



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

MINUTES

AWARENESS Committee Meeting

February 5, 2019

TIME: 10:00am to 11:30am

LOCATION: Steadfast Housing Training Room

888 Iwilei Road, Honolulu, HI 96817

Attendees: Jere Kalima, Holly Holowach, Oli Shimasaki, Maile Montallana, Jay Purvis, Sharon Baillie, Danielle Gella, Keala Souza, Kim Oshiro, Roberta Maldonado, Ramon Meraz, Sharaleen McShane and Summer Pakele.

Agenda Topic	Discussion	Outcome/Action
Intro:	Welcome everyone....	
I. Call to Order	Jere Kalima called the meeting to order at 10:00am. The following members were absent: a. Gladys Peraro	NA
II. Introduction of Members	Jere Kalima allowed everyone to introduce themselves as we had 3 new members join the group for the first time today. Incoming Member: a. Danielle Gella (Catholic Charities Hawaii) b. Ramon Meraz (Mayor's Office of Housing) c. Jay Purvis (Partners in Care)	NA
III. Approval of Minutes	<ul style="list-style-type: none"> • January 4, 2019 minutes reviewed and approved. 	Approved
IV. Continuing Business:	1) Conference Debriefing: i. Eventbrite Registration Reports: Jere asked Sharon if there were any concerns or updates that the committee needed to be aware of. Sharon stated nothing new to report and things were okay. ii. CEU Updates: a. Maile Montallana explained in detail how difficult the process was to get the CEU's approved before releasing the certification to the participants. Ana Piloton was in charge of CEU's for 2018 conference and worked with Maile to complete the process. Maile offered to take on this responsibility this year since she understands the amount of work this entails at the back end of coordinating this conference. There is a \$25.00 fee per CEU credit request.	Sharon Baillie

2018 conference was accredited with 5 credits and incurred a \$125.00 charge plus a \$25.00 fee. ASI covered all the costs for the CEU's in 2018. Maile asked Summer Pakele if ASI would contribute again towards the CEU fees for 2019 in which Summer agreed.

Maile Montallana

- iii. Evaluations – Suggested topics and feedback:
- a. Jere shared the results from the 182 evaluations received. The results showed which breakout session received the most participation. Top 5 included the following:
- 1) Public Health/Public Safety/LEAD Updates - 80
 - 2) Helping Those Dealing with Homelessness, Substance Abuse, and Mental Illness - 74
 - 3) CES Updates - 73
 - 4) Rapid Re-Housing, SHP, and Prevention Diversion - 60
 - 5) Housing ASAP – 56

Results also showed that 99% would attend the conference again, 99% felt the conference was well spent, and 97% increased their knowledge by attending the conference.

Here is a list of the top 5 of what aspects was LIKED the best:

- 1) Breakout Sessions – Topics/Diversity of topics/Lots to choose from.
- 2) Success Stories – Inspiring/Motivating/Humbling/Great.
- 3) Speakers – Excellent/Knowledgeable/Great Panel Presentation/Variety of styles of presenting.
- 4) Lunch – Menu was excellent/Vegan options available/Great selection.
- 5) Networking – Great opportunities.

Here is a list of the top 5 regarding feedback on areas that can be improved:

- 1) Time Management – Speakers need to be aware of shared time/More time for opening speaker or start earlier/Countdown.
- 2) More time for networking/knowing what agencies are in attendance/Print agency on name tags to help with networking.
- 3) Move conference to larger location/need bigger space to accommodate crowd/Conference sold out early due to capacity.
- 4) Speakers – Do more engaging things with audience/Role play or ice breakers/Use podium/Use microphone.

	<p>5) The Mayor’s comments were not appropriate for this forum...refrain from politics/move as keynote speaker at lunch.</p> <p>Here is a list of the top 5 regarding other types of training one would like at future conferences:</p> <ol style="list-style-type: none"> 1) Self-Care training for Staff – How to cope with the challenges of day-to-day work with homeless population/Support. 2) Incarceration and Transitional Housing/How to transition out of Clean and Sober facilities. 3) Landlords/Realtors – Feedback on how they felt about their assistance in helping the homeless population. 4) Youth Programs – More programs and resources/Children experiencing homelessness/Street youth/DOE to present. 5) Employment – Topics on Rent-to-Work programs/Employment opportunities/How to better prepare homeless individuals for work. <p>With all this feedback, the conference was an overall success! Great teamwork from the committee.</p> <p>2) Homeless Awareness Conference 2019:</p> <ol style="list-style-type: none"> i. Discussed new venue options: Keala provided materials for Neal Blaisdell Exhibition conference rooms. Dates in November were not available and they only had two conference rooms available for the dates proposed. Committee may keep this option open for next year if we can solidify the conference rooms needed. Also, Keala will look into Ala Moana Hotel to see if anything is available there for November. ii. Current venue: Jere will email Anna Stone from Salvation Army to reserve KROC facility for the conference in November. Salvation Army applied discounts to last year’s conference which kept costs down. Jere will ask Anna if Salvation Army will apply the same discounts again. Will do a follow-up by next meeting. <p>3) IHS 3rd Annual Faith Summit:</p> <ol style="list-style-type: none"> i. Jere presented some information on the upcoming Summit. The Summit is scheduled as followed: <ol style="list-style-type: none"> a. 3rd Annual IHS Faith Summit <ul style="list-style-type: none"> Theme: “Empowering Ministries: Inspiring Transformation” Date: May 4. 2019 Time: 8:00am – 4:00pm Place: HPU at Aloha Tower Marketplace 	<p>Jere Kalima</p> <p>Keala Souza</p> <p>Jere Kalima</p>
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	<p>Goal: To connect ministries with resources within their areas and statewide. Registration Cost: \$40 per participant</p> <p>b. Jere provided the dates of upcoming meetings to prepare for the Summit as followed: Friday, February 8, 2019 Friday, March 15, 2019 Friday, April 5, 2019 Friday, April 26, 2019 All meeting will be held at Kaaahi Conference Room, IHS Women’s Shelter 546 Kaaahi Street, Honolulu, HI 96817 from 10:00am – 11:00am. For more info contact Irene Willis at Tel: (808) 447-2800 Email: irenew@ihshawaii.org</p>	Jere Kalima
V. New Business:	<p>4) Committee Name Change:</p> <p>i. Jere Kalima addressed the idea of a committee name change which was a suggestion made by Sam Millington at the last PIC General Meeting held on January 15th 2019. The committee was asked what their thoughts were on the idea. Jere reminded everyone that the purpose of the Awareness committee was to connect with partners to raise more awareness of PIC and the community in which is being served. A couple members referred to the Communications Committee as being a part of networking and raising more awareness of PIC. Some members felt the name change may incur further planning and involvement. After some deliberation, the committee decided on the name change of “Conference Committee” to reflect the general purpose of organizing the Annual Statewide Homeless Awareness Conference. Jere stated that he will present this to the PIC Board and get their feedback.</p>	Jere Kalima
VI. Other Issues:	None	
VII. Next Meeting:	<p>The meeting ended at 11:28am. The next meeting will be on Tuesday, March 5th at the SHDC training room from 10:00am – 11:30am.</p>	
Minutes Prepared by:	Jere Kalima, Awareness Committee Chair	

(NOTE: Minutes must be distributed to Committee members and posted on the PIC website prior to the next Committee meeting. Committee Chair/designee must also forward minutes to the PIC Chair prior to the PIC general meeting (held on 3rd Tuesday of month).