



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC Data Committee Meeting Minutes
200 North Vineyard Boulevard, Suite 210
March 25, 2019

Attendees: Norm Baker, Brian Johnson, Carla Houser, Jay Purvis, Nick Scully, Cecilee Tanaka, and Ramon Meraz; **Phone:** Zoe Lewis and Jake Rachels.

Topic	Discussion	Outcome/Action
Call to Order, Approval of Minutes	The meeting was called to order at 10:07 a.m. All members introduced themselves at this time.	Brian moved and Norm seconded approval of minutes. Minutes were approved as written.
Continuing Business	<p>JP: Daniel hours reduced as of April, more of a supporting role; new training plan: meeting with service providers to gauge vendor, management, and what they need from PIC to do their job better; most want paper training packet with screen shots; JP will be doing in person training that includes actual packet of forms needed Need additional support for HMIS: exploring VISTA with AUW,</p> <p>Norm: Jay King willing to put together a training on VISPDAT, Can we use planning dollars to put together a multiuse HMIS training to include HMIS and VISPDAT? Following up on</p> <p>Cecilie: Do current providers have access current help files on website. Some may need to be updated but good info still there from Carlos' team.</p> <p>HI HMIS Advisory Council Gov: Customization: PIC has accepted the customizations that have been made but can they be better to help all. Caseworthy has the ability to do referrals HUD expects HMIS vendors to follow standards to make it operational.</p> <p>Motion: JP, Ramon approve the governance and take it to the board</p> <p>Motion: JP, Ramon: approved MOU with PIC/BTG</p> <p>PIT count update: JP-don't want the data to be "weaponized", community driven data dissemination: This month-speak to service providers 3 weeks before release-talk to stakeholders, region leads, city/state officials Goal to empower community and talk about data May 20 release, submit data to HUD by April 30. Bring in LT/OHA collaborations: MOU currently in place; de identify data and seek their help for quality data checks, research teams. Motion to approve collaboration with them to write the report</p> <p>HMIS merge fixed!! Duplication is fixed. Still waiting on script to merge existing clients, may have to be done manually.</p>	
New Business	<p>Data Requests-some requests are going to Jay King/CES and if we don't want conflicting data. All data requests will come through PIC office, working collectively with CES and their BNL. CES will pass those requests to JP so that the messaging can come from PIC office.</p> <p>Gregory House/CCH CaseWorthy said state system is same so why not use system, then systems need to map/merge, last data migration wasn't done correctly</p>	

	<p>TAs from ICF: evaluate Caseworthy and HMIS management, end of April-approved Can leave CaseWorthy "with cause" within 30 days</p> <p>Customization: case management role: ask BTG for monthly customizations OR create our own CM role</p> <p>Need HMIS help at PIC: Motion to approve Help desk, Daniel: 10 hrs per month: currently working on LSA submission Norm: Originally planned for 1 person for 75-100 users, HUD dollars won't get it done. What do we do with the funds that Jay King brings in? HMIS functions, CES functions</p> <p>JP: VISTA comes from planning grant What do HC providers want, expect from PIC with funds.</p>	
Next Meeting	April 23, 2019 at PIC – Suite 210 from 10:00 a.m. to 11:30 a.m.	