



# PARTNERS IN CARE

Oahu's Continuum of Care

*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

## Minutes of the Meeting of General Membership

May 21, 2019

Central Union Church

**Members Present:** Deborah Smith, Hale Kipa YO!; Andrea Gaines, C&C of Honolulu; Sarah Murray, AUW; Bob Wardlaw, Project Vision Hawai'i; Kim Paez, Women in Need; Laura Thielin, PIC; Michael Goodman, Hawaii Kai Task Force; Leina`ala Kanana, Wai`anae Comp Health Center; Bill Hanrahan, MHK; Leslie Uyehara, KPHC; Elizabeth Anderson, KPHC; Heather Lusk, HHHRC; Darrel Young, C&C of Honolulu, DCS; Tim Ho, C&C of Honolulu, DCS; Danni Duseigneur, KWO, Samantha Church, Family Promise; Jillian Okamoto, Catholic Charities Hawaii; Phil Acosta, Alea Bridge; Ray Ogai, The Salvation Army; Jason Kasamoto, State of Hawai'i; Harold Brackeen, III, DHS, HPO; Keala Souza, HSI; Holly Holowach, HNO/WVW; Robert Boyack, CFS; Jake Rachels, Project Vision Hawai'i; Jessica Sintos, Access to Independence; Toby Portner, DOE; Carla Houser, RYSE; Pam Witty-Oakland, DCS; Marc Alexander, C&C of Honolulu; Randy Gonce, State of Hawai'i; Michael McNulty, HI Home Project; Rhea Nuguid, AlohaCare; Kelly McDonald, AlohaCare; Randy Chu, C&C of Honolulu; Mikako Deguchi, Community Outreach Court; Tom McDonald, ASI; Vicki Ounao, DOH; Chris Jackson, Head Start Collaboration; Jessie Frarias, United Health Care; Charisse Solomon, Kaiser-Permanente; Chassidy Shinno, EPIC `Ohana; Jack Barile, UH Mānoa; Elena Brown, Hope Treatment; Jere Kalima, Steadfast Housing

**Staff Present:** Laura Thielen, Sharon Baillie

Topic	Discussion	Outcome/Action
<b>CALL TO ORDER</b>	12:04pm	
<b>INTRODUCTIONS</b>	Everyone introduced themselves and applause greeted Laura Thielen, PIC new ED. A bit about her: <ul style="list-style-type: none"> <li>• PIC chair 2x previously</li> <li>• Various other roles volunteer and paid</li> <li>• She's back into not-for-profit/homeless issues!</li> <li>• Part-time until after trip on 06.22</li> </ul>	
<b>REVIEW/APPROVAL OF 04.21 MINUTES</b>	Were not forwarded as per usual arrangement; therefore not available.	
<b>SHARING</b>	HALE KIPA, HiEHiE, HHHRC – training on Maui recovered from over dose of medication, 29 in one program	
Chair's Report – Connie Mitchell	<ul style="list-style-type: none"> <li>• PIT report and press conference completed.</li> <li>• Jason commented well received, good experience, being able to overcome some of our previous problems</li> <li>• Heather said media supported the positive parts that we wanted supported; looking at trends is very positive.</li> <li>• Specialized data is now available from Jay Purvis</li> <li>• Phil Acosta regarding discrepancy – calculation of HMIS was one; Jay Purvis was able to fix the issue</li> <li>• RFP for HUD NOFA writer: Bill Hanrahan – disseminated widely 3 applications, decided on Valerie Nash who will start tomorrow.</li> <li>• Resolved issues with ESG with C&amp;C of Honolulu</li> </ul>	

**PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE**

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	<ul style="list-style-type: none"> <li>• YHDP Grant submitted to HUD.</li> <li>• HUD picked Honolulu to get special assistance; help in identifying creative ways to solve problems; trainers coming in June to identify gaps in our continuum that might add to our ability to enhance housing.</li> <li>• Hired ED and have a new VISTA (Wallace) and Jennifer Hill is new data assistant, will help with HMIS development</li> <li>• Still awaiting response to waiver of taxes from IRS; application has been accepted.</li> <li>• Rapid rehousing – incredibly positive, but in 25% of cases really bad. These are often the very marginalized. Need more money and more partnerships to ease this problem.</li> </ul>	
Presentation: Marc Alexander, C&C	<ul style="list-style-type: none"> <li>• Randy Chu: DLM department – actual builders of low income housing</li> <li>• Targeting homeless families</li> </ul>	
Presentation: Toby, DOE	<ul style="list-style-type: none"> <li>• Full time community liaison this week fully staffed (almost)</li> <li>• Connect with partners</li> <li>• Head start advocate exchanges</li> <li>• Need to keep growing; grateful to people making more housing available</li> <li>• Without the housing it is so difficult for the children to get an education</li> <li>• 3500 kids average homeless identified through DOE</li> <li>• Includes double family living arrangements</li> <li>• Call 808.305.9069 with issues and/or needs for Toby</li> <li>• Will share any publicly sharable data</li> <li>• Doe definition of homelessness is different from that of HUD</li> <li>• More vacancies in family shelters – Connie Comment</li> <li>• Children who are homeless have a higher risk of homelessness as adults – Connie Comment</li> <li>• Parenting youth is also becoming a homeless issue</li> <li>•</li> </ul>	
Jillian Okamoto	<ul style="list-style-type: none"> <li>• Villages of Maili</li> <li>• Bridge housing</li> <li>• 808.940.8394 new phone number for information and referrals</li> <li>• 45 occupied units</li> <li>• Waiting for appliances for others</li> <li>• Fax 808.620.9089</li> </ul>	
Samantha Church	<ul style="list-style-type: none"> <li>• Work group</li> <li>• Working on comprehensive list of all shelters with referral information, etc.</li> </ul>	
<b>NEW BUSINESS</b> Harold Brackeen, III	Connie thanked Mr. Brackeen for attending the meeting Letter is attached	

	<p>Training and talk about the future  How to improve and understand specs, etc.  One strategy is make all day RFP orientation mandatory  With Q&amp;A and other ways to more fully inform the proposals being written  Allowing for more time 60 days instead of 3-40 days</p>	
HMIS	<ul style="list-style-type: none"> <li>• Want information being put in is as complete and accurate as possible; check the list to make sure that an individual is not already in the list</li> <li>• It is within the Caseworthy system</li> <li>• Need to de-duplication to be everybody's issue</li> <li>• Don't know the time frame</li> </ul>	
Jay King	<ul style="list-style-type: none"> <li>• CES presentation</li> <li>• <a href="http://www.coordinatedentrysystem.org">www.coordinatedentrysystem.org</a> is landing site for CES</li> <li>• Anyone can put it into search bare to find site; any client information is where it is protected</li> <li>• Oversight reports</li> <li>• Several levels of access</li> <li>• Report everyday all the time and it is updated every day</li> </ul>	
<b>COMMUNICATIONS COMMITTEE</b>	Jason stepping down and call for volunteer(s) to fill this position	
<b>AWARENESS</b> Jere Kalima	<p>Conference details</p> <ul style="list-style-type: none"> <li>• 08.01 - \$65; regular 09.01 - \$75; 10.01 - \$85</li> <li>• 11.05 date</li> <li>• Sold out early last year</li> </ul>	
<b>DATA</b> Carla Houser	<ul style="list-style-type: none"> <li>• Board approved for user fee discussion</li> <li>• Trying to make it as painless as possible</li> <li>• Need the employees, etc. to make it work</li> </ul>	
<b>ORGANIZATIONAL DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>• Meeting last week; revenue streams; drafter program and value added contributions; governance documentation;</li> <li>• Kelley is interim chair</li> </ul>	
<b>PLANNING</b> Bill Hanrahan	<ul style="list-style-type: none"> <li>• Put off strategic planning retreat for later</li> <li>• Working on the NOFA</li> <li>• Hired Valerie Nash</li> <li>• C&amp;C to work on consolidated plan asked</li> <li>• Performance and monitoring</li> <li>• Shelter of Wisdom – emergency or no – think that's been but to bed – is good</li> </ul>	
<b>CES OVERSIGHT</b> Sharon	<ul style="list-style-type: none"> <li>• 1000 individuals currently on list</li> <li>• PIT counted 3000 homeless individuals</li> <li>• Youth 100/120 currently on list</li> <li>• Update the HMIS with your encounters – The list cannot be searched without you putting in your encounters.</li> <li>• Looking forward track per year and housing units, please give Jay that information</li> <li>• Please let coordinated entry know the goals and average placement</li> </ul>	

	<ul style="list-style-type: none"> <li>• Placing this information in CES is mandatory</li> </ul>	
<b>Announcements and Updates</b>	<ul style="list-style-type: none"> <li>• Wahiawa 3-40 bed unit</li> <li>• Pu`uhonua o Waimanalo – might be used as permanent housing and is in the very basic starting place; not like the Waianae Pu`uhonua emergency</li> <li>• Windward Homeless – next to benefit office in Kane`ohe; another program like in Chinatown with many providers in one place</li> <li>• Faith summit – thank you 200 people and chance to really talk with this important constituency</li> </ul>	
NEXT MEETING:	<ul style="list-style-type: none"> <li>• June, 18, 2019; Location: Kapolei Hale</li> </ul>	