



PARTNERS IN CARE

Oahu Continuum of Care

PLANNING COMMITTEE

Location: AUW, 5th floor

11:30 a.m. – 12:15 p.m.

August 29, 2017

Attendees: Darlene (PACT), Linda (COYSA), Rene (COYSA), Dana (US Vets), Kim (US Vets), Phil (Alea Bridge), Tom (ASI), Macy (US Vets), Connie (IHS), Erin (CCH), Marc (AUW), Lindi (GHP), Alike (Hale Kipa), Natalie (PHOCUSED), Eric (PHOCUSED), Anna (SMS), Jen (PIC), Alex (PIC), Theresa (PIC)

MINUTES

| Agenda Topic | Discussion | Outcome/Action |
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| Approval of Minutes | July minutes approved as written with the spelling change for Alea Bridge | July Minutes Approved |
| Introduction | Tom thanked the Evaluation Committee and Jen and her staff for their hard work in this year's process. He reviewed the agenda. Date of Board meeting was noted as August 31. | Appreciation expressed to Jen and her staff for this year's process. Board meeting for final approval of recommendations is scheduled for August 31. |
| Approval Process | Jen stated that the review was turned over to an independent evaluation committee comprised of five members who were not conflicted (had no pecuniary interest). All proposals were read by at least 3 evaluators. Points possible had to be adjusted due primarily to the lack of data from HMIS. Narratives, esnaps, and APRs were closely reviewed by the Evaluators. Evaluators were: Anna Kelly (SMS), Christy MacPhearson (FACE), Heather Lusk (CHOW), Deme Hill (Project Vision), Ken Farm (Kalihi Neighborhood Board) | |
| Spreadsheet review | <p>Funding available for this year's competition:</p> <p>2017 ARD \$9,099,981</p> <p>Tier 1 (94%) \$8,553,982</p> <p>Tier 2 (6%) \$545,999</p> <p>Perm. Housing Bonus \$545,999</p> <p>HMIS is at bottom of Tier 1 due to MOU which states that it has to be rated in Tier 1</p> <p>Jen requested a report from HUD as of June 30, 2017 re: drawdowns which showed dollars recaptured for the past 5 years. HUD Field Office had warned Jen that continuing recaptures could affect future funding (loss of funds). The CoC has to look more closely at the drawdowns.</p> <p>Reallocation should occur every year based on monitoring and evaluation of programs.</p> | |



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| | <p>Committee recommended a total reallocation of \$561,067</p> <p>Received a total of \$12,836,074 in project applications.</p> <p>The reallocation took into account the number of beds that would be affected– those clients will be at the top of the CES and their ability to receive vouchers will not be affected.</p> <p>Project in both tier 1 and 2 – if tier 2 is not funded, it will be placed in tier 1 at a reduced amount.</p> <p>Last year’s NOFA score was 168. Need 180 to get new projects</p> <p>ASI new youth project was put in the Tier 1 mix as a gap exists in the availability of youth beds.</p> <p>US Vets and IHS felt that the HUD report might not be completely accurate. Jen will work with both Kim and Connie to sort this out, however, there will need to be a letter from HUD itself to correct any errors.</p> <p>Kim asked for an addition in next year’s rubric to further clarify the ranking process.</p> <p>Tom said that a work group of the Planning Committee will be formed in November to plan for next year’s evaluation process and rubrics.</p> <p>The attendees were asked for any comments to go to the Board along with the recommendation of the Evaluation Committee. Marc said that the process was phenomenal and that it is truly an honest and fair process due to Jen’s leadership. The attendees echoed the sentiment.</p> | |
| Motion | <p>Motion made by Natalie: PIC Planning Committee accepts the prioritization as presented today to be sent to the Board for their approval. Eric seconded.</p> <p>Anna, Darlene, Natalie and Eric were the only non-conflicted members in attendance and served as the voting members resulting in a unanimous vote in affirmative.</p> | Motion passed: PIC Planning Committee accepts the prioritization as presented today to be sent to the Board for their approval. |
| | <p>Tom once again expressed thanks to the members of the Evaluation Committee, Jen and staff.</p> | |
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| Next Meeting | September 26, 11:30 a.m. at AUW, 5th floor | |
| Prepared By | Alex Wade | |