



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

### PIC Data Meeting Minutes 200 North Vineyard Boulevard, Suite 210 August 28, 2018

**Attendees:** Carla, Jay, Zoe, Justin, Morgan; **Phone:** Elizabeth, Andy, Brian

| Topic                                     | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Outcome/Action                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| <b>Call to Order, Approval of Minutes</b> | The meeting was called to order at 10:07 a.m. All people in attendance in person and over the phone introduced themselves.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>HMIS Staffing Updates</b>              | <p>Carla gave a brief overview of the HMIS hiring update.</p> <ul style="list-style-type: none"> <li>- Daniel is getting us through the NOFA and we will look to extend his contract for the remainder of the year.</li> <li>- Receiving applications for the Data Coordinator position</li> <li>- PIC can also hire an in-house call center/trainer person</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <p>Need to add AHR, PIT and HDX as part of the Data Coordinator job description</p> <p>Brian noted Guam's HMIS lead is in house and not contracted out; Justin noted that he likes the current structure for in house training and tech issues</p>                                                                                                                                                                                 |
| <b>HMIS User Fees</b>                     | <p>Carla stated that we need to start some dialogue about what the user fee structure will look like.</p> <ul style="list-style-type: none"> <li>• Jay asked if HUD has given any indication about when these fees will need to go into effect.</li> <li>• Brian stated that CoC funded agencies could cover the user fee cost as a line item and that HPO grants already have this feature</li> <li>• Justin asked about the ramifications for large user agencies</li> <li>• Brian/Jay suggested PIC draft a letter to develop a sustainability model for HMIS to share with healthcare providers, Medicaid plans</li> </ul>                                                                                                                                                                                                                                            | <p>Motion was made to ask PIC BOD to draft a letter of support/need to all Medicaid providers and hospitals; seconded and approved</p> <p>Motion was made to made to table the discussion about user fees until PIC can show the value of HMIS/CES to the Medicaid plans and healthcare providers; seconded and approved</p>                                                                                                       |
| <b>Other Data Concerns/Requests</b>       | <p>CES team is asking for a "Healthcare Coverage Report" function. This ensures we can identify the medical plans for anyone in HMIS. It may also assist with future user fee discussions. Example: "Medicaid provider X has 21% of clients on BNL who have been connected to care coordinators through CES". What is the cost sharing benefits for all involved?</p> <p>CES team shared that the Family CES does not currently have a function that allows for reporting Medicaid plans; We also don't have reporting functions for AMHD, CCS</p> <p>CES Oversight Dashboard: CES team would like to create an open access link that gives real time breakdown of referrals and overall system performance; no client or agency specific details will be shared; interested parties will no longer need G Suite access to see data; link to be placed on PIC website</p> | <p>Motion was made to ask Daniel to create a reporting function to identify medical plans for all; seconded and approved</p> <p>Carla will inquiry if this is a HMIS admin or Caseworthy issue. PIC will likely need to work with BTG to resolve the issue if its admin related</p> <p>Motion was made to have CES present to the board on what the open access link on the PIC website would look like; seconded and approved</p> |
| <b>New Buisness</b>                       | <p>HPO Contracts: upcoming meetings/training sessions have been scheduled with HPO funded providers to discuss program outcomes. PIC agencies have expressed concern that programs are still having issues with duplication in HMIS. Examples:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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|                     | <ul style="list-style-type: none"> <li>Agency A and Agency B both outreach to the same client. Neither agency looks to see if the client is already in HMIS so two Client ID #s are issued for one person.</li> <li>Outreach intake then client moves into a shelter-This is showing up as two separate client IDs in HMIS</li> <li>Youth who were once part of a homeless family but are now homeless as a single adult</li> </ul> | <p>Need to reach out to HPO about additional training for staff to check for duplication</p> <p>Also need to inquiry to Caseworthy/Daniel about why isn't there an option to flag someone with same name, DOB/SSN in the system to eliminate duplication</p> <p>Motion to have CES and experienced outreach workers work with the HMIS admin to address duplication issues; seconded and approved.</p> |
| <b>Next Meeting</b> | September 25, 2018 at AUW 2 <sup>nd</sup> Floor Oahu Room 10:00 a.m. to 11:30 p.m.                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                        |