

# PARTNERS IN CARE

*Oahu's Continuum of Care*

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*Our mission is to eliminate homelessness through open and inclusive participation and the coordination of integrated responses.*

## **2019 NOFA Timeline – *SUBJECT TO CHANGE***

*Last Revised 7/11/2019*

### **CoC Application**

- Distribute NOFA to PIC membership via listserv – no later than **Friday, July 6**
- Review NOFA and Finalize timeline – no later than **Friday, July 12**
- Identify section leads – no later than **Friday, July 19**
- Send all required data to Valerie – no later than **Friday, July 26**
- Update website for 2019 NOFA process – **on a weekly basis**
- Review section needs and brainstorm strategies – **on a weekly basis**
- Assign section leads to contribute key points (and other contributors) – **on a weekly basis**
- First Draft of Narrative to NOFA workgroup – **Week of August 12**
- Meetings with Valerie to review/finalize CoC narrative – **Tuesday September 2<sup>nd</sup> – Friday September 5<sup>th</sup>**
- Final Draft Application Narrative for review – **Week of September 16**
- Final Consolidated Application and priority listing posted on PIC website – **Monday, September 23**
- Post on website all parts of CoC Consolidated application including the priority list with all project applications (for maximum points a minimum of 2 days before the application submission deadline), and notify community members and key stakeholders of application and priority listings availability for review – **Week of September 23**
- Membership Review and Comment – **Week of September 23**
- Upload and submit in e-snaps – **Friday, September 27, 2019**
- **NOFA Due Date – 7:59:59 EST Monday, September, 30, 2019 via e-snaps**

### **Project Application**

- Discussion of reallocation amount (if any), type of new project proposals to be accepted during local competition – **Week of July 8**
- Discussion of renewal and new project evaluation criteria – **Week of July 8**
- Draft RFP, forms and attachments for approval – **Week of July 8**
- Circulate draft RFP, forms and attachments for approval – **Friday, July 12**
- Final RFP, attachments and forms including written procedures for reviewing, scoring and ranking projects; ranking tool; and written procedures used for reallocation – **Week of July 15**
- RFP Released - Notification of RFP on PIC website and disseminated via PIC listserv – **Wednesday, July 17**
- Mandatory RFP Information Sessions – **Monday, July 29, 2019 1:00 p.m. to 2:00 p.m. or Wednesday, July 31, 2019 9:00 a.m. to 10:00 a.m.**
- Recruit Evaluation Committee – no later than **Friday, July 26**
- CoC Project Applications Due (must be received no later than 12:00 p.m. HST) – **Wednesday August 21, 2019** (NOFA maximum points if date 30 days prior to Monday, September 30, 2019 - latest by Saturday, August 31, 2019 ).

**PARTNERS IN CARE, OAHU'S CONTINUUM OF CARE**

**200 North Vineyard Boulevard • Suite 210 • Honolulu, Hawaii 96817 [www.PartnersinCareOahu.org](http://www.PartnersinCareOahu.org)**

- Evaluation Committee Training – **Thursday, August 22, 2019**
- Project Evaluation and Ranking – **August 22 to September 3**
- Project presentations to Evaluation Committee – **Week of August 26**; optional, 10 minute max
- Final Evaluation Committee Meeting – **Tuesday, September 3**
- Planning Committee and BOD approval of project ranking – **Thursday, September 5**
- CoC Notification to project applicants – **Friday, September 6, 2019** (NOFA maximum points if date 15 days prior to **September 30** - latest by **Sunday, September 15**).
- Project Applicant appeals due – **Friday, September 13**
- Appeals, if any to be heard – **Monday, September 16**
- Form HUD-2991, Certification of Consistency with the Consolidated Plan – submit project listing and descriptions to City and County for signature – **Week of September 16**
- **NOFA Debrief – Tuesday, October 1, 2019 1:00 p.m. – 2:30 p.m.**