honolulu is in the second group of cities. Homebased will do the first gathering of information but not the actual on the ground provider.</p> <p>Tom – Navigation center to permanent housing, intermediary step. The model - San Francisco Navigation Center (Low barrier.) (<a href="http://hsh.sfgov.org/services/emergencysHELTER/navigation-centers/">http://hsh.sfgov.org/services/emergencysHELTER/navigation-centers/</a>)</p> <p>Vice Chair Heather asked Jason Kasumoto to bring Scott Morishige to talk about his vision of Ohana zones.</p>	
<b>Announcements</b>	<p>George of Kapiolani Community College regarding community health worker project. Scholarship and financial incentives to agencies and employees. He wants to use these funds by the end of the year or he has to return them to the Department of Labor. George gave two handouts: apprenticeship and the new community health worker schedule. Cohorts start in August and September.</p> <p>Marc Alexander announced the Diversion training with Iain deJong. Sign up and join 70 registrants. We’re looking at developing this as a new program for the City. The City Council and the Department of Community Services are working on 2 new programs as of July 1<sup>st</sup>, coordinated centralized landlord engagement program and outreach navigation for psychiatric and legal support for those who are severely ill.</p> <p>Aloha Care is looking for innovative projects to improve health by working with primary care providers, improving outcomes, rural health centers, sustainable solutions. Look at criteria on the website.</p>	
<b>Adjournment</b>	The meeting was adjourned at 1:36 p.m.	
<b>Next Meeting</b>	NEXT MEETING: August 21, 2018, Kapolei Hale	
<b>Minutes Prepared by:</b>	Anna Streegan Stone	