



PARTNERS IN CARE

Oahu's Continuum of Care

Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.

Minutes of the Meeting of Board of Directors

May 2, 2019

9:00 AM – 12:00 PM

200 North Vineyard Boulevard, Suite 210

Board Present: Jere Kalima, Carla Hauser, Connie Mitchell, Jason Kasamoto, Norm Baker, Heather Lusk, Bill Hanrahan, Gavin Thornton, Marya Grambs,

Guests Present: Chris Pitcher, Heather Dillashaw, Roberta, Ryan

Staff Present: Sharon Baillie, Jay Purvis,

Topic	Discussion	Outcome/Action
CALL TO ORDER	10:01am	
INTRODUCTIONS	Introduction of guests: Chris Pitcher and Heather Dillashaw both HUD Technical Assistance officers; Roberta Ryan and _____ of _____.	
REVIEW/APPROVAL OF 04.03 MINUTES	There were no minutes available of the 04.03 meeting as the secretary was off island.	
FINANCIAL REPORT		
BANK BALANCE	Robert Boyak, Treasurer, reported through President, Connie Mitchell that we have \$15, 400 in the bank less the check paid to the IRS and some Conference expenses Outstanding conference balance is \$30,000.	
HMIS, PLANNING, CES GRANT REPORTS – NORM BAKER	See Norm's written report .	
HMIS TECHNICAL ASSISTANCE – CHRIS & HEATHER (ICF)	<p>See Power Point</p> <p>HNIS/CES discussed in addition to the difficulties of being in Hawai'i. For instance, on Maui Rapid Rehousing all through one vendor; same on Big Island. User group meetings were discussed.</p> <p>Budget and staffing out of sync with work required and must be examined. Feeling was that funding should be double or triple what it is now.</p> <p>Norm's report is attached. It is a proposal is just for HMIS and not CES and other processes with which the data is used.</p> <p>The Board expressed its concurrence with these proposals and has dedicated itself to doing what is necessary to follow this plan to expand our activities.</p> <p>Data titled: "PIC Planning & HMIS Grant Status as of May 1, 2019" and "PIC Future HMIS Staffing" are attached.</p>	

PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE

200 North Vineyard Boulevard • Suite 210 • Honolulu, Hawaii 96817 www.PartnersinCareOahu.org

!!!!

	<p>Questions raised during discussion include:</p> <ul style="list-style-type: none"> • How come limited to HUD funded? BTG has O`ahu funding? Don't understand; don't want to undermine CES programs. HPO programs would be in category 2 on Norm's data. • Carla says for her it is a minimal expense for what she could get in return. Carla's programs do not get Federal funding. • Issue is how to cover cost of another staff person. • Looking for approval to the goals and end-point of this proposal. • No second fund for ESG entities; much conversation is needed with many different groups and individual entities. This has to be in place by Jan 2020. • We need to move to this program, but remember that the in Norms document(s) are "strawmen". • It is a given that this will affect rent support negatively as the budget is down and same number are required to be served. <p>Moved (Anne) and seconded (Bill) to move forward on the path outlined by Norm and Chris and Heather D. Much, much work to be done!</p> <p>Passed</p>	
<p>BOARD CHAIR REPORT (IN LIEU OF ED)</p>		
<p>PERFORMANCE IMPROVEMENT EFFORTS</p>	<p>President Connie Mitchell reported:</p> <ul style="list-style-type: none"> • Integration of needs and users is an issue. Carlos sends out some kind of report. Where does this belong; should we be doing this? Are we missing data? If so, why? Who should be looking at this? Think many of the agencies need to look at the data and work at improvement. Deliverable is "to look at them". • Jay Purvis does review this data regularly! Jay will review and send to all. • Sharon asked for selection criteria, contract details, etc., using CES to monitor. Concern over unused housing resources. Need people to start using the vouchers. 	
<p>ADDING CITY'S LANDLORD ENGAGEMENT PROGRAM</p>	<p>RFP to increase numbers working with us. Another good resources for us. Norm is applying as PIC.</p>	
<p>FUSE</p>	<p>Wanted PIC to be the hub for FUSE to share data about high-user. PIC to facilitate this information holding re data-sharing with other groups, including HPD. Data committee will think it through and present to the board.</p> <p>FUSE is a program of Connie and Dr. Chang at Queen's Medical Center. Trying to find these people now is very</p>	

