



# PARTNERS IN CARE

Oahu's Continuum of Care

*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

M&E Subcommittee Meeting

Monday, July 9, 2018

8:00 am – 9:15 am

Conference Line: (515) 604-9577; Access Code: 131975

Attendees – Samantha Church; Sharon Baillie, Karen Thomas, Daniel Gore, Linda Ikeda, Tom McDonald – by phone.

Topic	Discussion	Outcome/Action
Background/status	Sam explained purpose of subcommittee (under Planning); need for impact data on 13 programs in the next month; desktop monitoring not fully in place.	
Metrics	Daniel explained reliance on 3 metrics: APR, system performance report, and PIT; complications in measuring/interpreting increase in program benefits; problems w/ reliance on HPO, which is custom; problems in accounting for externalities (e.g., late starts, building closures); noted possibility of some sort of weighting scheme. Sam explained plan to use abbreviated scorecard; some items not relevant to HUD (e.g., participation in PIC). Daniel asked about renewals w/ outstanding APR's (not uploaded into SAGE).	
HMIS data	Daniel noted problems with missing data, timeliness data; asked about migrated data or legacy system. Tom noted that system has been in place for 5 years; no migration issues.	
Other sources of data	Jay may be able to help with percentage of successful referrals as compared with provider placement data; CES data included in HPO report. Ana may be able to provide info on PIC/CoC participation. M&E could refer to Housing First checklist; Tom proposed a provider survey for self-report on missing info.	
Measurement issues	Daniel explained difficulty in capturing data on performance quality (which has yet to be defined) and system-wide performance; e.g., retention rate/return to homelessness w-in 2 years, utilization/capacity rate. Tom explained provider preference for an objective weighted score. Daniel suggested focus on operational year, given varied start dates among programs.	

HMIS Training	Training will be targeted/tailored to projects; will include webinar. Tom raised possibility of developing capacity using PIC office.	
Data Collection		Sam will ask for reports from providers. Karen and Sharon will receive reports prior to 7-23 M&E meeting. Daniel will work with projects requesting assistance in running reports.

(Informal) notes recorded by Linda.