



PARTNERS IN CARE

Oahu's Continuum of Care

Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.

PIC FY18 CoC NOFA Application Meeting

Friday, July 20, 2018

3:00 P.M. – 3:30 P.M.

Conference Line: (515) 604-9577; Access Code: 131975

Participants: Sharon Baillie, Karen Thomas, Linda Ikeda, Heather Lusk, Marya Grambs; by phone – Tom McDonald, Annie Valentin, Anna Stone.

Topic	Discussion	Outcome/Action
Review of 7-13-18 NOFA meeting; 7-16-18 NOFA Q&A, 7-17-18 Approval of Tools & Procedures, 7-19-18 Approval of RFP & Rubric	Minutes were emailed and made available in hard copy.	Committee to review.
RFP and Rubric	RFP and rubric have been posted on PIC website under 2018 CoC Competition, along with all related meeting minutes and reports. Tom congratulated those involved for meeting deadline and for transparency of the process. RFP orientation to be held 7-25 and 26 at the PIC office, by either webinar or phone. All questions and responses will be made public.	RFP and rubric are now posted. Orientation to be held 7-25 and 7-26, 9:00am to 11:00am, at the PIC office.
Narrative/Section Lead updates	Heather asked about timeline for narratives.	Jen will produce a narrative outline and e.snaps guidelines by Mon. 7-23. Sharon will email a reminder to section leads to submit bullet points to Jen and Linda.
Evaluation Committee	Committee selections are: Jack Barile - UHM (not able to attend 8-24) Emma Grochowsky - State Homeless Coord. Jan Harada - Helping Hands Anna Stone - Salvation Army Sandy Pfund - Dept. of Land Mgmt. Anne Chipchase - Ohana Health Plan Heather Lusk (HHHRC) will serve as back-up. PIC acknowledges and thanks all who applied.	Evaluation Committee of 6 is now formed.
Announcements	Fri. Aug. 17 is AUW holiday. Marya announced that Kristy McPherson has interns who can help train constituents on public advocacy. Daniel Gore will soon exceed his contract hours in managing HMIS data, but will remain available as needed.	NOFA meeting rescheduled to Thurs. Aug. 16. Sharon will post announcement re. interns.
Next meeting		Next meeting scheduled for July 27, same time and place.

(Informal) minutes recorded by Linda.