!!!!

	difficult. The issue is not us “giving data”, but that we will be receiving data we don’t otherwise have easy access to.	
HEALTH PLAN RELATIONSHIPS	<p>Recommend that Jay King and Jay Purvis be the point persons to report back to the board. Heather Lusk has some problems with this and will discuss at a later time.</p> <p>HUD has no preclusions to this HUD changed the rule on CES to allow them to actively help clients instead of just collecting data. HUD killed all the privacy policies, not needed as long as you tell them (HUD).</p> <p>Client doesn’t have to sign anything for HUD inclusion. You can but you do NOT have to.</p>	
VICE-CHAIR REPORT		
Med QUEST	Jay Purvis will meet and further flush out the mutual data needs.	
PIT COUNT DATA	Jay submitted to HUD on Tuesday. NO hard or electronic documents flying around! Jay P. Heather and Connie meeting at noon today. Looking at morning of 05.15 for formal release. Substance abuse and mental illness in emergency shelter UP! Veteran homelessness in down 5% or so in last year alone. 15% since 2015. Only Chinatown and West O`ahu went up, everything else when down. Native Hawaiian (50%+) is 19% of O`ahu total!!!!	
	Jack’s proposal was proposed, moved and seconded to be the contract. Passed	
501(C)3 UPDATE & BOARD DEVELOPMENT – JON & HEATHER	Governance Committee has not been convened. Personnel manual review, etc.	
HUD CoFC – INNOVATION CONSULTATION	Unsheltered homeless – Technical Assistance. Outreach across various other people are doing. System performance and finding new ways of working. W/o June 3 rd three TA will be in Hawai’i. Very happy that this is being done.	
ITEM		
ADVOCACY	<p>Gavin – re Native Hawaiian data: using broader representation than just providers of homelessness services. \$50 Million for housing, mental health bills were winners.</p> <p>Potentially controversial issues; read the piece attached.</p>	
AWARENESS	Jere – nothing new to report. Next Tuesday is committee meeting	
COMMUNICATIONS	Jason – Sam Church proposed a collaborating committee to collaborate on message crafting.	
	What about politician communications? Need to give to numbers to them ... OK to talk story with them.	
DATA	COMMUNICATION WITH BTG IN RESPONSE TO THE AGE RECEIVED FROM CARLOS – resolution MOU still in holding pattern.	

!!!!

MEMBERSHIP AND MAJOR DONORS	It was moved and seconded to waive cost of PIC membership for State and CoC of Honolulu. Passed. One abstention	
PLANNING	LETTER TO THE HOMELESS PROGRAMS OFFICE IN RESPONSE TO CANCELLATION OF SHELTER RFP – see Bill’s letter. Asking for meeting and discussion. Want to have a better relationship with HPO and Heather didn’t feel this was the way to do it. Connie to rewrite the letter and send it. Will send to review to Bill. OK.	
	YOUTH DEMONSTRATION PROJECT – CARLA: We’re cranking it out. COC is helping with systems map. O`ahu youth action board with 7 members ... awesome ... MOU between PIC and AUW and Youth Action Board. Proposal going around for review. Submit date of 05.14.	
2019 HUD NOFA	2019 HUD NOFA Bill: concerns from last evaluator and applicants. We have bid out for writer.	
STRATEGIC PLANNING - PIC	Postponed the retreat. Meeting next Tuesday at noon. So regular meeting at Central Union on the 21st.	
PIC ED SEARCH UPDATE - MARYA	No offers have been made. We have another potential candidate.	
ADJOURNMENT	12:30pm.	