



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

MINUTES

AWARENESS Committee Meeting

January 4, 2019

TIME: 11:00am to 12:30pm

LOCATION: Liliha Bakery

580 N. Nimitz Hwy, Honolulu, HI 96817

Attendees: Jere Kalima, Connie Mitchell, Gladys Peraro, Holly Holowach, Oli Shimasaki, Kim Oshiro, Keala Souza, and Irene Willis.

| Agenda Topic | Discussion | Outcome/Action |
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| Intro: | Welcome everyone.... | |
| I. Call to Order | Jere Kalima called the meeting to order at 11:15am. The following members were absent: <ul style="list-style-type: none"> a. Maile Montallana b. Sharaleen McShane c. Sharon Baillie d. Berta Maldonado e. Summer Pakele | NA |
| II. Introduction of Members | Jere Kalima acknowledged incoming and outgoing members to the committee and guest. Incoming Member: <ul style="list-style-type: none"> a. Oli Shimasaki Outgoing Members: <ul style="list-style-type: none"> a. Gregg Suzuki – Steadfast Housing b. Ruth Ann Balbin – Steadfast Housing c. Ashlen Keomaka – Steadfast Housing d. Randy Villanueva-Ahue – Steadfast Housing e. Ana Piloton – Homeless Programs Office - DHS f. Kimberley Cook - U.S VETS Barbers Point Guest: <ul style="list-style-type: none"> a. Connie Mitchell – IHS Executive Director (PIC Chair) b. Irene Willis – IHS Chaplain | NA |
| III. Approval of Minutes | <ul style="list-style-type: none"> • November 5, 2018 minutes reviewed and approved. | Approved |
| IV. Continuing Business: | 1) Conference Debriefing: <ul style="list-style-type: none"> i. Conference Attendance Statistics - 1 pg <ul style="list-style-type: none"> a. Statistics were reviewed. Conference reached maximum capacity at 370 people at KROC location. There were 387 registrants including speakers and committee members. Of the 387 head count, 365 were in attendance. 22 | |

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| | <p>registrants were no shows.</p> <p>ii. 2018 Conference Final Budget:</p> <p>a. Budget was reviewed and acknowledged as followed:</p> <p style="padding-left: 40px;">Total receivables - 27,740.61 <u>Total expenditures - 24,595.09</u> Total profit/(loss) - 3,145.52</p> <p>b. The conference had lower expenditures due to discounts with room rentals, audio/visual costs, printing, CEU application fees, and speaker/program costs.</p> <p>iii. Final KROC invoice and receipt:</p> <p>a. Total cost of the venue was \$23,978.57. Total included discounts for room rentals and audio/visual equipment. Discounts were courtesy of Salvation Army.</p> <p>iv. Final Sponsorship Report:</p> <p>a. Total amount of sponsorship were as followed:</p> <p style="padding-left: 40px;">Platinum – 0.00 Gold – 6,000.00 Silver – 1,320.00 <u>Bronze – 650.00</u> Total – 7,970.00</p> <p>Note: We received Platinum sponsorship in the form of discounts for the venue. Sponsorships were donated through Salvation Army and KROC Center Hawaii.</p> <p>v. Eventbrite Registration Reports:</p> <p>a. No report was available at this time. Review is pending until next meeting.</p> <p>vi. Evaluations: Suggested Topics and Feedback:</p> <p>a. Jere briefly shared some of the outcomes with this year’s evaluation. Overall the conference was success and received positive feedback. Some of the concerns were as followed:</p> <ul style="list-style-type: none"> - Larger venue to accommodate the crowd - Suggestions of better topics for the breakout sessions - Location of conference <p>Jere suggested looking at other venues for the next conference and see what’s available. Keala will check with the Neal Blaisdell Exhibition Hall and the Hawaii Convention Center for insight on these venues. Committee also needs</p> | <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>Sharon Baillie</p> |
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| | <p>to consider the discounts that applied to last year’s conference and where we can continue using these resources moving forward.</p> <p>vii. CEU Updates:</p> <p>a. Ana Pilon began distribution of CEU’s today via email to all recipients. Jere requested CEU templates to be forwarded to him for future use. Ana is stepping down from the committee and was asked to complete her tasks beforehand.</p> | <p>Keala Souza</p> <p>Ana Pilon</p> |
| V. New Business: | <p>2) IHS 3rd Annual Faith Summit:</p> <p>i. Connie asked the committee for assistance with promoting the IHS Faith Summit by featuring resources for homeless awareness. Connie would like to provide the ministries with information by networking with other partners to convey the resources available within their communities as well as statewide. The Faith Summit is a way to connect ministries with these resources and provide a better understanding with people experiencing homelessness and support this community. The committee will make contact with providers to see who will be available to set up a table at the summit to share their information of what resource they have to offer. The summit is scheduled as followed:</p> <p>a. 3rd Annual IHS Faith Summit Theme: “Empowering Ministries: Inspiring Transformation” Date: May 4, 2019 Time: 8:00am – 4:00pm Place: HPU at Aloha Tower Marketplace Goal: To connect ministries with resources within their areas and statewide. Cost: \$40 registration</p> | <p>Jere Kalima</p> |
| VI. Other Issues: | None | |
| VII. Next Meeting: | The meeting ended at 12:30pm. The next meeting will be on Tuesday, February 5 th at the SHDC training room from 10:00am – 11:30am. | |
| Minutes Prepared by: | Jere Kalima, Awareness Committee Chair | |

(NOTE: Minutes must be distributed to Committee members and posted on the PIC website prior to the next Committee meeting. Committee Chair/designee must also forward minutes to the PIC Chair prior to the PIC general meeting (held on 3rd Tuesday of month).