



PARTNERS IN CARE

Oahu's Continuum of Care

Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.

PIC FY18 CoC NOFA Application Meeting

Friday, Aug. 10, 2018

3:00 P.M. – 3:20 P.M.

Conference Line: (515) 604-9577; Access Code: 131975

Participants: Sharon Baillie, Leslie Uyehara, Linda Ikeda; by phone – Tom McDonald, Jason Kasamoto, Annie Valentin, Jen Stasch.

Topic	Discussion	Outcome/Action
Review of 8-3-18 NOFA meeting	Minutes from 8-3-18 meeting will be emailed.	Committee to review.
Questions from Applicant/s	Sarah (AUW) had asked about required number of copies for HMIS and Planning application. Jen replied: 1 copy, 1 pdf; upload but wait to submit.	Sharon will email Norm/Sarah.
NOFA Narrative - Key points	Key points are still lacking.	Contractors will draft narrative, working around content gaps; may need to contact Leads.
NOFA Narrative - Data	Info still needed on CES meeting and case conference participation; need clarification on "active participation" and level of involvement expected/required. Info still lacking on housing placements (number coming through CES as compared with HMIS).	Tom suggested written requests; Jen will draft; Sharon will release to administrators.
Rubric or summary page	Staff and consultants will conduct preliminary review to ease burden on evaluators/M&E; will look at all but narrative.	Reviewers will receive both proposal copies and tentatively completed rubric/summary page.
Next meeting		Next meeting will be held Thurs. Aug. 16 (due to Aug. 17 AUW holiday); same time and place.

(Informal) minutes recorded by Linda.