



# PARTNERS IN CARE

Oahu's Continuum of Care

*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

## Minutes of the Meeting of Board of Directors

January 3, 2019

Partners in Care Offices,

Connie Mitchell, Heather Lusk, Carla Houser, Gavin Thornton, Anne Chipchase, Justin Phillips, Robert Boyack, Bill Hanrahan, Jason Kasamoto, Jere Kalima **Guests Present:** Norm Baker, Anna Stone, Ramon Meraz, Betty Lou Larson.

**Staff Present:** Sam Millington, Sharon Baillie, Jay King, Jay Purvis.

Topic	Discussion	Outcome/Action
CALL TO ORDER	10.02a; Quorum established	
INTRODUCTIONS	Jay Pervis, PIC new Data Manager, was introduced. She has a PhD in Social Psychology and most recently has held positions in analytics at First Hawaiian Bank.	
	All present introduced themselves	
REVIEW/APPROVAL OF JAN. MINUTES	Approval of minutes was moved and seconded	Motion Passed
ED REPORT	<p>PIT count:</p> <ol style="list-style-type: none"> <li>All the volunteer time sheets are not in; if you have any, please get them in.</li> <li>Sam is very nervous about the PIT count as "from a scholarly perspective the methodology is dirt."</li> <li>However, there are many options on improving, changing, etc. These are being investigated.</li> </ol> <p>Sharon did an incredible job as the organizing force of PIT.</p>	
Comments from Sharon Baillie	There are 400 left to enter of unsheltered population; so we are about a week ahead in the process. We had more than 700 volunteers in surveying or support.	
ED REPORT (continued)		
WellCare Donation	We are applying for a small grant of \$1000 for the PIT from WellCare (Ohana Health Plan).	
HUD Discussion	<p>Sam had a 3-1/2 hour meeting with HUD, discussing various options for moving ahead as we move forward with plans to establish PIC as a 501(c)3 organization.</p> <p>Sam stated that he learned the City may be in danger of losing a large amount of money and have to give it back to the State. PIC can assist the city doing this or working it through. It was noted that ideas are welcome as it is important that these dollars be saved for Honolulu county.</p> <p>HUD did not give Sam any documentation. It was a wide ranging discussion.</p>	
Marketing Issues		

PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE

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	<p>themselves. But AMHD can be allowed to fill beds before they are offered to others. There is NO AMHD holding if there are federal dollars attached. HUD will reach out to AMHD, if the other way doesn't happen.</p>	
502(C)3 UPDATE	See above	
HMIS UPDATE	<p>Carla Houser: No update on Caseworthy 8.0, as internal issues have been discovered. The committee did pass a motion to explore other vendor options. There are about 18 months left on the contract. Contract renews this July 1<sup>st</sup>, we can opt out by May 1<sup>st</sup> or we're in to June 30, 2020.</p> <p>100% sure we have credit.</p> <p>Bridge housing should be via CES so people can retain HMIS status while having bridge.</p> <p>There is a need to publicize the changes.</p>	
HMIS AND PLANNING GRANT FINANCIAL STATUS	<p>Norm: \$41K to expend between now and 04.30.2019 HNIS is hard date must spend by 06.30.2019. PIC can use this to HMIS if C&amp;C grant doesn't come through.</p> <p>Should CES be co-located? Move Jay King down here instead of upstairs with AUW. Proposed to do this as soon as possible, there will be 2-3 people in PIC. It may require a second office. It would be best to have all PIC staff under PIC control. Turn over operational control to PIC. Proposing turn over day-to-day CES control to PIC board. Once Kweit moves out in about a year, will be able to move PIC into their space and have everyone all together.</p> <p>At a point in the future we will need to pass a resolution affirming consolidation of CES/HMIS</p>	
NEW BUSINESS		
PIC RESO	Communications resolution: see attached. Moved, seconded and voted.	PASSED
CCH RRH INFO	Updated infographic was presented. This is a joint effort with Catholic Charities, who did the work. Comments: Get BTG on here; Don't use PIT data it is not the best - Jay K's data is updated regularly; and, Should be verified by the data committee. Deferred to data committee with Chair Carla to further production.	
PIC RETREAT	May 21 <sup>st</sup> replacing May General Meeting – 9a-4p place is 10-3:30p, Ho`omaluhia. Bill Connie, Rarmon, Jerry Kalima are committee. Connie chair. Have volunteers to do the menial work ... like from Faith Action. Invited will be all members.	
EST. FAMILY HOMELESSNESS CAUCUS Working group	A "home" for Homeless family service providers who really want to end family homelessness; they don't want to get lost; there are practices and data they want to share and make sure everyone is on the same page.	

	Umbrella'd under PIC ... CES willing to adapt and expand while keeping the number of meetings to a minimum. Samantha Church will lead. Go under planning.	
EST. HOMELESS OUTREACH CAUCUS	<p>Currently there is confusion ABOUT WHO has what outreach, etc. There are lots of opportunities to collaborate, share strategies, clarify things, how do we work better with our outreach peers, standards of practice, etc. This activity would communicate to people that PIC as a whole supports best practices, etc. Bill super happy to host a meeting for any group of people so case managers there meet each other, etc.</p> <p>Justin volunteered and Emma (bill). Will it take people away from CES case conferences? To begin with to create a singular basis of knowledge.</p>	
SUPPORTING HOUSING ASAP	PIC is joining in the creation of a coalition "Housing ASAP".. Does PIC join Housing ASAP? It would entail data sharing; press conference; family homelessness has the great appeal! This is an easier victory! Broadest appeal is in this area.	
COMMITTEE REPORTS		
Jerry; special events	Met on Tuesday, name change was questioned. Takes an entire year to put the conference. Name change could be 6mo to a year down the road. Putting the conference together starting with \$0 is difficult; committee needs some startup money. What about the \$3K; we have about \$10K now but that doesn't all go to the conference. \$3K does go to the following year's conference. Starting immediately. Getting sponsorships is also slowly decreasing.	
Gavin Thornton Advocacy	Main bills now scheduled. Pilot program for families; shallow rent subsidies; Some of our member organizations want it and some do not. We don't have people to run it. So I think we need to withdraw that piece before hearing on Monday. Other issue Scott Murashige's position ... PIC should support that position. It should remain where it is under the Governor. There is more power and authority there. Sam with talk with the LG. We need to amend our support the position of state coordinator on homeless coordinator.	
Communications	Op ed, was a good piece; the next step is how to maintain the momentum, using video to tell the stories, etc. PIC membership should write letters to the editor giving their own stories, etc. A sample will be available for the next general meeting. 3700 looks on the City's Facebook page. Need to cross support on all accounts. Website meeting next week.	
Bill, Planning	CES and fiscal mapping. Missing rent in aid from city. Shortly have it together for placement on the wbsite. Working on a NOFA subcommittee. To try to incorporate criticism on the process and from the evaluators.	

Carla, data	Reached back out to Scott and Maddie (MQ) incorporating all the healthcare insurers. We're good with WellCare already. DPS request was tabled; they wanted access to all our data, committee wanted a more detailed program from them. Not ready yet.	
Sending the agency access forms to our update our records --- next week sending to all.		