



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC General August 2017 Meeting Central Union Church Honolulu 12:00 PM – 1:30 PM MINUTES

Agenda Topic		Outcome/Action
Call to Order & and Roll Call	Director Stasch started the meeting at 12:08. Introductions were conducted of new or visiting participants. Quorum was met.	
Approval of Minutes from July	Members reviewed the July minutes. <i>Motion: To approve the July minutes as presented.</i> <i>Motion seconded.</i>	Motion Approved.
Presentation	Parents and Children Together's Family Peace Center gave a presentation on the programs they provide for those experiencing domestic violence such as Enhanced Crisis Counseling and Domestic Violence Intervention. The PACT representatives also described their Homeless Outreach Program. They are looking to connect with outreach providers to meet domestic violence survivors experiencing homelessness where they are and to provide any type of training to outreach workers on DV signs, what to do, etc.	
Presentation	Phil Acosta from ALEA Bridge introduced Stacey Zimmer, ALEA Bridge Project Coordinator/AmeriCorps VISTA. Stacey will be coordinating the Volunteer Training Program for the Wahiawa HoM Project.	
Presentation	Evern Williams, 'Olelo Community Media's Community Outreach Manager presented an opportunity to improve communications and increase awareness through the use of free multimedia tools/training/resources. Each nonprofit can receive a free PSA made available by Spectrum and Hawaiian Telecom.	
CES Update	Director Stasch led a discussion around the updates for Coordinated Entry System: <ul style="list-style-type: none"> • Eric Englin and Natalie Okeson from PHOCUSED 	

	<p>gave an update on the Families CES</p> <ul style="list-style-type: none"> ○ Members gave feedback on issues they have encountered and concerns they would like to see addressed such as referrals that need to be unassigned ● Director Stasch indicated her full confidence in both the Single and Families CES Leads (Jay King and Eric Englin, who are working diligently to manage the CES programs) and the CoC's ability to meet HUD's deadline of January 2018. ● Youth subpopulation Polices & Procedures are almost finalized, which will include a developmentally-appropriate prioritization <ul style="list-style-type: none"> ○ However, there are no resources for the Youth subpopulations as of yet ● Director Stasch invited any members who would like to help on the DV Subpopulation to participate 	
NOFA Competition	<ul style="list-style-type: none"> ● Director Stasch indicated that the submission date was yesterday. However, since eSNAP's was not working properly for some applicants, there has been a grace period for those with issues. The grace period ends tonight at 5:00pm. ● Evaluators will be using the HUD rating and ranking tool. ● The rankings will be completed by the 24th ● The Evaluation Committee will meet in person on the 25th to finalize their recommendations. ● Planning Committee reviews and approves the recommendations. ● The Board of Directors reviews and approves the recommendation from the Planning Committee on the 30th ● Following day, letters will be sent out. 	
501(c)3 Status	<p>Chair Berliner and Director Stasch met with an attorney that specializes in nonprofit legal matters. The attorney is developing a proposal and a proposed rate. Both the Chair and Director are confident that Partners in Care will be a 501(c)3 in a very short period of time. The organization will need to ensure that our articles of incorporation, bylaws (PIC Governance Charter), and financial audits are all in place. (The Board of Directors determined that this status is in the best interest of the organization and community it serves. The Director would like to fund innovative programs such as a landlord mitigation fund and pilot projects, which planning funds and government dollars are not flexible</p>	

	enough.)	
PIC Chair Report	Chair Berliner and Director Stasch are working together closely and looking forward to working as a strong team to lead the organization forward.	
HMIS Report	<p>HMIS Administrator Carlos Peraro indicated that C. Peraro Consulting is working closely with PIC on the NOFA reporting. Regarding data cleaning, agencies such as IHS and US Vets worked diligently on cleaning up the issues that HMIS helped the agencies identify. (All agencies have been receiving reports.)</p> <ul style="list-style-type: none"> • C. Peraro Consulting is working on: <ul style="list-style-type: none"> • Buildout of the system with US Vets • Expanded monitoring, evaluating, and training • Interviewing for two new positions for expanded training, help desk, and general support • Working closely with PHOCUSED and AUW/PIC on executing CES <p>CPC reminded every agency to Run Household Listing. All individuals and families should have a VI-SPDAT and a consent.</p>	
Advocacy Committee Update	<p>Committee Chair Gavin Thornton thanked everyone who participated in the survey. The committee received 38 responses.</p> <ul style="list-style-type: none"> • The top five priorities: <ul style="list-style-type: none"> ○ Housing First ○ Rapid Rehousing ○ Affordable Housing ○ Outreach ○ LEAD/Substance Abuse • Strong Opposition to Sit/Lie and Safe Zones • Other ideas were shared, such as: 24-hour Crisis Center • Mapping with City and County GIS, a dashboard for each legislative district. 	
Statewide Data Committee Update	<p>Committee Chair Erin Rutherford indicated that the Statewide Data Committee is finalizing the HMIS Policies and Procedures Manual, which the committee has been working on for many months. The next meeting will be Tues at 10am at AUW. TA provider, Chris Pitcher will be in Hawaii in October to host work sessions with SDC.</p>	
Organizational Development Committee	<p>Committee Chair Janet Kelley reminded the membership of the election in December during which we will elect a Vice Chair, Treasurer, At-Large positions, Communications, and Org Development</p>	
Awareness	<p>Committee Chair Maile Montallana reminded the</p>	

Committee	<p>membership that November 17th is our statewide Conference and thanked our current sponsors:</p> <ul style="list-style-type: none"> • \$1000 sponsorship from City & County Honolulu • \$500 sponsorship from AUW <p>Maile emailed out the registration, but those interested in attending can register on Event Brite or through a mailed application.</p> <ul style="list-style-type: none"> • Early Bird Registration is due September 1st • Conference T-shirts are available for sale 	
Planning Committee	<p>Committee Chair Tom MacDonald indicated that the Planning Committee will not meet with during their regular time next week, as it has been rescheduled for August 29th</p>	
Announcements	<ul style="list-style-type: none"> • Sarah Murray from AUW indicated that she will be hosting an informational event at noon for potential host sites for AmeriCops VISTA volunteers. • There will be a Veterans Stand Down on Sept. 1 from 9:00am -2:00pm • The Hawaii Health Workforce Summit will be on Sept. 9th at the Hilton Hawaiian Village <ul style="list-style-type: none"> ○ Summit is free ○ Substance Abuse track 	
Next Meeting	<p>The next meeting will be September 19th at Kapolei Hale.</p>	
Minutes Prepared by:	<p>Natalie Okeson</p>	