



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

MINUTES

PIC Board of Directors Meeting

Thursday, July 6, 2017

10:00 to Noon

Aloha United Way, 5th Floor Conference Room

Attendees: Maile Montallana, Janet Kelly, Tom MacDonald, Gavin Thornton, Natalie Okeson, Marty Coleman, Jon Berliner, Jen Stasch (Executive Director), and Marc Gannon (Ex officio).

Agenda Topic	Discussion	Outcome/Action
Call to Order	Meeting called to order by Jon Berliner at 10:09	
Approval of Minutes	May 2017 minutes were not available for review. May 2017 minutes will be reviewed at approved at the next meeting.	
Continuing Business: 501(c)3 Status	Jen Stasch has been meeting with many stakeholders of whom many are encouraging Partners in Care to pursue 501(c)3 status, which will help the organization diversify its funding streams, as planning funds have to be used for very specific purposes. It is not widely supported that Partners in Care pursue status as a Unified Funding Agency at this time, or 501(c)4 status as donors would not be able to receive a tax deduction. Aloha United Way expressed its support for pursuing this status and noted that PIC might be able to use planning funds to pay for this process. AUW also indicated that since PIC has nonprofit status in Hawaii, we are further along in the process. Jon Berliner indicated that he has worked with an attorney who specializes in nonprofits and can help with achieving the tax status. Natalie Okeson moved that Jen and Jon proceed with a consultation with the attorney to develop a proposal to pursue 501(c)3 status and an accompanying budget. The motion was seconded by Martin Coleman.	Motion Passed.
Continuing Business: 6-month Update	Jen Stasch reported that almost all of the items on the operations work plan have been completed with the exception of developing a 2018 advocacy plan. The updated work plan will be available on the PIC website by 7/7/17. Board members should respond via email to Jen with proposed changes or suggestions by the end of next week or 7/14/17.	
Continuing Business:	Tom McDonald presented an update the Coordinated Entry System. Jen gave an update on the massive strides	

Coordinated Entry System	the CoC has made in the last year on CES. For example, youth providers have been pulled together and are all on board, even deciding on common “screening” tool. Jen gave an overview of the new CES Work Group. Natalie presented an update on the Families CES, and mentioned that the VA is hoping to bring resources on board that will support veterans that fall within the Singles subpopulation.	
Continuing Business: A UW CES Grant	The Board discussed actions to take with the \$35,000 grant from A UW that has been earmarked for CES. The Board agreed that Partners in Care needs to bring more resources to Singles CES. Marc Gannon described the background of A UW’s participation, and noted that this should be considered as short-term funding. The Board, the Director, and the PIC membership should be making a concerted effort to secure long-term funding for CES. <i>Tom moved to invest the \$35,000 A UW Safety Net allocation to pay for a half-time CES Lead for the Singles subpopulation for an incubation period of one year. Janet Kelly seconded the motion.</i>	Motion Passed.
Continuing Business: HMIS	Jen reported that she is working with C Peraro Consulting to develop his work plan for his contract, which will include: uploading further prioritization into the singles HMIS; list maintenance so it doesn’t have to happen at Case Conferencing; provide reports for monitoring and evaluation; etc.	Jen will work with Jon to get the contract approved.
Continuing Business: General Meeting Requests	DV providers would like to educate the general membership on Enhanced Crisis Counseling for DV Survivors. Meaningful Access to Justice for all (Hawaii Access to Justice All) would like to present immediately after our next general meeting, preceded by a short organizational introduction as the end of the general meeting.	
Continuing Business: Advocacy Committee Update	Gavin Thornton reported that a survey was circulated at the last PIC General meeting to get a broad feedback from PIC membership as to what they would like to focus on. (Marya Grambs has the physical copies). He indicated that we need to be more active at the City Council. Jen mentioned that she has a breakdown the PIT info by district and city council, which should be interested for our policy-makers. The Board also discussed wanting PIC to be more active at the Neighborhood board level, as well as the federal level. Marc mentioned that there will be advocacy activities during the National Conference on Homelessness, including a day at the Hill.	Natalie will circulate the survey to the list-serve.
Continuing Business: Awareness Committee Update	Maile Montallana gave the Board several updates regarding the PIC Conference: 1. Potential Breakout Sessions: Community Policing; ER Discharge, Appleseed’s report on	

	<p>the transition of care points that lead to homelessness, and CES</p> <ol style="list-style-type: none"> a. For next year, the committee could consider sessions on DV, Community Courts, Early Childhood impact, and Fair Housing 2. Half of payment for the conference costs is due 30 days in advance of conference. 3. Registration will be via Google Forms and Eventbrite <ol style="list-style-type: none"> a. Early-bird registration will run until Sept. 1st (\$55); Registration will run from Sept. 1-Oct.13th (\$65); Late Registration will run from Oct. 13th until Nov. 2nd (\$70). Some room will be made available for last minute registrants and walk-ins. 4. The City & County of Honolulu gave a \$1000 sponsorship 5. ASI is covering the CEU fees 6. With the sandwich buffet, PIC should net \$4000 7. The Committee is confirming speakers and breakouts for CEUs 	
Continuing Business: Collaborative Applicant Update	Marc Gannon reported that AUW was recently audited for the FY13 and FY14 HUD Planning funds, as the collaborative applicant, although AUW took over the contracts from the City & County of Honolulu. He believes there will be two findings related to procurement procedures regarding subcontracting and level of detail of expense tracking. Marc will let us know when the final report is available. In addition, HUD would like to push up the dates for FY16 so as to overlap with FY15.	
Adjournment	Meeting adjourned by Jon Berliner at 11:52pm	
Next Meeting	Thursday August 3 rd , 10am, AUW	
Minutes Prepared by:	Natalie Okeson	