



# PARTNERS IN CARE

Oahu's Continuum of Care

*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

PIC FY18 CoC NOFA Application Meeting  
 Friday, Aug. 3, 2018  
 3:00 P.M. – 3:30 P.M.  
 Conference Line: (515) 604-9577; Access Code: 131975

Participants: Sharon Baillie, Karen Thomas, Linda Ikeda; by phone – Tom McDonald, Heather Lusk, Jason Kasamoto, Kim Cook, Anna Stone, Susan (CFS), Annie Valentin.

Topic	Discussion	Outcome/Action
Review of 7-20-18 NOFA meeting	Minutes from 7-20-18 meeting were emailed; (7-27-18 meeting had been canceled).	Committee to review.
Questions from Applicant/s	Susan asked if new bonus project should be applied for separately from existing project; asked also about recommended scope and budget. Tom suggested separate applications, as the current project is for TH, while bonus can be hybrid, not solely TH. Tom indicated no right answer; depends on other submittals, their scores, quality of partnerships, etc. Heather recommended asking for needed amount, with the knowledge that less might be awarded. Sharon suggested contacting A UW, given their interest in DV CES.	
NOFA Narrative Key Points	Sharon provided overview of Google doc input to date. While there were some entries for Sections 1 and 2, updated info is largely missing leaving us behind schedule. Connie and Tom were to review bullet points before turning narrative over to contractors; more input is needed. Heather suggested a deadline; Aug. 10 was established. Tom suggested posting all narrative-related materials, including 2017 NOFA proposal, in a single place; wanted comparison of 2017 and 2018 outlines—a request supported by Heather.	Sharon re-released previous requests for bullet points/narrative contributions. Sharon and Tom will contact Leads early next week.
Evaluation Committee Training	Evaluation committee members have been confirmed.	Trainings have been scheduled for Mon. Aug. 6 and Wed. Aug. 8, 9:00am to 10:30am at the PIC office (or by phone).
Next meetings		Next meeting scheduled for Aug. 10, same time and place. Following meeting will be held Thurs. Aug. 16 (due to Aug. 17 A UW holiday).

(Informal) minutes recorded by Linda.